

**BUSINESS SESSION: THURSDAY, SEPTEMBER 8, 2022, 10:00 A.M.**

Location: Commissioner's Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Burke called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Burke called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Burke requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

**Members Absent:**

Commissioner Erb, Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Lindsay Dempsie (Finance), Jim Pooler (Public Works/Building Maintenance), Jon Frank (JPO), Rebecca Robinson (Purchasing), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Carol A. Dannenberg and Bryan King (Hollidaysburg Community Watchdog), Amy Wertz (CYF), Allison Senkevich and Melissa Harpster (Commissioner's Office).

**Approval of Meeting Minutes – 08/16/22, 08/18/22, 08/23/22 and 08/25/22:**

Commissioner Burke called for corrections or changes to the meeting minutes of 08/16/22, 08/18/22, 08/23/22 and 08/25/22. **There were no corrections or changes noted.**

**Public Comment:**

Commissioner Burke called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 347-2022:** Approving the preparation and submission of a Federal Highway Administration (FHWA) 2022 Bridge Investment Program (BIP) Grant Application to address the Poor Condition Rating of Blair County Bridges 8, 21, 28 and 29.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 347-2022.

**Resolution 348-2022:** Approving a Proposal of Service Contract between the County of Blair and Keller Engineers for design, permitting, bidding, construction, and construction services for the replacement of Blair County Bridge 69/East Freedom Township, in the total lump sum total, plus estimated cost tasks of \$325,125.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 348-2022.

**Resolution 349-2022:** Approving a Proposal of Service Contract between the County of Blair and Keller Engineers for design, permitting, bidding, construction consultation, and construction services for Blair County Bridge 5/Mill Run Road – Allegheny Township, in the total lump sum, plus estimated cost tasks of \$38,320.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 349-2022.

**Resolution 350-2022:** Approving the following two-2 FY 2022/2023 renewal contracts for Intellectual Disability Services between the County of Blair and Family Links Inc., and the Center for Community Resources, for the period of July 1, 2022 through June 30, 2023.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 350-2022.

**Resolution 351-2022:** Approving eight-8 FY 2022/2023 Mental Health (MH) Student Assistance Program (SAP) Letters of Agreement between the County of Blair, Department of Social Services, UPMC Western Behavioral Health of the Alleghenies (WBHA) and the school districts listed below:

|                              |                               |
|------------------------------|-------------------------------|
| Altoona Area School District | Hollidaysburg School District |
| Bellwood School District     | Spring Cove School District   |
| Bishop Guilfoyle High School | Tyrone Area School District   |
| Claysburg School District    | Williamsburg School District  |

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 351-2022.

**Resolution 352-2022:** Approving the submission of a FY 2018 Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) (Contract #C000071558) as outlined below:

**Non-Entitlements:**

1. Reduce existing activity for Housing Rehabilitation (non-entitlements) from \$104,519.85 to \$103,488.97 (including delivery costs) for a total decrease of \$1,030.88.
2. Increase existing activity for Demolition/Clearance (non-entitlements) from \$20,000.00 to \$21,030.88 (including delivery costs) for a total increase of \$1,030.88.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 352-2022.

**Resolution 353-2022:** Approving Exhibit E, to the Information Technology Support Services Agreement, between the County of Blair, Blair County Commissioner’s and RBA Professional Data Systems, Inc., for the addition of support and special consulting services as requested by Blair County Children, Youth and Families, consistent with the HIPAA Business Associates Agreement attached as Exhibit D to the aforementioned Agreement, in the amount of \$107.00 per hour, effective September 1, 2022.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 353-2022.

**Resolution 354-2022:** Approving the 2022-2023 Volunteer AD&D Program renewal application with CCAP for the period of October 1, 2022 through October 1, 2023, as outlined below:

- Medical Maximum \$100,000
  - Accidental Death Maximum \$25,000
  - Accidental Dismemberment Maximum \$25,000
  - Deductible Amount \$0
- 
- Number of Community Volunteers 149 x \$3.45 = \$514.05
  - Number of Court Referred Alternative Sentencing Volunteers 0 x \$4.60 = \$0
  - Number of Work Release Volunteers 10 x \$4.60 = \$46.00
  - Number of Juvenile Tobacco Volunteers 0 x \$2.90 = \$0
- 
- Total Premium Due \$560.05

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 354-2022.

**Resolution 355-2022:** Approving authorization to obtain quotes for outhouse pumping at Valley View Park; and requesting approval for an allocation of Park and Recreation Reserve Account Funds 035, in an amount not to exceed \$1,000.00 for outhouse pumping.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 355-2022.

**OLD BUSINESS:**

**Adoption of Resolutions:**

**Resolution 326-2022:** Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

No action taken. Item held until the meeting of 09/13/22.

**Resolution 327-2022:** Approving the eleven-11 FY 2022/2023 renewal contracts between the County of Blair and the agencies listed below:

| AGENCY  | FUNDING SOURCES                        | CONTRACT AMOUNT                     |
|---|--|-------------------------------------|
| Big Brothers/Big Sisters of Blair County          | Human Services Development Fund (HSDF) | Maximum Contract Amount \$ 30,000   |
| Blair Family Solutions                            | Mental Health                          | Maximum Contract Amount \$ 50,000   |
| CenClear Child Services                           | Mental Health                          | Maximum Contract Amount \$ 35,000   |
| Child Advocates                                   | HSDF                                   | Maximum Contract Amount \$ 5,000    |
| CONTACT Altoona                                   | HSDF & Mental Health                   | Maximum Contract Amount \$ 115,000  |
| Family Services, Inc.                             | HSDF & HAP                             | Maximum Contract Amount \$ 170,000  |
| H.O.P.E. Drop In                                  | Mental Health                          | Maximum Contract Amount \$ 50,000   |
| NAMI of Blair County                              | Mental Health                          | Maximum Contract Amount \$ 50,000   |
| Peerstar  | Mental Health                          | Maximum Contract Amount \$ 10,500   |
| Skills of Central PA                              | Mental Health                          | Maximum Contract Amount \$ 350,000  |
| UPMC Western Behavioral Health of the Alleghenies | Mental Health                          | Maximum Contract Amount \$2,170,000 |

No action taken. Item held until the meeting of 09/13/22.

**1. NEW BUSINESS:**

**Children, Youth and Families:**

- a. Amy Wertz approval for the submission of the Blair County Children, Youth and Families (CYF) FY 22/23 Implementation Plan, in the amount of ~~\$14,591,732.00~~ with a county share amount of ~~\$2,334,677.00~~, and the FY 23/24 Needs Based Plan and Budget, in the amount of ~~\$15,254,670.00~~ with a county share amount of ~~\$2,539,747.00~~ to the Commonwealth of Pennsylvania.

Ms. Wertz stated that the dollar amounts shown above have increased since the agenda submission was prepared. She stated the FY 22/23 Implementation Plan will be submitted, in the amount of \$14,874,330.00 with a county share amount of \$2,504,184.00 and the FY 23/24 Needs Based Plan and Budget will be submitted, in the amount of \$15,537,268.00 with a county share amount of \$2,650,479.00.

Discussion followed.

**Resolution 356-2022:** Approving the submission of the Blair County Children, Youth and Families (CYF) FY 22/23 Implementation Plan, to the Commonwealth of Pennsylvania, in the amount of \$14,874,330.00 with a county share amount of \$2,504,184.00, and the FY 23/24 Needs Based Plan and Budget, in the amount of \$15,537,268.00 with a county share amount of \$2,650,479.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 356-2022.

- b. Nicole Hemminger requested approval of a letter of support for the grant application of Family Services, Inc. to the Pennsylvania Commission on Crime and Delinquency for the full-time employment of the Child Advocacy Center Program Director.

Discussion followed.

**Resolution 357-2022:** Approving a letter of support for the grant application of Family Services, Inc. to the Pennsylvania Commission on Crime and Delinquency for the full-time employment of the Child Advocacy Center Program Director.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 357-2022.

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk