

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 5, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

| | | |
|-----------------------------|------------|---|
| Wednesday, December 6, 2023 | 9:00 a.m. | *Retirement Board (Commissioners Meeting Room) |
| | 10:30 a.m. | *Salary Board (Commissioners Meeting Room) |
| | 3:00 p.m. | Blair HealthChoices Meeting (At Blair HealthChoices) |
| Thursday, December 7, 2023 | 8:30 a.m. | *Park and Recreation Advisory Bd. (Commissioners Meeting Room) |
| | 10:30 a.m. | *Commissioners Business Session (Commissioners Meeting Room) |
| | 6:30 p.m. | Fort Roberdeau Association (White Oak Hall at the Fort) |
| Friday, December 8, 2023 | 1:00 p.m. | Blair County Airport Authority (At the Blair County Airport) |
| Monday, December 11, 2023 | | |
| Tuesday, December 12, 2023 | 10:00 a.m. | *Commissioners Work Session (Commissioners Meeting Room) |

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **PUBLIC COMMENT**
8. **COMMISSIONER COMMENTS**
9. **CONSENT AGENDA**

Resolution 560-2023:

- a. Payment of the following five-5 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 12/05/2023 | 231205CO | \$22,758.88 |
| 12/05/2023 | 231205CY | \$77,923.17 |
| 12/05/2023 | 231205PP | \$1,560.00 |
| 12/05/2023 | 231205SS | \$312,876.74 |
| 12/05/2023 | 231205WW | \$445,999.92 |

Which include payment of the following invoices:

- Center for Community Action in the total amount of \$22,183.56
- UPMC in the total amount of \$258,633.35

- b. Ratification of the following seven-7 Warrant Lists:

| EFFECTIVE DATE | WARRANT NUMBER | AMOUNT |
|----------------|----------------|--------------|
| 12/01/2023 | 231201HI | \$501,761.05 |
| 12/01/2023 | 231201RA | \$219,202.33 |
| 12/01/2023 | 231201FN | \$117,016.69 |
| 11/30/2023 | 231130HR | \$12,122.30 |
| 11/28/2023 | 231128WT | \$1,560.00 |
| 11/24/2023 | 231124HR | \$5,098.73 |
| 11/27/2023 | 231127FS | \$859.25 |

- c. Ratification of Total Payroll for the Check Dated December 1, 2023, in the total amount of \$909,107.01
- d. **2023 Budget Transfers:** Legal fees for the 2022 Airport Allocation.

- | From | \$ | To |
|--|-------------|-----------------------------|
| 01101GCO-45500 General County Operations | \$22,500.00 | 36101-45500 Capital Reserve |
- e. **2023 Budget Transfers:** Legal fees for Insurance Deductible fees from PCoRP.
- | From | \$ | To |
|--|-------------|------------------|
| 01101GCO-44960 General County Operations | \$10,000.00 | 012011-44960 APO |
- f. **Bridge #70/County Road 101 over South Poplar Run Replacement Project:** Requesting approval of ECMS submission, Estimate 009, in the total amount of \$199,015.52, received from Francis J. Palo, Inc. Expenses are partially reimbursable through the Road Map Fund.
- g. **Employment:** Turnbaugh, Douglas, FT, Custodian, Public-Works Facilities, \$16.22/hr., effective 12/4/23.
- h. **Resignations:** Hench, Taylor, FT, Corrections Officer, Prison, \$21.05/hr., effective 11/25/23; Smith, Stacey A., FT, Department Clerk I, \$11.03/hr., effective 11/26/23; Tremmel, Toni C., Accounts Payable Coordinator, Controller, \$14.78/hr., effective 11/26/23; Emigh, Patti J., FT, Temporary Department Assistant, CYF, \$11.68/hr., effective 11/27/23; Sheesley, Jacquelyn M., FT, Caseworker I, CYF, \$17.29/hr., effective 12/3/23.
- i. **Employment Status Change:** Singer, Horizan, from FT Telecommunicator Trainee, \$13.88/hr., to FT Telecommunicator, \$16.30/hr., effective 11/11/23.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. Department of Emergency Services:

Requesting approval of a FFY 2023/2025 Hazardous Materials Emergency Preparedness (HMEP) Grant Agreement (C950003917) Amendment, to include Year 2 (2024) approved projects, in the total award amount of \$12,760.00, for the performance period of 10/01/23 through 09/30/24.

B. Children, Youth and Families:

- i. Requesting approval of a FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Children, Youth and Families and Blair Family Solutions.
- ii. Requesting approval of a FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Children, Youth and Families and Community Specialists Corporation, d/b/a The Academy.
- iii. Requesting approval of a FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Children, Youth and Families and Summit School, Inc., d/b/a Summit Academy.

C. Prison:

Requesting approval of a Guardian RFID System Agreement Renewal by and between the County of Blair, on behalf of the Blair County Prison and Codex Corporation d/b/a Guardian RFID for continued use of the Guardian RFID System by licensing the software, purchasing the hardware and support services, and obtaining rights to use the web-based software as a service platform pursuant to said Agreement, in the amount(s) outlined in the Addendum B Fee Payment Schedule as listed below:

**ADDENDUM B
FEE PAYMENT SCHEDULE**

Invoices will be sent from GUARDIAN RFID to the Customer based on the occurrence of certain events, as follows:

| Fee Type* | Event Occurrence | Amount |
|--|---|-------------------|
| Extended Term One Renewal Fee** Date (04/02/2023) | Annual SRF (Current Invoice 8806) | \$3,500.00 |
| Extended Term Two Renewal Fee** Date (04/02/2024) | Annual SRF (Unless Agreement is terminated prior to renewal pursuant to Section 15) | \$3,500.00 |
| Extended Term Three Renewal Fee** Date (04/02/2025) | Extended Term Three Renewal Fee** (Unless Agreement is terminated prior to renewal pursuant to Section 15) | \$3,500.00 |
| Modification Fee | [No such modifications contemplated as of the Effective Date.] | [N/A] |

* These amounts do not include any taxes.

** Renewal Fees represent the costs for renewing licenses to use the GUARDIAN RFID System for any Extended Terms and will be increased if the Customer chooses to make additional purchases from GUARDIAN RFID of additional Hardware or licenses for GUARDIAN RFID Software, access and use of the GUARDIAN RFID OnDemand platform, or Third-Party Software. In such case, GUARDIAN RFID will provide the Customer with an updated Addendum B at the time of such additional

purchases, which will automatically amend and replace this Addendum B. In addition to increases due to those additional purchases, Renewal Fees may be increased by up to 3.5% annually, provided that GUARDIAN RFID provides notice to the Customer at least ninety (90) days prior to the end of the Initial Term or the end of any Extended Term, as applicable.

D. Public Works/Highway:

Requesting approval of a Permanent Easement by and between the County of Blair, and FirstEnergy for which electric service has been requested from Pennsylvania Electric Company (Penelec) for the Blair Senior Services Maintenance Facility, located at 271-281 Loop Road, Hollidaysburg, PA 16648, Tax Parcel Number 11.03-05...-004.00-000, Deed Book 1219, Page 340, containing 3.26 acres.

E. Treasurer:

Requesting approval to establish a new interest-bearing account at First National Bank for PCHIPC Reserve funds.

F. Park and Recreation Advisory Board:

Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035, in the total amount of \$1,236.00, for the purchase of four-4 Impact Baby Changing Tables for the restrooms at Valley View Park.

G. Social Services:

Requesting approval to submit a preliminary request for additional CHIPP funding in the 24/25 fiscal year from the Office of Mental Health and Substance Abuse Services (OMHSAS) for expansion of services in Blair County.

11. **OLD BUSINESS**

12. **ADJOURN**