

**BUSINESS SESSION: THURSDAY, JANUARY 20, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Solicitor Karn, and Chief Clerk Hemminger.

**Members Absent:**

None

**Others Present:**

Melissa Harpster and Allison Senkevich (Commissioners Office) Sarah Chuff (Finance), Rebecca Robinson (Purchasing), Jennifer Sleppy (Finance), Katherine Swigart (HR), Kay Stephens (Altoona Mirror), Carol A. Dannenberg (Hollidaysburg Community Watchdog), and AC Stickel (Controller), Bonita Shreve (Pres. 2<sup>nd</sup> Amendment Coalition).

**Public Comment:**

Commissioner Erb called for public comment.

Bonita Shreve, President of the Blair County Coalition talked about Blair County being a historical landmark, not only county-wide but with all 24 municipalities. She reiterated how important it was to Blair County residents to get the referendum on the ballot and that no taxpayer resources shall be used to enforce any legislation passed after November 2<sup>nd</sup>, 2021 that would infringe upon an eligible citizen's right to keep and bear arms.

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 18-2022:** A resolution approving Commissioner Bruce R. Erb to sign various parcel settlement documents associated with the Blair County Bridge #70/South Poplar Run Replacement Project as listed below:

- Joye L. Metzgar, Parcel 3 – Temporary Easement for Construction
- Dennis A. Corle and Cathy Corle, Parcel 4 – Agreement of Sale, Certificate of Residence, Realty Transfer Tax Statement of Value, and Temporary Easement for Construction \$2,600.00
- Green Enterprise RE, LLC, Parcel 5 – Agreement of Sale, Certificate of Residence, Realty Transfer Tax Statement of Value, and Temporary Easement for Construction \$2,300.00
- Joyce A. Durbin aka Joyce A. Lafferty, Parcel 6 – Temporary Easement for Construction
- Joye L. Metzgar, Parcel 12 – Agreement of Sale, Certificate of Residence, Realty Transfer Tax Statement of Value, and Temporary Easement for Construction \$800.00
- Erik Lee Weyandt, Sr. aka Erik Weyandt and Dolly Weyandt, Parcel 14 – Agreement of Sale, Certificate of Residence, Realty Transfer Tax Statement of Value, and Temporary Easement for Construction \$2,600.00
- Jeremie J. Bell and Kristina L. Bell, Parcel 15- Agreement of Sale, Certificate of Residence, and Realty Transfer Tax Statement of Value \$2,600.00

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #18-2022.

**Resolution 19-2022:** A resolution approving authorization to advertise for bid the lease of approximately 145 acres of farmland located in Tyrone Township adjacent to Fort Roberdeau.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #19-2022.

**Resolution 20-2022:** A resolution approving a Maintenance and Warranty Agreement between the County of Blair, Department of Emergency Services/911E and Gen-Mark, for the VA Galaxy 5000 Uninterrupted Power Supply System, in the amount of \$4,975.00, for the period of 11/01/21 through 10/31/22.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #20-2022.

**Resolution 21-2022:** A resolution approving a Professional Services Contract between the County of Blair, Blair County Department of Emergency Services 911E and Mission Critical Partners, LLC, for Next Generation 911 Consulting Services, in the total fixed fee amount (including expenses) of \$39,157.85 which will be invoiced monthly as services are rendered. Said agreement will assist the Southern Alleghenies 911 Cooperative (SAC) for planning, procurement, implementation support and lifecycle management services support with the awarded Pennsylvania Emergency Management Agency (PEMA) grant.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #21-2022.

**Resolution 22-2022:** A resolution approving an Amendment to a License Agreement by and between the County of Blair, Department of Emergency Services and Tyler Technologies, Inc., dated 06/21/12, amending the License Agreement to replace the New World Dashboard Software with Tyler's Performance Dashboard Software at no cost to the county.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #22-2022.

**Resolution 23-2022:** A resolution approving an agreement between the County of Blair for Blair County Tax Claim Bureau and InfoCon for the electronic transfer of unpaid 2021 taxes submitted by twenty-four (24) local tax collectors at the rate of \$95.00 per municipality for a total amount of \$2,280.00.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution #23-2022.

**Resolution 24-2022:** A resolution approving a Purchase Agreement between the County of Blair and InfoCon Corporation to manage Certified Mail services, in the estimated annual cost of \$3,332.40, for the period of 01/01/22 through 12/31/23.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution #24-2022.

**Resolution 25-2022:** A resolution approving a Print Services Agreement between the County of Blair and InfoCon Corporation for printing and mailing of approximately 7,500 March Reminder Letters, 7,000 Return & Claim Notices (Certified Mail), 5,000 Notice of Public Sale (Certified Mail), 2,500 Ten (10) Day Letters, 200 Property Sold Letters (Certified Mail), and 4,000 November Reminder Letters, in the estimated annual total of \$10,651.00, for the period of 01/01/22 through 12/31/23.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution #25-2022.

**Resolution 26-2022:** A resolution approving an Agreement for Purchase of Professional Services between the County of Blair and Aaron Nygren, d/b/a Nygren Training Solutions for multi-pronged management and leadership training, and associated workshops outlined in Exhibit A, in an amount not to exceed \$14,213.50, including materials and travel.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #26-2022.

**Resolution 27-2022:** A resolution approving the submission of a Budget Revision to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as outlined below:

**FY 2018 County of Blair County #C000071558**

**Non-Entitlements**

1. Reduce existing activity for Housing Rehabilitation – Non-Entitlements from \$129,419.85 to \$124,119.85 (including delivery costs) for a total decrease of \$5,300.00.
2. Increase existing activity for the Piney Creek & Ridge Road Water Lateral Installations to Woodbury Township from \$6,233.58 to \$11,533.58 (including delivery costs) for a total increase of \$5,300.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #27-2022.

**Resolution 28-2022:** A resolution approving a FY 21/22 Contract renewal between the County of Blair and United Way of Blair County, in the maximum contract amount of \$187,000.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #28-2022

**Resolution 29-2022:** A resolution approving to relinquish the Family Center Grant Agreement No. 4100066998 between the Pennsylvania Department of Human Services (DHS) and the County of Blair, for the provision of Family Center Services to At-Risk Families, for the period of 07/01/14 through the extended term of 06/30/22 to United Way of Blair County, effective April 1, 2022.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #29-2022

**OLD BUSINESS**

**Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:**

Continued discussion.

The Commissioners advised they have no further comments at this time.

**Handbook Updates:**

Introductory Period	
Job Description	
Jury Duty	
Paid Leave Donation Policy	
Light Duty	
Military Leave	
Outside Employment	
Paid Sick Time	
Payroll	
Pre-Employment Hiring Information	
Performance Reviews	
Personnel Data Changes	
Personnel Files	
Political Activity	
Pregnancy Discrimination	
Problem Resolution	
Progressive Corrective Action	
Prohibited Weapons	
Religious Accommodation	
Retirement	
Security and Inspections	
Separation from Employment and Rehire	
Service Animals	
Short-Term Disability	
Smoking	

The Commissioners discussed the Introductory Period section. The subsequent Handbook sections were held for discussion at a future Commissioner’s meeting.

**New Business**

None

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk