



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of May 5, 2021

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel

Board Members not in Attendance:

Commissioner Amy Webster

Quorum: Present

Non-Board Members in Attendance:

Sue Ammerman, Sarah Chuff, Judge Elizabeth Doyle¹, Nicole Hemminger, James Hudack, Janice Meadows, Heather Meck, Sarah Seymour, Paul Shaffer, Jennifer Sleppy, Katherine Swigart, Warden Abbie Tate

Media in Attendance: Kay Stephens-Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:32 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Commissioner Erb announced Agenda Item #15, position of Payroll Administrator, is being removed from the agenda and will be presented at a future meeting.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Controller Stickel that the minutes from the April 21, 2021 meeting be approved. The motion was unanimously carried.

¹ The Judge is a voting member of the board for items in that office.

Adult Parole and Probation **Requested by President Judge Elizabeth A. Doyle**
Parole and Probation Officer Judge Doyle moved to re-create 2 (two) positions. These positions are UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$13,222, \$990.17 estimated bi-weekly, \$25,744.42 estimated annually. These vacancies are due to the resignation of Megan Gates effective 03/26/2021 and the passing of Kerbie Fickter on 04/21/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Adult Parole and Probation **Requested by President Judge Elizabeth A. Doyle**
Probation Officer Aide I to II (Promotion) Judge Doyle moved to promote Brittney Brennan from Probation Officer Aide I to Probation Officer Aide II. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11,055.8, \$773.91 estimated bi-weekly, \$20,121.66 estimated annually. The standard increase from Level I to Level II is an additional \$1,000.00/year or \$0.5495/hour. Commissioner Burke seconded the motion and it was unanimously carried.

Adult Parole and Probation **Requested by President Judge Elizabeth A. Doyle**
Probation Officer Aide I Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10,506.3, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Brian Walter effective 04/05/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Court Administration **Requested by President Judge Elizabeth A. Doyle**
Criminal Processor Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10,506.3, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. Katherine Swigart stated the rate was approved by the union. This vacancy is due to the retirement of Deb Hartsock effective 07/09/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Prison **Requested by Abbie Tate, Warden**
Correctional Case Manager Controller Stickel moved to re-create this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10,994.6, \$769.62 estimated bi-weekly, \$20,010.12 estimated annually. This vacancy is due to the resignation of Cortney Claar effective 04/23/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth & Families **Requested by James Hudack, Director**
Children & Youth Fiscal Officer I Commissioner Burke moved to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,413.01, \$36,738.26 annually. The rate is based upon the 2020 starting salary of \$36,017.91 annually plus the 2% increase for 2021. This vacancy is due to the retirement of Amy Wertz effective 03/17/2021. Commissioner Erb seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Casework Supervisor Commissioner Burke moved to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,395.36, \$36,279.36 annually. This vacancy is due to the resignation of Tolulope Owulade effective 05/21/2021. Controller Stickel seconded the motion and it was unanimously carried.

Elections and Voter Registration

Requested by Sarah Seymour, Director

Temporary Department Assistants Commissioner Erb moved to re-create 10 temporary positions. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.0000. Chief Clerk Hemminger asked for leniency with the request. The original request anticipated the total for 1 person at \$10.00/hour for 70 hours and 9 people at \$10.00/hour for 4 (four) 7-hour days, \$3,220.00 estimated annually. The poll book flow is changing and now is requiring 3 people for 70 hours and 7 people at \$10.00/hour for 4 (four) 7-hour days. This brings the estimated annual total to \$4,060.00. These positions are needed for the primary election, and were not included in the 2021 budget due to oversight. Controller Stickel seconded the motion and it was unanimously carried.

Highway

Requested by Paul Shaffer, Assistant Highway Superintendent

Welder Controller Stickel moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the retirement of Joe Ickes effective 04/30/2021. Commissioner Burke seconded the motion and it was unanimously carried.

911

Requested by Mark Taylor, Director

911 Operations Manager Commissioner Burke moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$22.4700, \$1,797.60 estimated bi-weekly, \$46,737.60 estimated annually. This rate was recommended based on a starting rate of \$22.03, with 2 years' experience, and the 2% increase for 2021. This vacancy is due to the retirement of Tim Crabtree effective 04/30/2021. Controller Stickel seconded the motion and it was unanimously carried.

Katherine Swigart brought to the Salary Board's attention that the request for the Probation Officer Aide I should have been for 2 (two) positions, one for the resignation of Brian Walter and one for the retirement of Emily Lattuca.

Call for Public Comment: Commissioner Erb called for public comment on the additional Salary Board item. There was no comment at this time.

Adult Parole and Probation

Requested by President Judge Elizabeth A. Doyle

Probation Officer Aide I Commissioner Burke moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the retirement of Emily Lattuca effective 03/26/2021. Controller Stickel seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 11:00 a.m.

The next Special Salary Board Meeting will be announced.

The next Regular Salary Board Meeting will be held on May 19, 2021 @ 2:00 PM
In the Commissioners' Meeting Room. Masks are required.

Respectfully Submitted,



August C. Stickel IV
Secretary