

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, APRIL 2, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES** – March 19, 2019
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION** – *April 2019, National Child Abuse and Neglect Prevention Month*

PROCLAMATION – *April 2019, Sexual Assault Awareness Month*

8. **CONSENT AGENDA**

Resolution 127-2019:

- a. Payment of six (6) Warrant Lists dated 04/01/19 in the amounts of \$332.67, \$293,343.61, \$16,354.96, \$37,637.80, \$28,181.04 and \$99,430.67 which include payments of the following invoices:
 - **McCartney's**, in the amount of \$46.35, office supplies, controller's office.
 - **UPMC Altoona**, in the total amounts of \$2,475.00 and \$16,337.21.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project: Applications #5 and #6**, received from Kretina Builders, Inc., in the amounts of \$69,813.65 and \$29,617.02, respectively; and **Invoice #961442**, received from Lowe's, in the total amount of \$136.38, for stain for the courtroom pews.
 - **2017 Project Fund/Bond/Historic Finish Restoration, CH, Phase 2, CR #1 Project: Application #2**, received from Albert Michaels Conservation, in the total amount of \$47,919.00.
- b. Ratification of Total Payroll for the Check Date of March 28, 2019, in the amount of \$802,967.52.
- c. **2019 Budget Transfer:** The following budget transfers are for items approved in the PCoRP 17/18 Grant Modification approved on 03/27/19 (\$20,000.00):

From	\$	To
01101-46040 Commissioners Fixed Assets	\$12,992.53	01209PO-46050 Prison FA Other Imp.
01101-46040 Commissioners Fixed Assets	\$ 3,232.50	01151-46060 Sheriff FA Mach. & Equip.
01101-46040-Commissioners Fixed Assets	\$ 3,774.97	01101GCO-43010 HR Gen. Oper. Supp.

- d. **Blair County Bridge #10, Friesville:** Requesting approval of ECMS submissions for payment of **Invoices #3, #4 and #5 (Part 2, Final Design)** received from Keller Engineers, Inc., in the amounts of \$32,775.61; \$7,185.45, and \$8,262.22, respectively. Expenses, which are 95% reimbursable, will be paid from Marcellus Shale Legacy Funds.
- e. **Employment:** Micah A. Smith, Austin T. Desch, Thaddeous M. Campanaro, and Jacob D. Foster, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 04/01/19; Michael A. Gabella, and Jennifer A. Hodge, From PT Fill-In Corrections Officer, Prison, \$15.08/hr., To FT Corrections Officer, Prison, \$19.54/hr., effective 03/25/19; and Michaela E. Dempsie, From FT GIS Mapper/UPI Coordinator 1, Assessment, \$13.93/hr., To FT GIS Specialist II, GIS, \$39,000.00/yr., effective 04/10/19.
- f. **Resignations:** Tracy A. Farabaugh, FT Judge Doyle's Secretary, Court Administration, \$22,754.68/yr., effective 04/05/19; and Jennifer R. Brown, FT Victim Witness Advocate, Victim Witness DA's Office, \$25,269.66/yr., effective 04/05/19.

9. **OLD BUSINESS**

Resolution 128-2019: Approving an Intergovernmental Agreement between the County of Blair and the Commonwealth of Pennsylvania, Department of Health for a Lead-Based Hazard Control Program for privately-owned housing up to a maximum amount of \$85,750.00 for the period of October 1, 2018 through September 30, 2019.

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **KOREnergy Enrollment Agreement for Demand Response/Reliability Programs:**

Discussion concerning the KorEnergy Enrollment Agreement for Demand Response/Reliability Programs, extending the program, and the option of an Annual Program or a Limited Program.

B. Election Equipment:

Discussion concerning an agreement for the purchase of Election Equipment.

C. Blair County Bridge #26 (White Bridge) located in Frankstown Township:

Discussion concerning a Bike/Pedestrian Bridge Access Project and the submission of a Department of Conservation and Natural Resources (DCNR) grant application to cover engineering design expenses and permitting costs associated with the project.

D. Blair County Road 105 (Convention Center Boulevard) Drainage Repairs:

Acceptance of bids received for review, award or rejection within thirty (30) days of bid opening.

E. Blair County Department of Emergency Services/911E:

- a. Requesting approval of a Service Agreement between the County of Blair and Grace M. Fala, PhD for presentation of six (6) 90-minute Leadership Development Workshops for Blair County Department of Emergency Services staff at the rate of \$500.00 per three (3) hours for the period of April 1, 2019 to August 30, 2019. Total contract amount will not exceed \$1,500.00.
- b. Requesting approval for submission of the 2018 Annual Report on Hazardous Materials Preparedness to the Pennsylvania Emergency Management Agency (PEMA) with said Report serving as the Hazardous Materials Response Fund Grant Application for the period of July 1, 2019 through June 30, 2020.
- c. Requesting approval of a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$40,323.00, which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative for planning, procurement and implementation support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

F. Blair County Children, Youth and Families:

Requesting approval of a Letter of Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and Alternative Community Resource Program for Blended Case Management Services for a one (1) year period effective the date of signing.

G. Blair County Department of Social Services:

Requesting approval for submission of the 2019 Civil Service Employees Compensation Plan for Mental Health/Intellectual Disabilities/Early Intervention to the Commonwealth of Pennsylvania, Department of Human Services (DHS).

H. Fort Roberdeau:

- a. Requesting approval of an Advertising Contract between the County of Blair and HappyValley.com for three (3) full-color ¼ page ads (spring, summer and fall) at a cost of \$300.00 each for a total of \$900.00. Cost also includes an expanded listing on the HappyValley.com website and free banner ad with social media blasts for three (3) months. Cost to be paid from the Fort Roberdeau Advertising Budget.
- b. Requesting approval for the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site accessibility and accommodation improvements in the total amount of \$255,702.00 with a 50% required match.

I. Court Administration:

Requesting approval of an Independent Contractor Agreement between the County of Blair and Diane Dry for completing and submitting Commonwealth mandated financial and management reports for the Blair County Domestic Relations Office to the Pennsylvania Bureau of Child Support Enforcement at the rate of \$25.00 per hour for an average of eight (8) hours per week, effective upon date of signing, with termination upon forty-eight (48) hours written notice by either party.

J. **Blair County Human Resources:**

- a. Requesting approval for the adoption of Blair County Policy No. 502, titled "*Drug and Alcohol*" effective May 6, 2019.

- b. Requesting approval of a Managed Vision Care Renewal Contract between the County of Blair and Vision Benefits of America (VBA) for an additional twenty-four (24) month period effective April 1, 2019 through March 31, 2021 at the following rates for the contract period:

Single Unit	\$ 7.50 per month
Two-Party Unit	\$14.25 per month
Family Unit	\$19.50 per month

11. **ADJOURN:**

WORK SESSION: TUESDAY, APRIL 2, 2019, 10:00 A.M.

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, and Solicitor Karn.

Members Absent: County Administrator Schmitt.

Others Present: Joseph A. Zolno (Public), Brian Wiser (Keller Engineers), Laura Burke (Public), Katherine Swigart, Robin Gindlesperger and Karin Bruich (Human Resources), Glenn Nelson (Fort Roberdeau), Sarah Chuff and Jenn Sleppy (Finance), A.C. Stickel and Angela Wagner (Controller's Office), Amy Wertz and Kerrie Baughman (CYF), James Ott (Sheriff), Mark Taylor (EMA/911), Janice Meadows (Court Administration), Collen Lingafelt, Brittany Servello, Richard Servello, Ashley Gay Vocco, Cheryl Gonsman, Jessi Harris, Alisha Dell and Charlene Luke (Family Services Inc.), Jim Carothers (Treasurer), Miranda Deterline (PFA Office), Sarah Seymour (Elections), Kay Stephens (Altoona Mirror), Jim Hudack and Trina Illig (Social Services), Bruce Kelley (Public), Marshall Keely (WTAJ-TV 6), Rocky Greenland (Public Works) and Melissa Harpster (Commissioners Office).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection:

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those in attendance stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – MARCH 19, 2019:

Commissioner Erb called for corrections or changes to the minutes of March 19, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

PROCLAMATION – *April 2019, National Child Abuse and Neglect Prevention Month.*

Commissioner Erb introduced Kerrie Baughman, Blair County Children Youth and Families Clerical Supervisor. Commissioner Erb read the following proclamation and presented the proclamation to Mrs. Baughman.

Ms. Baughman shared a few brief words and announced the upcoming Flag Ceremony to be held in recognition of National Child Abuse and Neglect Prevention Month in front of the courthouse at 12 noon on April 17, 2019. She expressed a thank you to the commissioner's for the adoption of the Proclamation.

**PROCLAMATION
NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH
APRIL 2019**

WHEREAS, in Federal fiscal year 2017, 3,501,000 children received a child protective services investigation response or alternative response. This has increased 10.0 percent from 2013 (3,184,000) with three-quarters (74.9%) of victims neglected, 18.3 percent are physically abused, and 8.6 percent are sexually abused. These victims may suffer a single maltreatment type or a combination of two or more maltreatment types; and

WHEREAS, in 2017 Statewide 178,583 ChildLine calls were received, of which 163,852 were General Protective Services, 47,978 were Child Protective Services, 47,485 was information only, 23,642 Supplemental Reports, 17,770 were for Law Enforcement Officials, 4,606 were complaints and 60 were for Protective Services Alerts, as well as 40 substantiated fatalities and 88 substantiated near fatalities; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of the Pennsylvania; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children;

WHEREAS, effective child abuse prevention activities succeed because of the meaningful connections and partnerships created between child welfare, education, health, community and faith-based organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs and activities that benefit children and their families;

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

WHEREAS, Prevention remains the best defense for our children and families; **NOW, THEREFORE**, We, the Blair County Commissioners, do hereby proclaim April 2019 as **NATIONAL CHILD ABUSE AND NEGLECT PREVENTION MONTH** in Blair County, and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

**BLAIR COUNTY
BOARD OF COMMISSIONERS**

Bruce Erb, Chairman

Terry Tomassetti, Vice-Chairman

Ted Beam, Jr., Secretary

Attest:

Helen P. Schmitt, County Administrator,
April 2, 2019

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt the Proclamation.

PROCLAMATION – *April 2019, Sexual Assault Awareness Month.*

Commissioner Beam introduced Jessi Harris, Victim Services Program Director; Ashley Gay Vocco, Victim Services Program Director; Cheryl Gonseman, Victim Services Direct Services Supervisor; Colleen Linafelt, Richie Servello, Brittny Servello, Charlene Luke and Tory Schwarze, Advocacy Team Members for Family Services, Incorporated.

Commissioner Beam read the following proclamation, which he then presented to Ms. Harris and Ms. Vocco.

**SEXUAL ASSAULT AWARENESS MONTH
PROCLAMATION
APRIL 2019**

Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in this community.

The goal of SAAM is to raise public awareness about sexual violence and educate communities on how to prevent it. Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives (Smith et al., 2017).

Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18 (Dube et al., 2005).

On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs, Lindquist, Warner, Fisher, & Martin, 2007).

The theme of this year’s Sexual Assault Awareness Month campaign is “I Ask.” The campaign champions the power of asking for consent — whether it be asking to hold someone’s hand, for permission to share personal information with others, or if a partner is interested in sex. Consent is a clear, concrete example of what it takes to end sexual harassment, abuse, and assault. The goal of the campaign is to empower everyone to put consent into practice. I Ask is the statement by which individuals will demonstrate that asking for consent is a healthy, normal, and necessary part of everyday interactions.

We, the Blair County Board of Commissioners, join advocates and communities across the country in taking action to prevent sexual violence, and hereby proclaim April as Sexual Assault Awareness Month in Blair County and each day of the year as an opportunity to create change for the future.

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

ATTEST:

Helen P. Schmitt, County Administrator

Ted Beam, Jr., Secretary

Ms. Harris announced several events that will be held throughout the month of April in recognition of Sexual Assault Awareness Month including a wear teal day, a jeans for justice day and a Lunch and Learn “*Abuse in Plain Sight*” to be held on April 26th at the American Legion Hall in Hollidaysburg, PA. Registration for the Lunch and Learn can be made online at familyservicesinc.net. She expressed a thank you to the commissioner’s for adoption of the Proclamation.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

Commissioner Erb stated that the Bank Reconciliation Update by the treasurer needs to be added to today’s agenda.

Commissioner Erb called once again for Public Comment. **There were no comments noted.**

BANK RECONCILIATION UPDATE:

Jim Carothers, Treasurer stated that since his update last Tuesday, the licensing fee account and the payroll account have been reconciled through 2018. He stated that the corrections and adjustments made to the payroll accounts can now be “fine-tuned” in the MUNIS System with anticipation that he will have a finished product to produce to the auditors within the next week.

Mr. Carothers stated that the only other account to be finished is the General Fund Account. Commissioner Erb asked Mr. Carothers to have a goal for completion of the General Fund Account of next week and to once again be prepared to provide an update at the April 9th Business Session Meeting.

CONSENT AGENDA:

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- f. **Resignations:** Tracy A. Farabaugh, FT Judge Doyle's Secretary, Court Administration, \$22,754.68/yr., effective 04/05/19; and Jennifer R. Brown, FT Victim Witness Advocate, Victim Witness DA's Office, \$25,269.66/yr., effective 04/05/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payment to McCartney's and the ECMS submissions for Keller Engineers, Inc.

Commissioner Erb noted his abstention due to a conflict of interest on the payment to UMPC Altoona.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 127-2019.

OLD BUSINESS:

Resolution 128-2019: Approving an Intergovernmental Agreement between the County of Blair and the Commonwealth of Pennsylvania, Department of Health for a Lead-Based Hazard Control Program for privately-owned housing up to a maximum amount of \$85,750.00 for the period of October 1, 2018 through September 30, 2019.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 128-2019.

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

No discussion was presented.

STAFF REPORTS & SPECIAL BUSINESS:

KOREnergy Enrollment Agreement for Demand Response/Reliability Programs:

Discussion concerning the KOREnergy Enrollment Agreement for Demand Response/Reliability Programs, extending the program, and the option of an Annual Program or a Limited Program.

Mr. Polosky provided a summary of both the Limited Demand Response Program and the Annual Demand Response Program. He stated that county courthouse has been enrolled in the Base Demand Response Program for the past 9/10 years and that the county has received around \$55,000.00 during this time period. The Base program is being replaced with the Limited Program.

Mr. Polosky recommended that the county select the Annual Demand Response Program which generates a higher payout over the combined three-3 year period in the amount of \$14,575.00. He stated that should the county decide to stay with the Base Demand Response Program the combined three-3 year period payout would be \$7,316.00.

Payouts are based on a 160 kW reduction of energy per event or test. Should an event be called he stated that is voluntary to participate, however not doing so does result in less dollars received.

Discussion followed.

Election Equipment:

Sarah Seymour presented discussion concerning an agreement for the purchase of Election Equipment.

Ms. Seymour stated that the Board of Elections at their reconvened meeting held this morning at 9:00 a.m. approved an optical scan system with voter verifiable paper trail. She stated that a quote has been received from Election Systems and Software (ES&S), a COSTARS vendor, for a voting system in the total amount of \$894,307.00, and a four (4) year annual license and extended software package for years 2-5 in the amount of \$63,905.00/ yr. or a total amount of \$255,620.00. Ms. Seymour requested that the board consider taking action on the acceptance of the quote received from ES&S for the stated purchase.

The purchase of the election equipment has been budgeted and will be paid from the 2017 bond issue. The Help American's Vote Act grant funds in the amount of \$126,035.69 will be applied to the purchase price of the voting machines. The annual license and extended software fees will be budgeted in the Election Office's annual county budget.

County IT Director, Don Weakland stated that all of the technical questions and concerns were addressed by ES&S with sufficient responses that meet Blair County's security and technology requirements. He stated that he is satisfied with ES&S as a vendor and he also supports the Board of Elections choice of equipment.

Solicitor Karn stated that the quote for the purchase is pursuant to and in accordance with ES&S's COSTARS contract with the Commonwealth of Pennsylvania.

Discussion followed.

Resolution 129-2019: A resolution approving the quote received from Election Systems and Software (ES&S) for the purchase of a voter verifiable paper trail voting system in the total amount of \$894,307.00; and a four (4) year annual license and extended software package for years 2-5 in the amount of \$63,905.00 per year or a total amount of \$255,620.00, all pursuant to and in accordance with ES&S's COSTARS contract with the Commonwealth of Pennsylvania.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 129-2019.

Blair County Bridge #26 (White Bridge) located in Frankstown Township:

Brian Wisner presented discussion concerning a Bike/Pedestrian Bridge Access Project and the submission of a Department of Conservation and Natural Resources (DCNR) grant application to cover engineering design expenses and permitting costs associated with the project.

Mr. Wisner stated that the removal and reconstruction of Bridge 26, which was closed in 2013, will complete a non-motorized recreational trail for the public's use. A cul-de-sac will be constructed on White Bridge Road approach to the bridge and on the opposite side a trail will connect to Juniata Valley Road.

This grant application will be for the coordinated effort for the design, permitting and engineering fees associated with the project. Separate grant funds and revenue sources will be sought by the County for the construction portion of the project.

Commissioner Beam asked Mr. Wisner if this specific grant application was competitive with the Fort Roberdeau grant application. Mr. Wisner stated that it was his understanding that it is not competitive with the Fort's grant application as there are separate "pots" of grant monies in which the grant awards would be issued from.

Discussion followed.

Blair County Road 105 (Convention Center Boulevard) Drainage Repairs:

Brian Wisner requested acceptance of bids received for review, award or rejection within thirty (30) days of bid opening.

Mr. Wisner stated that on March 28, 2018, at 10:00 a.m. the one (1) and only bid received from Clearwater Construction was opened. He stated that the bid, in the total amount of \$273,000.00, has been submitted to the commissioners for review with award or rejection within thirty days of March 28, 2019.

Discussion followed.

Resolution 130-2019: A resolution approving the acceptance of the bid received from Clearwater Construction for the Blair County Road 105 (Convention Center Boulevard) Drainage Repairs Project in the total bid amount of \$273,000.00, for review, award or rejection within thirty-30 days of bid opening.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 130-2019.

Blair County Department of Emergency Services/911E:

- a. Mark Taylor requested approval of a Service Agreement between the County of Blair and Grace M. Fala, PhD for presentation of six (6) 90-minute Leadership Development Workshops for Blair County Department of Emergency Services staff at the rate of \$500.00 per three (3) hours session for the period of April 1, 2019 to August 30, 2019. Total contract amount will not exceed \$1,500.00.

Mr. Taylor stated that the agreement has been reviewed by the solicitor and that the cost will be paid from the staff development budget line item.

Discussion followed.

Resolution 131-2019: A resolution approving a Service Agreement between the County of Blair and Grace M. Fala, PhD for presentation of six (6) 90-minute Leadership Development Workshops for Blair County Department of Emergency Services staff at the rate of \$500.00 per three (3) hours for the period of April 1, 2019 to August 30, 2019. Total contract amount will not exceed \$1,500.00.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 131-2019.

- b. Mark Taylor requested approval for submission of the 2018 Annual Report on Hazardous Materials Preparedness to the Pennsylvania Emergency Management Agency (PEMA) with said Report serving as the Hazardous Materials Response Fund Grant Application for the period of July 1, 2019 through June 30, 2020.

The amount of the grant award will depend on the use of funds in the application and the state's formula for awarding grant funds.

Discussion followed.

Resolution 132-2019: A resolution approving submission of the 2018 Annual Report on Hazardous Materials Preparedness to the Pennsylvania Emergency Management Agency (PEMA) with said Report serving as the Hazardous Materials Response Fund Grant Application for the period of July 1, 2019 through June 30, 2020.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 132-2019.

- c. Mark Taylor requested approval of a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$40,323.00, which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative for planning, procurement and implementation support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

Mr. Taylor stated that Phase 1 of the contract is for planning, procurement and implementation support consisting of regional GIS Snap Point Creation and Cyber Security Awareness Training. He stated that the fee for Phase 1 is in the total amount of \$17,115.00, and that Phase 2 is for lifecycle management services support consisting of regional ALI Services and ESInet Port Monitoring. The fee for Phase 2 is in the total amount of \$23,208.00 for a total contract fixed fee amount (including expenses) of \$40,323.00.

Commissioner Erb asked Mr. Taylor why the amount of the agreement is significantly less than the year before. Mr. Taylor explained that Blair County's projects selected and approved for the regional grant are a smaller portion of the overall grant and the contract amount is a reflection of the fluctuation of grant funds from year to year.

Mr. Taylor stated that the contract has been reviewed by the solicitor.

Discussion followed.

Blair County Children, Youth and Families:

Amy Wertz requested approval of a Letter of Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and Alternative Community Resource Program for Blended Case Management Services for a one (1) year period effective the date of signing.

Ms. Wertz stated that the agreement is for the sharing of services and that the agreement has been reviewed by Solicitor Karn.

Resolution 133-2019: A resolution approving a Letter of Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and Alternative Community Resource Program for Blended Case Management Services for a one (1) year period effective the date of signing.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 133-2019.

Blair County Department of Social Services:

Jim Hudack requested approval for submission of the 2019 Civil Service Employees Compensation Plan for Mental Health/Intellectual Disabilities/Early Intervention to the Commonwealth of Pennsylvania, Department of Human Services (DHS).

Mr. Hudack stated that this is a required annual submission to the Department of Human Services and that the report verifies the salaries, benefits and costs for the employees of the Blair County Department of the Social Services Program Office. He stated that a copy of the United Mine Workers of America (UMWA) Union Contract effective for January 1, 2019 through December 31, 2021 will be submitted with the report.

On a related topic, Mr. Hudack stated that he received notification last week that since the transfer of Civil Service to the Governor’s Office of Administration the county will need to enter into a new agreement for the Children Youth and Families and Social Service Departments. He stated that he has notified Human Resources of this and will make everyone aware when he receives any further information pertaining to the new agreement.

Discussion followed.

Fort Roberdeau:

- a. Glenn Nelson requested approval of an Advertising Contract between the County of Blair and HappyValley.com for three (3) full-color ¼ page ads (spring, summer and fall) at a cost of \$300.00 each for a total of \$900.00. Cost also includes an expanded listing on the HappyValley.com website and free banner ad with social media blasts for three (3) months. Cost to be paid from the Fort Roberdeau Advertising Budget.

Mr. Nelson stated that the contract has been reviewed by Solicitor Karn and that the cost will be paid from the Fort’s advertising budget.

Resolution 134-2019: A resolution approving an Advertising Contract between the County of Blair and HappyValley.com for three (3) full-color ¼ page ads (spring, summer and fall) at a cost of \$300.00 each for a total of \$900.00. Cost also includes an expanded listing on the HappyValley.com website and free banner ad with social media blasts for three (3) months. Cost to be paid from the Fort Roberdeau Advertising Budget.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 134-2019.

- b. Glenn Nelson requested approval for the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site accessibility and accommodation improvements in the total amount of \$255,702.00 with a 50% required match.

Mr. Nelson stated that the Fort Roberdeau Association and the Board of Commissioners recently approved for he and Mr. Sutter to prepare a DCNR grant application for improved ADA accessibility and accommodation improvements at Fort Roberdeau. He stated that the total amount of the grant application is \$255,702.00, and that he and Mr. Sutter have identified the following sources of funds for the 50% required match:

Parking Lot (Marcellus Shale Funds)	\$ 31,109.50
Playground (Marcellus Shale Funds)	\$ 865.50
Total	\$ 31,975.00
Public Works County Highway Department	\$ 11,700.00
Fort Roberdeau Association	\$ 35,000.00
County Hotel Tax	\$ 40,000.00
Keller Engineers, Inc.	\$ 4,000.00
Total	\$122,675.00
Sponsor(s) & Volunteer Donations	(\$ 5,176.00)
Total Match	\$127,851.00

Mr. Nelson stated that the grant submission deadline is April 5, 2019 and that grants will most likely not be awarded until October or November of 2019 for project construction and budgeting in 2020.

Commissioner Beam stated that it should be noted that they have included \$40,000.00, of the County's Hotel Tax funds as part of the match.

Discussion followed.

Resolution 135-2019: A resolution approving the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site accessibility and accommodation improvements in the total amount of \$255,702.00, with a 50% required match.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 135-2019.

Court Administration:

Janice Meadows requested approval of an Independent Contractor Agreement between the County of Blair and Diane Dry for completing and submitting Commonwealth mandated financial and management reports for the Blair County Domestic Relations Office to the Pennsylvania Bureau of Child Support Enforcement at the rate of \$25.00 per hour for an average of eight (8) hours per week, effective upon date of signing, with termination upon forty-eight (48) hours written notice by either party.

Mrs. Meadows stated that there was a requirement by the Bureau that the President Judge be added to the signing of the agreement and that Judge Doyle has now been added to the agreement. She stated that there is also a requirement for Mrs. Dry to be covered by insurance/bond.

Discussion followed.

Resolution 136-2019: A resolution approving an Independent Contractor Agreement between the County of Blair and Diane Dry for completing and submitting Commonwealth mandated financial and management reports for the Blair County Domestic Relations Office to the Pennsylvania Bureau of Child Support Enforcement at the rate of \$25.00 per hour for an average of eight (8) hours per week, effective upon date of signing, with termination upon forty-eight (48) hours written notice by either party, pending insurance/bond receipt.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 136-2019.

Blair County Human Resources:

- a. Robin Gindlesperger requested approval for the adoption of Blair County Policy No. 502, titled "*Drug and Alcohol*" effective May 6, 2019.

Mrs. Gindlesperger summarized the changes to the counties Drug and Alcohol Policy which included the county's stance on medical marijuana. She stated that the policy will be effective county-wide and that implementation for bargaining unit members will be done in connection with the bargaining units. She stated that the new policy will be effective May 6, 2019.

The Commissioners stated that they would like more time to review the policy since they just received a revision late day on Friday.

Discussion followed.

- b. Karin Bruich requested approval of a Managed Vision Care Renewal Contract between the County of Blair and Vision Benefits of America (VBA) for an additional twenty-four (24) month period effective April 1, 2019 through March 31, 2021 at the following rates for the contract period:

Single Unit	\$ 7.50 per month
Two-Party Unit	\$14.25 per month
Family Unit	\$19.50 per month

Ms. Bruich stated that this is a renewal contract and will be for a twenty-four (24) month period. She stated that the rates will remain the same throughout the contract period. The contract has been reviewed by Solicitor Karn.

Discussion followed.

Resolution 137-2019: A resolution approving a Managed Vision Care Renewal Contract between the County of Blair and Vision Benefits of America (VBA) for an additional twenty-four (24) month period effective April 1, 2019 through March 31, 2021.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 137-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator