

**BUSINESS SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE  
TUESDAY, APRIL 9, 2019, 10:00 A.M.**

1. CALL TO ORDER
2. MOMENT OF SILENT REFLECTION
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. APPROVAL OF MINUTES – MARCH 26 AND APRIL 2, 2019
5. PUBLIC COMMENT
6. UPCOMING MEETINGS:

Wednesday, April 10, 2019		
Thursday, April 11, 2019	9:30 a.m.	Salary Board (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:30 a.m.	Retirement Board (Conference Room 2B, 2 <sup>nd</sup> Fl.)
Friday, April 12, 2019		
Monday, April 15, 2019	3:00 p.m.	ABCD Corp. Board Meeting (Devorris Center for Business Dev.)
Tuesday, April 16, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 <sup>nd</sup> Fl.)
Wednesday, April 17, 2019	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Fl.)
Thursday, April 18, 2019	8:30 a.m.	Prison Board (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:00 a.m.	Records Improvement Committee (Conference Room 2B, 2 <sup>nd</sup> Fl.)
Friday, April 19, 2019	Good Friday	Courthouse Closed
Monday, April 22, 2019		
Tuesday, April 23, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 <sup>nd</sup> Fl.)

7. COMMISSIONERS COMMENTS:
8. BANK RECONCILIATION UPDATE:
9. PROCLAMATION – *April 7-13, 2019 National Library Week*

**10. CONSENT AGENDA:**

**Resolution 138-2019:**

- a. Payment of three-3 Warrant Lists dated 04/08/19 in the amounts of \$1,583,516.39; \$11,922.13; and \$273,841.96 which include payments of the following invoices:
  - Invoice #DA7664A, received from McCartney's, in the total amount of \$8.46 for miscellaneous office supplies for the Sheriff's Office.
  - **2017 Project Fund/Bond/Classification and Pay Study: Invoice #20302, received from Felice Associates, Inc.**, in the total amount of \$12,416.67, the 2<sup>nd</sup> installment of six for conducting the classification and pay study.

- b. **2019 Budget Transfer:** The following transfers are for charges from the March 2019 Justifacts invoice:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operation's	\$101.25	01153-42000-Prothonotary
01101GCO-42000 General County Operation's	\$115.75	01157-42000-Public Defender
01101GCO-42000 General County Operation's	\$454.00	01209PO-42000-Prison

- c. **2019 Budget Transfer:** The following transfers are for charges from the February 2019 McNees Wallace invoices:

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080-General County Operation's	\$681.00	02223-44080-Controller
01101GCO-44080-General County Operation's	\$1,500.13	01158-44080-District Attorney
01101GCO-44080-General County Operation's	\$408.50	01103HW-44080-Highway
01101GCO-44080-General County Operation's	\$42.88	01209PO-44080-Prison
01101GCO-44080-General County Operation's	\$375.00	01151-44080-Sheriff
01101GCO-44080-General County Operation's	\$1,171.00	01112-44080-Controller
01101GCO-44080-General County Operation's	\$1,624.50	01101-44080-Commissioners
01101GCO-44080-General County Operation's	\$1,653.00	01101-44080-Commissioners
01101GCO-44080-General County Operation's	\$761.50	01103HW-44080-Highway
01101GCO-44080-General County Operation's	\$122.50	01103HW-44080-Highway
00101GCO-44080-General County Operation's	\$600.25	01158-44080 District Attorney
00101GCO-44080-General County Operation's	\$600.25	01157-44080-Public Defender
01101GCO-44080-General County Operation's	\$73.50	01112-44080-Controller

- d. **Blair County District Attorney:** Requesting approval of an Affiliation Agreement between the County of Blair and Juniata College for the purpose of student internships.
- e. **Blair County Sheriff's Office:** Requesting approval of one-1 Penn State Altoona student intern, Robert Wright for the period of May 6, 2019 through July 29, 2019. Internship is for credit only and at no cost to the county.

- f. **Blair County IT:** Requesting approval to amend Resolution 84-2019 to reflect a 12 month commitment, rather than a month-to-month commitment, for Arctic Wolf Security Operation Center (SOC) as-a-service software, with monthly payments in the amount of \$4,070.85 invoiced to Blair County by RBA Professional Data Systems, Inc.
- g. **Employment:** Audra L. Borowski, From Caseworker II, CYF, \$16.84/hr., To Casework Supervisor, CYF, \$33,750.08/yr., effective 04/01/19; Charles R. Deck, From PT Sheriff's Deputy, Sheriff's Office, \$12.89/hr., To FT Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 04/01/19; Gabriel A. Wint, Lillie S. McNeal, Joshua J. Coudriet, Kyle M. Drost, Maria S. Furio, From PT Fill-In, Corrections Officer, Prison, \$15.08/hr., To Full-Time Corrections Officer, Prison, \$19.54/hr., effective 04/08/19; Tiffany J. Bowser, From Full-Time Tip-staff, Court Administration, \$10.00/hr., To FT, Judges Secretary, Judge Doyle, Court Administration, \$10.00/hr., plus \$3,000.00/annual stipend.
- h. **Resignations:** Robert I. Tremmel, PT, APO Officer Support, APO, \$10.30/hr., effective 04/01/19.

## 11. UNFINISHED BUSINESS:

### **Adoption of Resolutions:**

**Resolution 139-2019:** A resolution approving an agreement between the County of Blair and KOREnergy extending the county's enrollment in the Demand Response/Reliability Program.

**Resolution 140-2019:** A resolution approving the Bike/Pedestrian Bridge Access Project to Blair County Bridge #26, White Bridge, located in Frankstown Township, and approval of the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) grant application to cover engineering design expenses and permitting costs associated with the project.

**Resolution 141-2019:** A resolution approving a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$40,323.00, which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative for planning, procurement and implementation support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

**Resolution 142-2019:** A resolution approving the submission of the 2019 Civil Service Employees Compensation Plan for Mental Health/Intellectual Disabilities/Early Intervention to the Commonwealth of Pennsylvania, Department of Human Services (DHS).

**Resolution 143-2019:** A resolution approving the adoption of Blair County Policy No. 502, titled "*Drug and Alcohol*" effective May 6, 2019.

## 12. OLD BUSINESS:

### **1906 Exterior Window Restoration:**

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

### **1906 Mural Border Restoration:**

Discussion concerning a proposal received from John Rita in the amount of \$300.00 to investigate color analytics restoration.

## 13. NEW BUSINESS:

### **Blair County Bridge #73, Jugtown Bridge, Freedom Township:**

Requesting approval for the submission of a General Permit (BWM-GP-11) Application, to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the rehabilitation of Blair County Bridge #73, Jugtown located along Mountain Road over the Frankstown Branch of the Juniata River, Freedom Township.

### **Southern Alleghenies Planning and Development Commission:**

Requesting approval of a Broadband Study Grant Cooperation Agreement between Southern Alleghenies Planning and Development Commission (SAP&DC), the County of Bedford, the County of Blair, the County of Cambria, the County of Fayette, the County of Fulton, the County of Huntingdon, the County of Somerset, and the County of Westmoreland for the submission of an Appalachian Regional Commission (ARC) grant application by SAP&DC in the amount of \$50,000.00 with matching funds being provided by the above stated counties in the amount of \$6,250.00 each.

**Blair County Farmland Preservation:**

Requesting approval of three-3 Proposal of Service Contracts between the County of Blair and Keller Engineers, Inc., for conservation easement surveys as listed below. Fees will be paid from the Farmland Preservation Reserve Account (039) and will be reimbursed by the Commonwealth of Pennsylvania at the time of settlement.

<b>Owner/Name</b>	<b>Farm's Location</b>	<b>Amount</b>
Lillie M. Negley Farm	Huston Township, Blair County	\$3,850.00
Samuel A. Mingle Farm	Catherine Township, Blair County	\$3,100.00
K. Wayne & Bonnie Burket (Cross Cove Farm)	Taylor Township, Blair County	\$2,075.00

**Blair County Department of Social Services:**

- a. Requesting approval of a disbursement of Affordable Housing Trust Funds in the amount of \$3,000.00 for the purchase of property located at 207 W 11<sup>th</sup> Street, Tyrone, PA by Cara Richardson.
  
- b. Requesting approval for the submission of the Annual Notification Form to the Pennsylvania Department of Human Services information the Department that the County of Blair will not provide Assisted Outpatient Treatment pursuant to Section 301(c) of the Mental Health Procedures Act for calendar year 2019.

**Blair County Park and Recreation Advisory Board:**

Requesting approval for use of Valley View Park (AYSO) Soccer Fields by the Altoona Soccer Club to host a 3v3 Live Soccer Tournament on July 13, 2019, pending receipt of appropriate Certificate of Liability Insurance.

**Blair County IT:**

Requesting approval of a renewal subscription quote received from CDW-G for county firewall software, including hardware and software warranty, in the total annual amount of \$6,045.50.

**14. ADJOURN:**

**BUSINESS SESSION: TUESDAY, APRIL 9, 2019, 10:00 A.M.:**

Location: Conference Room 2B, 2<sup>nd</sup> Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, Assistant County Administrator Hemminger, and Solicitor Karn.

Members Absent: County Administrator Schmitt.

Others Present: Melissa Harpster (Commissioners Office), Katie Greenleaf Martin and Michele Bridges (Blair County Library System), Joseph A. Zolna (Public), A.C. Stickel (Controller), Don Weakland (IT), Jim Hudack and Theresa Rudy (Social Services), Jenn Sleppy and Sarah Chuff (Finance), Brian Wisner (Keller Engineers), James Ott (Sheriff), Jim Carothers (Treasurer), Robin Gindlesperger (Human Resources), Rocky Greenland (Public Works), and Kay Stephens (Altoona Mirror).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order:

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES MARCH 26 AND APRIL 2, 2019:**

Commissioner Erb called for corrections or changes to the minutes of March 26 and April 2, 2019. There were no corrections or changes noted.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes of March 26, 2019 as prepared. Commissioner Erb abstained from the vote as he did not attend the meeting on March 26, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to accept the minutes of April 2, 2019 as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**UPCOMING MEETINGS:**

Wednesday, April 10, 2019		
Thursday, April 11, 2019	9:30 a.m.	Salary Board (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:30 a.m.	Retirement Board (Conference Room 2B, 2 <sup>nd</sup> Fl.)
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**COMMISSIONER COMMENTS:**

Commissioner Erb called for commissioners comments. **There were no comments noted.**

**BANK RECONCILIATION UPDATE:**

Treasurer Jim Carothers stated the general fund is mostly reconciled thru October of 2018 with only a few minimal items that need to be addressed with the Controller’s Office. Treasurer Carothers stated that he anticipates having the months of November and December completed by the end of this week.

Commissioner Erb asked Controller Stickel if this anticipated completion date provides the controller’s office enough time to complete what they need to do before the auditor’s arrive. Controller Stickel stated that the auditors will be at the courthouse at 8 a.m. on Monday, April 15<sup>th</sup> however, his office will need three-3 days to complete the year end close process after the Treasurer reconciles through December. Treasurer Carothers stated that he would try and complete reconciliation as soon as possible in order to provide the amount of time needed by the controller’s office.

**PROCLAMATION – April 7-13, 2019 National Library Week:**

Commissioner Erb welcomed Katie Greenleaf Martin and Michele Bridges of the Blair County Library System. Commissioner Erb read the following proclamation and presented it to Ms. Greenleaf Martin:

**Proclamation  
National Library Week 2019**

**WHEREAS**, on January 13, 1965, the Blair County Library System was formed as a result of a decision by the Blair County Board of Commissioners; and

**WHEREAS**, libraries throughout Blair County have consistently served as valued and needed institutions, and library staffs and volunteers strengthen these centers by fueling their efforts to enhance the surrounding community;

**WHEREAS**, collectively we recognize librarians as information professionals who provide expertise, services and guidance for patrons to access credible sources and material, making their own informed decisions about the worlds they navigate;

**WHEREAS**, libraries level the playing field for anyone who seeks information and access to technologies, particularly as society continues to transition the way in which information is shared and explored in the online world;

**WHEREAS**, the Pennsylvania Library Association’s PA Forward initiative provides a collective voice for the state’s libraries to tell their own stories, building capacity for the work they do with and for patrons through five literacies – Basic, Information, Civic and Social, Health and Financial – underscoring the importance of lifelong learning;

**WHEREAS**, our libraries were visited over 275,000 times in 2018; and provide access to over 340,000 items in 8 locations throughout the county; and support early literacy by offering over 2,500 events last year for children under the age of 5;

**WHEREAS**, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

**NOW, THEREFORE**, be it resolved that we, the Blair County Board of Commissioners, hereby proclaim National Library Week, April 7-13, 2019 in Blair County. Residents are encouraged to visit their local libraries this week and beyond, exploring all the libraries have to offer, realizing that literacy is power and that libraries provide the fuel to move Pennsylvania forward.

**BLAIR COUNTY  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce Erb, Chairman

\_\_\_\_\_  
Terry Tomassetti, Vice-Chairman

\_\_\_\_\_  
Ted Beam, Jr., Secretary

**Attest:**

\_\_\_\_\_  
Helen P. Schmitt, County Administrator  
April 9, 2019

Ms. Greenleaf Martin highlighted the activities planned throughout the county during the week of April 7<sup>th</sup>-April 13<sup>th</sup> promoting National Library Week and presented the members of the board with a copy of the children’s book entitled, *“Not a Box”*.

Ms. Greenleaf Martin provided the Library System’s Annual Update for the spring of 2019. She stated that in 2017-2018 there were almost 1,500 programs designed for children with a total attendance of over 29,000. The programs included LEGO Robotics, Girls Who Code, build-your-own marble runs. They also provided over 700 programs to Blair County residents of all ages with attendance of 7,300.

Ms. Greenleaf Martin stated that while many communities have come to see their libraries as community centers, this was clearly the case in Williamsburg. The daughters of a long-time loyal library patron asked if they could hold their mother’s memorial service at the library which happens to be a former Presbyterian Church. She stated that the service was lovely and certainly a celebration of life.

Ms. Greenleaf Martin stated that despite the county's implementation of a millage in 2007, the county's estimated contribution to the Library System is \$149,418.00, the lowest since 2010. Adjusted for inflation, the \$135,000.00 contribution that the libraries were receiving in 2000 would equal \$198,234.86 in 2018. She stated that State Funding, after cuts of 20% and 9%, is funding at the same level since 2010, the Library System is struggling to make ends meet. Library System Administrator, Jennifer Knisely is in Harrisburg with the Pennsylvania Library Association lobbying for increases to Pennsylvania's public library funding for 2019 and 2020.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt the Proclamation.

**CONSENT AGENDA:**

**Resolution 138-2019:**

- a. Payment of three-3 Warrant Lists dated 04/08/19 in the amounts of \$1,583,516.39; \$11,922.13; and \$273,841.96 which include payments of the following invoices:
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- f. **Blair County IT:** Requesting approval to amend Resolution 84-2019 to reflect a 12 month commitment, rather than a month-to-month commitment, for Arctic Wolf Security Operation Center (SOC) as-a-service software, with monthly payments in the amount of \$4,070.85 invoiced to Blair County by RBA Professional Data Systems, Inc.
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- h. **Resignations:** Robert I. Tremmel, PT, APO Officer Support, APO, \$10.30/hr., effective 04/01/19.

Commissioner Tomassetti requested that Mrs. Gindlesperger prepare and provide an update on the Job Classification and Pay Study at next week's Work Session.

Discussion followed.

Commissioner Tomassetti noted his abstention on the payment of the invoice to McCartney's.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 138-2019 with abstentions as noted.

**UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 139-2019:** A resolution approving an agreement between the County of Blair and KOREnergy extending the county's enrollment in the Annual Demand Response/Reliability Program.

Assistant County Administrator Hemminger stated that at last week's meeting Mr. Polosky explained the Base Demand Response Program and the Annual Demand Response Program and that he made the recommendation that the board select the Annual Demand Response Program.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 139-2019.

**Resolution 140-2019:** A resolution approving the Bike/Pedestrian Bridge Access Project to Blair County Bridge #26, White Bridge, located in Frankstown Township, and approval of the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) grant application by Brian Wisner, Keller Engineers, Inc., on behalf of the County of Blair, to cover engineering design expenses and permitting costs associated with the project, in the amount of \$249,000.00.

Mr. Wisner provided an update on the grant application submission. He stated that the grant application will be submitted in the total amount of \$249,000.00. Mr. Wisner stated that the conservative amount for construction is in the amount of \$798,000.00 for a project total amount of \$1,047,000.00.

Discussion followed.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 140-2019.

**Resolution 141-2019:** A resolution approving a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$40,323.00, which will be invoiced monthly for actual services rendered, to assist the Southern Alleghenies 911 Cooperative for planning, procurement and implementation support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant, pending Blair County IT approval.

Mr. Weakland, Blair County IT Director, stated that he just received the contract and has not had a time to review the contract for IT matters.

The board proposed the adoption of the Resolution pending Blair County IT approval.

Discussion followed.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 141-2019.

**Resolution 142-2019:** A resolution approving the submission of the 2019 Civil Service Employees Compensation Plan for Mental Health/Intellectual Disabilities/Early Intervention to the Commonwealth of Pennsylvania, Department of Human Services (DHS).

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 142-2019.

**Resolution 143-2019:** A resolution approving the adoption of Blair County Policy No. 502, titled "Drug and Alcohol" effective May 6, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 143-2019.

**OLD BUSINESS:**

**1906 Exterior Window Restoration:**

Discussion concerning amending the contract to include mansard roof repair work and the protection of the stained glass windows.

No discussion was presented.

**1906 Mural Border Restoration:**

Discussion concerning a proposal received from John Rita in the amount of \$300.00 to investigate color analytics restoration.

Commissioner Tomassetti stated that John Rita has given a proposal to investigate the color analytics of the 1906 mural in the amount of \$300.00. He stated that the color analytics will determine the scope of the effort in regards to cost with the anticipated out-of-pocket costs to the county inclusive of the color analytics in the approximate amount of \$1,000.00.

Mr. Rita, in his proposal, is suggesting a volunteer restoration of the mural border prior to its rehanging on the wall. Mr. Rita will instruct the county painter how to properly apply the base coat to the border and plans to instruct other selected volunteers the proper application techniques. Commissioner Tomassetti stated that to date, he and Judge Kopriva have expressed interest in working on the restoration project.

Discussion followed.

**Resolution 144-2019:** A resolution approving a proposal received from John Rita, in the amount of \$300.00 to investigate color analytics restoration to the 1906 Courthouse Mural Border.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 144-2019 due to a conflict of interest.

Motion by Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 144 with abstentions as noted.

**NEW BUSINESS:**

**Blair County Bridge #73, Jugtown Bridge, Freedom Township:**

Brian Wisner requested approval for the submission of a General Permit (BWM-GP-11) Application to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the rehabilitation of Blair County Bridge #73, Jugtown, located along Mountain Road over the Frankstown Branch of the Juniata River, Freedom Township.

Mr. Wisner stated that as a result of an earlier inspection it was determined that Blair County Bridge #73, Jugtown, located along Mountain Road over the Frankstown Branch of the Juniata River in Freedom Township has sustained some structure loss and deterioration. He stated that the design and repairs will be submitted to PennDot with the intent of the County's Public Works Department completing the work resulting in a bid for materials only.

Discussion followed.

**Resolution 145-2019:** A resolution approving the submission of a General Permit (BWM-GP-11) Application to the Pennsylvania Department of Environmental Protection (DEP) to obtain waterway approval for the rehabilitation of Blair County Bridge #73, Jugtown located along Mountain Road over the Frankstown Branch of the Juniata River, Freedom Township.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 145-2019.

**Southern Alleghenies Planning and Development Commission:**

Commissioner Erb requested approval of a Broadband Study Grant Cooperation Agreement between Southern Alleghenies Planning and Development Commission (SAP&DC), the County of Bedford, the County of Blair, the County of Cambria, the County of Fayette, the County of Fulton, the County of Huntingdon, the County of Somerset, and the County of Westmoreland for the submission of an Appalachian Regional Commission (ARC) grant application by SAP&DC in the amount of \$50,000.00 with matching funds being provided by the above stated counties in the amount of \$6,250.00 each.

Discussion followed.

**Resolution 146-2019:** A resolution approving a Broadband Study Grant Cooperation Agreement between Southern Alleghenies Planning and Development Commission (SAP&DC), the County of Bedford, the County of Blair, the County of Cambria, the County of Fayette, the County of Fulton, the County of Huntingdon, the County of Somerset, and the County of Westmoreland for the submission of an Appalachian Regional Commission (ARC) grant application by SAP&DC in the amount of \$50,000.00 with matching funds being provided by the above stated counties in the amount of \$6,250.00 each.



Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 146-2019.

**Blair County Farmland Preservation:**

Commissioner Tomassetti requested approval of three-3 Proposal of Service Contracts between the County of Blair and Keller Engineers, Inc., for conservation easement surveys as listed below. Fees will be paid from the Farmland Preservation Reserve Account (039) and will be reimbursed by the Commonwealth of Pennsylvania at the time of settlement:

<b>Owner/Name</b>	<b>Farm's Location</b>	<b>Amount</b>
Lillie M. Negley Farm	Huston Township, Blair County	\$3,850.00
Samuel A. Mingle Farm	Catherine Township, Blair County	\$3,100.00
K. Wayne & Bonnie Burket (Cross Cove Farm)	Taylor Township, Blair County	\$2,075.00

Discussion followed.

**Resolution 147-2019:** A resolution approving three-3 Proposal of Service Contracts between the County of Blair and Keller Engineers, Inc., for conservation easement surveys as listed below. Fees will be paid from the Farmland Preservation Reserve Account (039) and will be reimbursed by the Commonwealth of Pennsylvania at the time of settlement:

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 147-2019 due to a conflict of interest.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 147-2019 with abstentions as noted.

**Blair County Department of Social Services:**

- a. Jim Hudack requested approval of a disbursement of Affordable Housing Trust Funds in the amount of \$3,000.00 for the purchase of property located at 207 W 11<sup>th</sup> Street, Tyrone, PA by Cara Richardson.

Mr. Hudack stated that Ms. Richardson has successfully met all of the requirements of the First Time Home Buyer's Program. He stated that the requested disbursement falls within the guidelines of the Affordable Housing Trust Fund First Time Home Buyer's Program. Ms. Richardson's closing date is April 26, 2019, therefore, Mr. Hudack requested that the board consider taking approval action today.

Discussion followed.

**Resolution 148-2019:** A resolution approving a disbursement of Affordable Housing Trust Funds in the amount of \$3,000.00 for the purchase of property located at 207 W 11<sup>th</sup> Street, Tyrone, PA by Cara Richardson.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 148-2019.

- b. Mr. Hudack requested approval for the submission of the Annual Notification Form to the Pennsylvania Department of Human Services informing the Department that the County of Blair will not provide Assisted Outpatient Treatment pursuant to Section 301(c) of the Mental Health Procedures Act for calendar year 2019.

Mr. Hudack stated that is a required annual submission to the Pennsylvania Department of Human Services. The county has opted to not provide Assisted Outpatient Treatment for calendar year 2019. He stated that by opting out of providing treatment this year allows more time for the county to access the overall impact of Assisted Outpatient Treatment on the behavioral health system and the courts.

Mr. Hudack stated that over the next year the county will be assuring the capacity of providers, panel of qualified professionals, developing training and ensuring that proper funding is available for the services within the treatment plans.

Discussion followed.

**Resolution 149-2019:** A resolution approving the submission of the Annual Notification Form to the Pennsylvania Department of Human Services information the Department that the County of Blair will not provide Assisted Outpatient Treatment pursuant to Section 301(c) of the Mental Health Procedures Act for calendar year 2019.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 149-2019.

**Blair County Park and Recreation Advisory Board:**

Melissa Harpster requested approval for use of Valley View Park (AYSO) Soccer Fields by the Altoona Soccer Club to host a 3v3 Live Soccer Tournament on July 13, 2019, pending receipt of appropriate Certificate of Liability Insurance.

Mrs. Harpster stated that the Altoona Soccer Club's request was reviewed by the Park and Recreation Advisory Board on April 4<sup>th</sup>. She stated that the advisory board approved the request for submission to the Board of Commissioners for approval pending receipt of the appropriate Certificate of Liability Insurance.

Mrs. Harpster stated that the Soccer Club's request will not interfere activities scheduled by AYSO.

**Resolution 150-2019:** A resolution approving use of Valley View Park (AYSO) Soccer Fields by the Altoona Soccer Club to host a 3v3 Live Soccer Tournament on July 13, 2019, pending receipt of appropriate Certificate of Liability Insurance.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 150-2019.

**Blair County IT:**

Don Weakland approval of a renewal subscription quote received from CDW-G for county firewall software, including hardware and software warranty, in the total annual amount of \$6,045.50.

Mr. Weakland stated that CDW-G is a CoStar's vendor and that the expense is included in the current year's budget.

Discussion followed.

**Resolution 151-2019:** A resolution approving a renewal subscription quote received from CDW-G for county firewall software, including hardware and software warranty, in the total annual amount of \$6,045.50.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 151-2019.

**ADJOURN:**

Meeting Adjourned,

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Nicole Hemminger, Assistant County Administrator