



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of May 3, 2023

10:30 a.m. In the Commissioners' Public Meeting Room

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

### Board Members not in Attendance:

NONE

### Non-Board Members in Attendance:

President Judge Elizabeth Doyle<sup>1</sup>, Scott Andrews, Chief Deputy Coroner Ray Benton<sup>2</sup>, Lindsay Dempsie, Nicole Hemminger, Steffan Housum, Melena Kogler, Tricia Maceno, Sheriff James Ott<sup>3</sup>, James Pooler, Marc Seifert, Allison Senkevich, Nicole Smith, Sue St Martin, Katherine Swigart, Angela Wagner, Molly Wink

**Quorum:** Present

**Media in Attendance:** Kay Stephens, Altoona Mirror

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**Call to Order:** Commissioner Erb called the meeting to order at 10:30 a.m.

The roll was called by Commissioner Erb.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There were no comments.

**Approval of Minutes:** A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the April 19, 2023 meeting be approved. The motion was unanimously carried.

### Adult Parole and Probation

### Requested by President Judge Elizabeth A. Doyle

Parole and Probation Officer Judge Doyle moved to re-create 2 positions. These positions are UMWA-Court, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. These vacancies are due to the resignation of John Sayre effective 10/21/2022 and the resignation of Michelle Pompa effective 04/25/2023. Commissioner Burke seconded the motion and it was unanimously carried.

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<sup>1</sup> The Judge is a voting member for Court related office items.

<sup>2</sup> The Chief Deputy Coroner is a voting member for items in that office.

<sup>3</sup> The Sheriff is a voting member for items in that office.

**Custody**

**Requested by President Judge Elizabeth A. Doyle**

Custody Manager Judge Doyle moved to re-create this position within the hiring range of the H10 pay grade (\$16.29/hour to \$17.92/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to the resignation of Jessica Miller effective 04/30/2023. Commissioner Burke seconded the motion and it was unanimously carried. Commissioner Burke seconded the motion and it was unanimously carried.

**Domestic Relations**

**Requested by Director Marc Seifert**

**Presented by President Judge Elizabeth A. Doyle**

Unit Supervisor Judge Doyle moved to document the correct salary for Tracey Rocus. The minutes from the March 15, 2023 Salary Board Meeting stated \$17.29/hour. The minutes should have stated "Applying the Pay Policy to Tracey's previous experience; she is eligible for \$17.92/hour; the maximum of the hiring range of the H10 pay grade (\$16.29/hour to \$17.92/hour)". Tracey was promoted to this position effective 04/03/2023. Commissioner Burke seconded the motion and it was unanimously carried.

**Juvenile Probation**

**Requested by Acting Chief Juvenile Probation Officer**

**Molly Wink**

**Presented by President Judge Elizabeth A. Doyle**

Administrative Support Judge Doyle moved to re-create this position effective 05/02/2023. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Dorothy Culbertson transferring to Administrative Support in the Public Defender's Office effective 04/17/2023. Commissioner Burke seconded the motion and it was unanimously carried.

**Coroner**

**Requested by Coroner Patricia Ross**

Deputy Coroner Chief Deputy Coroner Benton moved to re-create this position. This position is Non-Union, Per-Diem (limited to 999 hours per anniversary year), with a rate of \$80.00 per 8 hour shift. This vacancy is due to the resignation of Otto Barton III effective 12/31/2021. Commissioner Webster seconded the motion and it was unanimously carried.

**Coroner**

**Requested by Coroner Patricia Ross**

Deputy Coroner Chief Deputy Coroner Benton moved to create 5 positions. These positions are Non-Union, Per-Diem (limited to 999 hours per anniversary year), with a rate of \$80.00 per 8 hour shift. This request for creation of positions is due to operational needs of the office. Commissioner Webster seconded the motion and it was unanimously carried.

**Sheriff**

**Requested by Sheriff James Ott**

Deputy Sheriff Ott moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$15.52, \$1,241.60 estimated bi-weekly, \$32,281.60 estimated annually. This vacancy is due to the resignation of Domenic Roefaro effective 04/25/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Sheriff**

**Requested by Sheriff James Ott**

Deputy Sheriff Ott moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 29 hours per week with an hourly rate of \$15.52, \$900.16 estimated bi-weekly, \$23,404.16 estimated annually. This vacancy is due to the resignation of Abigail Noel effective 04/21/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Public Works-Facilities**

**Requested by Manager James Pooler**

Custodian-2<sup>nd</sup> Shift Commissioner Webster moved to create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$14.42, \$1,153.60 estimated bi-weekly, \$29,993.60 estimated annually. This position is needed to replace the contract terminated by Nittany Professional Cleaning. Commissioner Burke seconded the motion and it was unanimously carried.

**Social Services**

**Requested by Director Tricia Maceno**

Fiscal Specialist Commissioner Erb moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. The wages for this position are reimbursed at 100% by the state. This vacancy is due to the resignation of Amy Myers effective 04/28/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Tax Claim**

**Requested by Director Sue St Martin**

Administrative Support Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Germaine Crocker effective 04/27/2023. Commissioner Webster seconded the motion and it was unanimously carried.

After discussion on Pay Policy application to a Chief/First Deputy for an Elected Official who has an extended absence and is unable to perform duties, Controller Stickel recommended that Katherine Swigart, Human Resources Director; and Nicole Hemminger, Chief Clerk, submit a proposed revision to the Pay Policy for review by the Salary Board.

There being no further business to discuss, the meeting was adjourned at 11:00 a.m.

The next regular Salary Board Meeting will be May 25, 2023 at 10:30 a.m.  
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary