

WORK SESSION: TUESDAY, JUNE 20, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

ROLL CALL:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karm.

Others Present:

Sue Ammerman (EMA/911), Helen Schmitt (Public), Dave Kesslering (Public), Angela Wagner (Controller's Office), Jay Whitesel (Prison), Kelly Popich (Southern Alleghenies Service Management Group), Melena Kogler (HR), Jim Pooler (Public Works/Building Maintenance), Paul Shaffer (Public Works/Highway), Carol A. Dannenberg (Holidaysburg Community Watchdog), Rebecca Robinson (Purchasing), Tricia Maceno (Social Services) Prandon Meck (Finance), Mindy Hostler (CYF), and Rachel Foor (Altoona Mirror), ~~Melissa Harper~~ (Commissioner's Office).

UPCOMING MEETINGS

Wednesday, June 21, 2023 10:00 a.m. Board of Assessment Appeals
(Conference Room 2B)
*Salary Board
(Commissioners Meeting Room)
Thursday, June 22, 2023 10:00 a.m. *Commissioners Business Session
(Commissioners Meeting Room)
Friday, June 23, 2023 6:00 p.m. Conservation District Board Mtg.
(At Nature Works Park)
Monday, June 26, 2023 10:00 a.m. *Commissioners Work Session
(Commissioners Meeting Room)
Tuesday, June 27, 2023

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONER COMMENTS:

Commissioner Erb called for commissioner comments.

Commissioner Webster extended words of sympathy and prayers for healing on the recent shooting death of Trooper Jacques Rougeau, Jr., and wounded Lt. James Wagner of the Juniata County State Police Barracks.

Commissioner Burke had no comments for today.

Commissioner Erb stated that since joining PCHIP the county has saved millions of dollars in surplus. In 2023, the county thus far received checks in the amounts of \$220,000.00 and \$71,000.00 with an additional \$220,000.00 anticipated later this year.

CONSENT AGENDA

Resolution 292-2023:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/20/2023	230620CY	\$302,031.06
06/20/2023	230620SS	\$ 66,194.48
06/20/2023	230620WV	\$550,983.86

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$1,284.40.

b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/15/2023	230615HR	\$11,633.92
06/12/2023	230612RF	\$ 1,640.96
06/12/2023	230612FS	\$ 6,315.83
06/09/2023	230609RF	\$ 377.15

c. Ratification of Total Payroll for the Check Dated June 16, 2023, in the total amount of \$856,052.56.

d. **2023 Budget Transfer:** Charges received from Liberty Fire Solutions.

From \$60.60 To 01161MD-44710 MDJ Dumio

e. **2023 Budget Transfer:** Charges received from McCarl's Preferred Services.

From	To
01103BM-44740 Building Maintenance	01103HW-44740 Highway

f. **2023 Budget Transfer:** PCoRP Grant Revenue and Expenditures.

From	To
01101-37450 Commissioners	01117-37450 Information Technology
01101-46060 Commissioners	01117-46060 Information Technology
01101-37450 Commissioners	011103BM-37450 Building Maintenance
01101-46060 Commissioners	011103BM-46060 Building Maintenance

g. **2023 Budget Transfer:** Charges received from Fanelli Willet.

From	To
01101GCO-44080 General County Operations	013201-44080 Children, Youth & Families
01101GCO-44080 General County Operations	011103BM-44080 Building Maintenance

h. **Employment:** Aleah M. Henry, FT, Caseworker I, CYF, \$17.29/hr., effective 06/20/23; Gina C. Licausi-Vaughn, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 06/20/23; and Skyler D. McCaulley, PT, Seasonal Tour Guide, Fort Roberdeau, \$10.00/hr., effective 06/20/23.

i. **Resignations:** Regina C. Hartman, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 06/01/23; McKenzie L. Dick, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 06/07/23; Rashayle M. Claar, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/14/23; Mario L. Bebbler, FT, Corrections Officer, Prison, \$22.16/hr., effective 06/16/23; and Alyssa R. Klinger, FT, Case Manager Sexual Assault & Domestic Violence, Victim Witness, \$16.54/hr., effective 06/16/23.

Commissioner Burke noted her abstention on the payment of invoices to Blair Senior Services due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 292-2023 with the abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS:

Southern Alleghenies Service Management Group:

- i. Kelly Popich requested approval of a FY 22/23 thirty-30 day Contract Extension for Early Intervention Services between the County of Blair and Appalachia Intermediate Unit 08, extending the term of the contract from June 30, 2023 to July 31, 2023.

Ms. Popich stated that Appalachia IU8 is currently serving one-1 child whose services will end on July 16, 2023. She stated that Appalachia IU8 would not have the capacity to accept any new Early Intervention referrals; therefore, they will not be contracting with the county for FY 23/24.

Discussion followed.

- ii. Kelly Popich requested approval of the eleven-11 FY 23/24 contract renewals for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2023 through June 30, 2024:

- Bauer's All About Kids, LLC
- C&S Contract Speech Language Pathology Services, Inc.
- Kids First Affiliated Services
- Milestone Physical Therapy
- Alyssa Neil
- North Central Sight Services, Inc.
- North Star Services, Inc.
- ProCare PT, LP
- Kerri Sassano
- Therapeutic Early Intervention Services d/b/a Teis Early Intervention Provider
- UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency

Ms. Popich stated the state set rates for FY 23/24 would remain the same as FY 22/23.

Discussion followed.

Department of Emergency Services/911E:

Sue Ammerman requested approval for an annual Maintenance Agreement for the Audiology Voice Recorder with SBM Electronics, Inc., in the discounted amount of \$16,588.55, for the period of May 31, 2023 through May 30, 2024.

Ms. Ammerman stated the rate remains the same as last year.

Discussion followed.

Children, Youth and Families:

- i. Mindy Hostler requested approval of an Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and James McGough, Esq., for consultation services to the Family Treatment Court, in the amount of \$500.00 per quarterly installment, for the period of July 1, 2023 through June 30, 2024.

Discussion followed.

- ii. Mindy Hostler requested approval of a FY 20/22 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and JusticeWorks Youthcare, Inc., for the period of July 1, 2020 through June 30, 2022.
Discussion followed.
- iii. Mindy Hostler requested approval of a First Amendment to the Memorandum of Understanding (MOU) for SWAN Legal Services Initiative dated December 31, 2022, by and between the County of Blair, Blair County Children, Youth and Families and Diakon-SWAN LLC, and its subcontractor, Voce (formerly known as Family Design Resources, Inc.) for the SWAN Legal Services Initiative Paralegals, at the discretion of the Department of Human Services (DHS), automatically renewing the expiring term of June 30, 2023 for two (2) six-6 month periods from July 1, 2023 to December 31, 2023 and January 1, 2024 to June 30, 2024.

Discussion followed.

Court Administration:

Nicole Hemminger requested approval for payment of the following two-2 outstanding invoices for services provided at Magisterial District Judge Blattenberger’s Office made outside of the county’s purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
Betty Systems	#14383	\$ 89.00
Betty Systems	#14459	\$110.00

Chief Clerk Hemminger stated that services were provided to MDJ Blattenberger’s Office prior to the contract being in place with Betty Systems and without the proper PO being obtained.

Discussion followed.

Prison:

Jay Whitesel requested approval for payment of the following four-4 outstanding invoices for services provided to the Blair County Prison made outside of the county’s purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
McCoy’s Lawn & Garden LLC	W0110339	\$ 85.30
McCoy’s Lawn & Garden LLC	W0110340	\$157.30
McCoy’s Lawn & Garden LLC	W0110341	\$ 74.25
McCoy’s Lawn & Garden LLC	W0110342	\$ 75.10

Mr. Whitesel stated that at the time of his most recent request for payment of outstanding invoices he did not have these four-4 invoices to include with that request for payment. He stated that with new contracts in place, the issue of outstanding invoices and purchases being made outside of the county’s purchasing policy has been corrected.

Discussion followed.

Public Works/Building Maintenance:

- i. Jim Pooler requested approval of quote received from Boyer Refrigeration Heating & Air Conditioning, Inc., in the total amount of \$10,322.97, for the removal and disposal of an existing rooftop unit at the Blair County 911 Center, and to furnish and install a new Trane 5-ton rooftop unit, establish all electrical connections, start up and test for proper operation of system.

Mr. Pooler stated that two-2 quotes were received for the replacement of the existing rooftop unit at the 911E Center. McCarl’s in the amount of \$10,662.00, and Boyer Refrigeration Heating & Air Conditioning in the amount of \$10,322.97. Mr. Pooler recommended that the Board consider approving the Boyer Refrigeration quote.

Discussion followed.

Resolution 293-2023: Approving the quote received from Boyer Refrigeration Heating & Air Conditioning, Inc., in the total amount of \$10,322.97, for the removal and disposal of an existing rooftop unit at the Blair County 911 Center, and to furnish and install a new Trane 5-ton rooftop unit, establish all electrical connections, start up and test for proper operation of system.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 293-2023.

- ii. Jim Pooler requested approval of a Service Agreement between the County of Blair, and Allegheny Supply for Service, at the rate of \$75.00 per hour with services billed at half-hour intervals. All quotes must be approved by a representative of the county in writing (i.e. email) before service or repair is performed.

Discussion followed.

Employee Parking Garage Stair Tower Project:

Nicole Hemminger presented discussion concerning the approval of a second time extension received from Ralph. J. Albarano & Sons to extend the substantial completion date of the Stair Tower Project from June 22, 2023 to August 4, 2023.

Chief Clerk Hemminger provided a recap of recent discussions concerning the request received from Ralph J. Albarano & Sons for a second time extension from June 9, 2023 to August 4, 2023 for substantial completion of the Employee Parking Garage Stair Tower Project. She stated that they are indicating that the time extension is needed due to delayed steel deliveries and subsequent fabrication.

Chief Clerk Hemminger once again stated that she does not feel their claim of delayed steel deliveries and subsequent fabrication justify the need for a time extension as the contractor has indicated the project supplies are ready for delivery to the job site.

Chief Clerk Hemminger stated that Mr. Albarano still has not provided the county with an updated project timeline as requested prior to the Board approving a two-2 week extension from June 9, 2023 to June 22, 2023 allowing him additional time to provide the requested updated timeline and other project related information for the Board to review and accurately evaluate the second time extension request for the substantial completion of the Employee Parking Garage Stair Tower Project.

Chief Clerk Hemminger stated that due to the project delay there have been increased costs incurred to Keller Engineers. She stated that shop drawing review and construction consultation fees have both doubled. Chief Clerk Hemminger stated that the contract with Ralph J. Albarano & Sons has an \$800.00 per day Liquidated Damages clause if the project is not substantially complete. The permit with Hollidaysburg Borough has a final extension date of October 2023.

Chief Clerk Hemminger recommends not approving the time extension request for August 4, 2023 at this time.

Discussion followed.

OLD BUSINESS:

Adoption of Resolution 290-2023:

Approving an Application for a Highway Occupancy Permit submitted by Texas Eastern Transmission LP, for a pipeline replacement project along the East Side of County Road 101/Everett Road/Greenfield Township, and along the West Side of Dunning's Highway/220 SR. 3013.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 290-2023.

ADJOURN:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk