

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 26, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, December 27, 2023

Thursday, December 28, 2023 10:00 a.m. *Commissioners Business Session
(Commissioners Meeting Room)

Friday, December 29, 2023

Monday, January 1, 2024 New Year's Day Courthouse Closed

Tuesday, January 2, 2024 9:00 a.m. *Commissioners Organizational Mtg.
(Commissioners Meeting Room)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES 12/12/23, 12/14/23**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution 599 – 2023:

- i. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/19/2023	231221RA	\$51,407.57
12/21/23	231221VZ	\$11,664.18

- ii. Ratification of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/21/2023	231221HR	\$10,177.17
12/18/2023	231218FS	\$1,687.61

- iii. **2023 Capital Reserve Budget Transfer:** Sheriff's Office transport van not ordered in 2023.

From	\$	To
01151-46060 Sheriff	\$32,768.89	36101-46060 Capital Reserve

- iv. **2024 Budget Transfers:** Moving budget for incoming Judges.

From	\$	To
01160ED-41020 Judge Doyle	\$57,764.76	01160FM-41020 Judge Miller
01160ED-41030 Judge Doyle	\$14,751.75	01160FM-41030 Judge Miller
01160ED-41040 Judge Doyle	\$200.00	01160FM-41040 Judge Miller
01160ED-41050 Judge Doyle	\$50.00	01160FM-41050 Judge Miller
01160ED-41500 Judge Doyle	\$1,055.11	01160FM-41500 Judge Miller
01160ED-41510 Judge Doyle	\$4,511.52	01160FM-41510 Judge Miller
01160ED-41700 Judge Doyle	\$18,191.63	01160FM-41700 Judge Miller
01160ED-41710 Judge Doyle	\$1,246.19	01160FM-41710 Judge Miller
01160ED-41720 Judge Doyle	\$9,795.36	01160FM-41720 Judge Miller
01160ED-41730 Judge Doyle	\$1,350.00	01160FM-41730 Judge Miller
01160ED-42120 Judge Doyle	\$402.75	01160FM-42120 Judge Miller
01160ED-42600 Judge Doyle	\$660.00	01160FM-42600 Judge Miller
01160ED-43050 Judge Doyle	\$320.00	01160FM-43050 Judge Miller
01160ED-43080 Judge Doyle	\$105.00	01160FM-43080 Judge Miller
01160ED-44070 Judge Doyle	\$75.00	01160FM-44070 Judge Miller
01160ED-44700 Judge Doyle	\$875.28	01160FM-44700 Judge Miller
01160ED-46070 Judge Doyle	\$610.00	01160FM-46070 Judge Miller
01160ED-42040 Judge Doyle	\$468.71	01160WK-42040 Judge Kagarise
01160ED-42050 Judge Doyle	\$18.03	01160WK-42050 Judge Kagarise
01160ED-42060 Judge Doyle	\$356.57	01160WK-42060 Judge Kagarise
01160ED-42070 Judge Doyle	\$656.20	01160WK-42070 Judge Kagarise
01160ED-42120 Judge Doyle	\$150.00	01160WK-42120 Judge Kagarise
01160TS-41020 Judge Sullivan	\$58,318.37	01160DC-41020 Judge Consiglio
01160TS-41030 Judge Sullivan	\$18,997.17	01160DC-41030 Judge Consiglio
01160TS-41040 Judge Sullivan	\$500.00	01160DC-41040 Judge Consiglio
01160TS-41500 Judge Sullivan	\$1,128.33	01160DC-41500 Judge Consiglio
01160TS-41510 Judge Sullivan	\$4,824.56	01160DC-41510 Judge Consiglio
01160TS-41700 Judge Sullivan	\$19,453.88	01160DC-41700 Judge Consiglio

01160TS-41710 Judge Sullivan	\$823.80	01160DC-41710 Judge Consiglio
01160TS-41720 Judge Sullivan	\$31,928.79	01160DC-41720 Judge Consiglio
01160TS-41730 Judge Sullivan	\$4,050.00	01160DC-41730 Judge Consiglio
01160TS-42120 Judge Sullivan	\$402.75	01160DC-42120 Judge Consiglio
01160TS-42600 Judge Sullivan	\$504.00	01160DC-42600 Judge Consiglio
01160TS-43050 Judge Sullivan	\$680.00	01160DC-43050 Judge Consiglio
01160TS-43080 Judge Sullivan	\$210.00	01160DC-43080 Judge Consiglio
01160TS-44070 Judge Sullivan	\$100.00	01160DC-44070 Judge Consiglio
01160TS-44700 Judge Sullivan	\$875.28	01160DC-44700 Judge Consiglio

- v. **Blair County Convention and Sports Facilities Authority:** Requesting approval to rescind Ted Beam’s appointment to the Authority for the term 12/13/23 to 11/12/28 and requesting the reappointment of Pat Miles to the Authority for the term 12/13/23 to 11/12/28.
- vi. **Employment:** Bowser, Jacqueline, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/26/23; Bradley, Cierra, PT, Probation Officer Support, APO, \$11.58/hr., effective 12/26/23; Fleck, Bobbi, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/26/23; Mollica, John, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/26/23; Ressler, Kenneth, FT, Manager, Public Works – Facilities, \$48,605.44, effective 12/26/23; Saylor, Devin, FT, Assessor I, Assessment, \$14.78/hr., effective 12/26/23; Kessler, David, Elected Official, Commissioners, Commissioner, \$78,754.78, effective 01/02/24.
- vii. **Resignations:** Burket, Makayla, FT, Corrections Officer, Prison, \$21.05/hr., effective 12/15/23; Mainello, James, FT, Deputy, Sheriff, \$15.75/hr., effective 12/21/23; Conrad, Dylan, FT, Law Clerk, Judge Doyle, \$42,455.92, effective 12/29/23; Frye, Tyler, FT, Parole and Probation Officer, APO, \$32,253.00, effective 12/29/23.
- viii. **Retirements:** Cotter, Vicki, PT, Receptionist/Clerk, Prothonotary, \$12.00/hr., effective 12/29/23; Erb, Bruce, Elected Official, Commissioners, Commissioner, \$77,210.64, effective 01/01/24; Ross, Patricia, Elected Official, Coroner, Coroner, \$69,861.74, effective 01/01/24; Eckard, James, FT, Deputy Warden – Administration, Prison, \$59,531.68, effective 01/02/24; Leatherman, Tammy, FT, Case Manager, DRS, \$46,628.40, effective 01/05/24.
- ix. **Employee Status Changes:** Best, Angie, FT, Program Manager, CYF, \$2,277.83 biweekly to \$2,300.61 biweekly, effective 12/27/22; Riley, Madison, FT, Temporary Department Assistant to Clerk Typist I – Receptionist, effective 11/8/23; Ingram, Sharon, PT, Temporary Department Assistant to Clerk Typist I – Filing, PT nonunion to PT PSSU nonexempt, effective 11/17/23; McCready, Brooke, Temporary Department Assistant to Fiscal Assistant, CYF, FT nonunion to FT PSSU nonexempt, \$11.13/hr. to \$11.68/hr., effective 12/6/23; Kensinger, Jennifer, Administrative Coordinator, Social Services, FT, nonunion, 35 hours, \$15.45/hr. to Temporary Mental Health Program Specialist I, PT as temp while maintaining regular duties and FT status, 19 hrs./week with nonunion role simultaneously, \$17.98/hr. for this title’s duties only, effective 12/9/23; Swander, Ali, FT, Telecommunicator, Public Safety, 35 hours, \$13.88/hr. to FT, UMWA nonexempt, 40 hours, \$16.30/hr., effective 12/23/23; Benton, Ray, FT nonunion excluded, Chief Deputy Coroner, Coroner, 40 hours, \$30,857.84 to Coroner, Elected Official, 35 hours, \$71,258.98, effective 01/02/24; Crawl, Shirley, PT nonunion nonexempt, Coordinator Tax Claim, 19 hours to FT nonunion nonexempt, 35 hours, effective 01/06/24; Dively, Julie, Judicial Secretary, Judge Milliron, FT nonunion excluded, \$12.90/hr. to FT UMWA nonexempt, \$16.30/hr., effective 01/01/24; Farabaugh, Tracy, Judicial Secretary, Judge Doyle to Judge Miller, effective 01/01/24; Grove, Michele, FT, Law Clerk, Judge Sullivan to Judge Consiglio, effective 01/01/24; Yedlosky, Cory, Lieutenant, Prison to Deputy Warden – Administration, \$53,622.92 to \$56,945.72, effective 01/06/24; Yepes, Isai, FT, Law Clerk, Judge Milliron to Judge Miller, effective 01/01/24; Zeak, David, FT, Tipstaff, Judge Sullivan to Judge Consiglio, effective 01/01/24.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. Department of Emergency Services:

Requesting approval of the FY 24/25 Hazardous Materials Response Team Agreement between the County of Blair, Blair County Local Emergency Planning Committee (LEPC) and the City of Altoona Fire Department’s Hazmat Team as the contracted hazmat team for the County of Blair. Said agreement is for \$30,000.00 per year, and the schedule of fees as outlined in Exhibit A of the agreement, paid out of Act 165 funds. \$5,000.00 will be reimbursed through the 23/24 Hazardous Materials Response Fund (HMRF) grant for 2024.

B. Children, Youth and Families:

Requesting approval of a FY 23/24 Purchase of Service renewal agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Adelphoi Village.

C. Social Services:

Requesting approval of fourteen-14 FY 23/24 contract renewal agreements between the County of Blair and the Agencies listed below:

AGENCY	FUNDING SOURCES	CONTRACT AMOUNT
Big Brothers/Big Sisters of Blair County	HSDF	Maximum Contract Amount \$30,000
Blair County Community Action Program	HAP & Mental Health	Maximum Contract Amount \$250,000
Blair Family Solutions	Mental Health	Maximum Contract Amount \$50,000
Blair Senior Services	HSDF & Mental Health	Maximum Contract Amount \$40,000
Cen-Clear Child Services	Mental Health	Maximum Contract Amount \$35,000
Child Advocates	HSDF	Maximum Contract Amount \$5,000
CONTACT Altoona	HSDF & Mental Health	Maximum Contract Amount \$115,000
Family Services, Inc.	HSDF & HAP	Maximum Contract Amount \$120,000
H.O.P.E. Drop In	Mental Health	Maximum Contract Amount \$75,000
NAMI of Blair County	Mental Health	Maximum Contract Amount \$55,000
Peerstar	Mental Health	Maximum Contract Amount \$10,500
Skills of Central PA	Mental Health	Maximum Contract Amount \$300,000
UPMC Western Behavioral Health	Mental Health	Maximum Contract Amount \$2,500,000
UPMC Western Psychiatric	Mental Health	Maximum Contract Amount \$1,250,000

D. Assessment Office:

Requesting approval of an Independent Contractor Agreement by and between the County of Blair and Pittsburgh Realty Valuations, Inc., d/b/a Integra Realty Resources/Pittsburgh for consultation and assisting the county with respect to Commercial Assessment Appeals with respect to value, effective January 1, 2024 and terminating on December 31, 2024.

E. Court Administration:

Requesting approval to Amend Resolution 515-2022, increasing the cost of the George T. Bisel subscription service for 2023 from \$2,176.00 to \$3,537.07.

F. Human Resources:

- i. Requesting approval of a Side Letter Agreement between the County of Blair and PSSU, SEIU, Local 668, representing union-eligible employees of Blair County Children, Youth and Families, effective 12/21/23.
- ii. Requesting approval for Ratification of the Collective Bargaining Agreement between the County of Blair and PSSU, SEIU, Local 688 Blair County Children, Youth and Families, for the term of January 1, 2024 through December 31, 2026.
- iii. Requesting approval for the acceptance of the 2023 PComp Safety Improvement Program Grant award, in the total amount of \$35,000.00.

G. Prison:

- i. Requesting approval of an Agreement between the County of Blair, on behalf of the Blair County Prison and Bonita Yohn, for hair trimming services to inmates at the Prison, in the amount of \$12.00 per person.
- ii. Requesting approval of a Guardian RFID System Agreement Renewal by and between the County of Blair, on behalf of the Blair County Prison and Codex Corporation d/b/a Guardian RFID for continued use of the Guardian RFID System by licensing the software, purchasing the hardware and support services, and obtaining rights to use the web-based software as a service platform pursuant to said Agreement, in the amount(s) outlined in the Addendum B Fee Payment Schedule as listed below:

ADDENDUM B
FEE PAYMENT SCHEDULE

Invoices will be sent from GUARDIAN RFID to the Customer based on the occurrence of certain events, as follows:

Fee Type*	Event Occurrence	Amount
Extended Term One Renewal Fee** Date (04/02/2023)	Annual SRF (Current Invoice 8806)	\$3,500.00
Extended Term Two Renewal Fee** Date (04/02/2024)	Annual SRF (Unless Agreement is terminated prior to renewal pursuant to Section 15)	\$3,500.00
Extended Term Three Renewal Fee** Date (04/02/2025)	Extended Term Three Renewal Fee** (Unless Agreement is terminated prior to renewal pursuant to Section 15)	\$3,500.00
Modification Fee	<i>[No such modifications contemplated as of the Effective Date.]</i>	[N/A]

* These amounts do not include any taxes.

** Renewal Fees represent the costs for renewing licenses to use the GUARDIAN RFID System for any Extended Terms and will be increased if the Customer chooses to make additional purchases from GUARDIAN RFID of additional Hardware or licenses for GUARDIAN RFID Software, access and use of the GUARDIAN RFID OnDemand platform, or Third-Party Software. In such case, GUARDIAN RFID will provide the Customer with an updated Addendum B at the time of such additional purchases, which will automatically amend and replace this Addendum B. In addition to increases due to those additional purchases, Renewal Fees may be increased by up to 3.5% annually, provided that GUARDIAN RFID provides notice to the Customer at least ninety (90) days prior to the end of the Initial Term or the end of any Extended Term, as applicable.

12. **OLD BUSINESS**

13. **ADJOURN**