

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, NOVEMBER 1, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, November 2, 2022	9:00 a.m.	*Retirement Board (Commissioner's Mtg. Rm.)
	10:30 a.m.	*Salary Board (Commissioner's Mtg. Rm.)
	2:30 p.m.	Public Budget Meeting (Conference Room 2B)
Thursday, November 3, 2022	8:30 a.m.	*Park and Rec. Adv. Bd. (Commissioner's Mtg. Rm.)
	10:00 a.m.	*Commissioner's Work Session (Commissioner's Mtg. Rm.)
	6:00 p.m.	*Public Meeting Setting Salaries (Commissioner's Mtg. Rm.)
Friday, November 4, 2022	1:00 p.m.	Public Budget Meeting (Commissioner's Mtg. Rm.)
Monday, November 7, 2022		
Tuesday, November 8, 2022	Election Day	Commissioner's Work Session (Cancelled)
	7:00 p.m.	Blair County Airport Authority (Blair County Airport)
6. **APPROVAL OF MEETING MINUTES - 10/18/22 and 10/20/22**
7. **SPECIAL ANNOUNCEMENT – Express Vote Card**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**

10. **CONSENT AGENDA**

**Resolution #451-2022:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/01/2022	221101CY	\$29,793.65
11/01/2022	221101SS	\$27,635.21
11/01/2022	221101WW	\$281,055.57

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/27/2022	221027RF	\$4,112.55
10/26/2022	221026BM	\$21,150.00
10/26/2022	221026MW	\$1,000.00
10/27/2022	221027HR	\$19,866.87
10/24/2022	221024FS	\$2,042.54

- c. **2022 Budget Transfer:** JAG Grant expenses.

<b><u>From</u></b>	<b>\$</b>	<b><u>To</u></b>
01101GCO041999 General County Operations	\$5,276.00	01151-46060 Sheriff

- d. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**

Requesting approval of ECMS submission Invoice #6, Part 4, Construction Inspection, in the total amount of \$11,670.44, received from Keller Engineers. Expenses are 100% reimbursable through the Road Map Fund.

- e. **Bridge #67/West Loop Road Replacement Project:**  
Requesting approval of ECMS submission, Invoice #4, Part 4, Construction Inspection, in the total amount of \$12,085.65, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- f. **NBIS Bridge Inspection and Inventory:**  
Requesting approval of ECMS submission of Invoice #56, received from Stiffler McGraw, in the total amount of \$21,532.02 for Bridges T-473 and T-512 over Little Juniata River. Expenses are 80% reimbursable, with 20% paid from Act 44 Bridge Fund.
- g. **Bridge #67/West Loop Road Replacement Project:**  
Requesting approval of ECMS submission, Estimate 009, in the total amount of \$197,375.73, received from Wen-Brooke Contracting Inc. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- h. **County Road 101:** Requesting approval to close part of County Road 101 beginning at the Claysburg Legion Field, to the Claysburg Little League Field, from 2:30 p.m. to 3:30 p.m., on Saturday, November 19, 2022, to conduct the annual Claysburg Past Christmas Parade.
- i. **Blair HealthChoices:** Requesting approval for the appointment of Kenneth Dean to the Blair HealthChoices Board of Directors, filling the vacated term of Nancy Imes for the period of November 1, 2022 through June 30, 2025.
- j. **Employment:** Michelle A. Claar, PT, Department Clerk, Records Management, \$11.58/hr., effective 10/31/22; Kelly S. Riley, FT, Law Library Assistant, Court Administration, \$13.41/hr., effective 11/01/22; and Fred A. Guyer, From, PT, Tipstaff (999 Complement), Court Administration, \$11.58/hr., To, PT, Tipstaff (1500) Judge Doyle, \$11.58/hr., effective 10/31/22.
- k. **Resignations:** Tremayne J. Thomas-Smith, FT, Temporary Department Assistant, GIS, \$20.79/hr., effective 11/01/22.

#### **STAFF REPORTS & SPECIAL BUSINESS**

- A. **Juvenile Probation:**  
Requesting approval of a proposal received from Empire for the purchase and installation of three-3 new cameras for live surveillance of designated areas within the Juvenile Probation Office, in the total amount of \$4,727.00.
- B. **Controller:**
  - i. Requesting approval of a Contracting for Audit Services Policy.
  - ii. Requesting approval to advertise via the Penn Bid website a Request for Proposal for Professional Auditing Services for the years ending December 31, 2022, 2023 and 2024 with optional three-3 year extension.
- C. **Human Resources:**
  - i. Requesting approval of the Blair County 2023 Funding Option with the Pennsylvania Counties Health Insurance Cooperative (PCHIPC), acknowledging that the County agrees to set aside approximately \$562,683.00 of its current reserve for the funding model accepted by all PCHIPC members.
  - ii. Requesting approval of a Letter of Authority confirming that the County of Blair has retained PMA Medicare Solutions, a service of PMA Management Corp., to work on its behalf to address any Medicare Secondary Payer Recovery Claim asserted against the County of Blair. Said Letter of Authority is effective for a five-5 year period beginning with date of letter signing, or until the County of Blair revokes authority in writing.
  - iii. Requesting approval of a Side Letter of Agreement to the Collective Bargaining Agreement between the County of Blair and American Federation of State, County and Municipal Employees, AFL-CIO, District Council 83, representing union-eligible employees of the Blair County Prison, for one-time, not-to-base-wages payments as outlined in said Side Letter of Agreement.

D. **Bridges 87, 88, 89 and 92:**

Requesting approval for award of bid for the Bridges 87, 88, 89, and 92 Box Culvert Project.

E. **Bridge #70/Over South Poplar Run/Rehabilitation Project:**

Requesting approval of a five-5 month time extension for completion of Part 6, Final Design, for the Blair County Bridge #70/Over South Poplar Run/ Rehabilitation Project, from January 28, 2023 to June 28, 2023. Said time extension is necessary to coincide with the construction schedule for this project. Construction is anticipated to begin in June 2023.

F. **Highway Department:**

Requesting approval of a quote received from Allegheny Trucks Inc., to perform a diagnostic test and to repair County Truck #52, in the total amount of \$433.99.

**OLD BUSINESS**

None

**ADJOURN**