

**BUSINESS SESSION: THURSDAY, MAY 13, 2021, 10:00 A.M.**

Location: Commissioners Meeting Room Basement

*\*Public meetings are being held both in person and by conference call. To participate in the meeting by conference call, please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Chris Stacey (Social Services), Melissa Harpster (Commissioners Office), Brian Wiser (Keller Engineers), Sarah Chuff (Finance), Rebecca Robinson (Purchasing), Paul Shaffer (Public Works) and Kay Stephens (Altoona Mirror).

**Executive Session Announcement:**

Chief Clerk Hemminger announced that she, the Board of Commissioners, HR Director Katherine Swigart and Benefits Coordinator Brian Walters met in Executive Session beginning at 4 pm on Wednesday, May 12, 2021 to discuss one-1 employee matter.

**Public Comments:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 175-2021:** A resolution approving an addendum to the contract dated January 4, 2021 between the County of Blair, Blair County Children, Youth and Families and CAI Health and Human Services, for Professional Fiscal Consultancy Services, at the per hour rate of \$88.13 for a total of 420 hours, for the period of May 13, 2021 through December 31, 2021.

Motion by Commissioner Burke seconded by Commissioner Webster and unanimously approved to adopt Resolution 175-2021.

**Resolution 176-2021:** A resolution approving the submission of a FY 2020 Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as outlined below:

**FY 2020**

- i. Delete activity for Berwind Road Waterline Extension Project (Frankstown Township) in the amount of \$104,773.00 for a new project total of zero -0-dollars.
- ii. Create new activity for Housing Rehabilitation (Frankstown Township) in the amount of \$104,773.00 for a new project total of \$104,773.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 176-2021.

**Resolution 177-2021:** A resolution approving the submission of a FY 2019 Budget Modification to the Commonwealth of Pennsylvania, Department of Community and Economic Development as outlined below:

**FY 2019 Contract #C000073790:**

- i. Delete activity for Housing Rehabilitation (Frankstown Township) in the amount of \$101,929.00 for a new project total of zero -0- dollars.
- ii. Create new activity for Old Frankstown Road Sanitary Sewer Extension (Frankstown Township) in the amount of \$101,929.00 for a new project total of \$101,929.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 177-2021,

**Resolution 178-2021:** A resolution approving the submission of Letters of Interest to the Office of Mental Health and Substance Abuse Services (OMHSAS) with the intent of applying for Community Mental Health Services Block Grant COVID-19 Response Funding. Awarded funding would be allocated in FY 2021/2021 for the expansion of the UPMC Mobile Crisis Service and Student Assistance Program.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 178-2021.

**Resolution 179-2021:** A resolution approving the submission of a FY 2021 Drug Court and Pretrial Diversion Initiative Grant (35900) Application to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the amount of \$128,669.00, for the purpose of paying the salaries of the drug testers and purchasing drug tests for the Adult Parole Department to help monitor drug use amount the specialty court participants.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 179-2021.

**Resolution 180-2021:** A resolution approving the Agreement for Purchases under Bidding Threshold between the County of Blair and EM Welding Custom Fabrication, in the total amount of \$747.50, for the completion of an AWS Certified Weld Project to the Lakemont Dam Spillway Gate.

Paul Shaffer stated that Solicitor Karn reviewed the agreement and insurance documents received from EM Welding Custom Fabrication and that revisions are needed to the insurance documents.

Chief Clerk Hemminger asked that the board consider recessing the meeting until a later time in order to allow time for the receipt of the revised insurance documents.

Discussion followed.

**Resolution 181-2021:** A resolution approving the submission of a 2020-2021 PCoRP Loss Prevention Grant Program Application to the Pennsylvania Counties Risk Pool (PCoRP), in the total amount of \$20,000.00, for parts and labor to upgrade the existing Simplex 4020 Fire Alarm Panel to a new Simplex 4100es Fire Alarm Control Panel for the main courthouse building. Total project cost is \$20,945.00.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 181-2021.

**Resolution 182-2021:** A resolution authorizing Dwayne Dittsworth to solicit quotes for the removal of fifteen-15 dead trees from Valley View Park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 182-2021.

**Resolution 183-2021:** A resolution authorizing Joe Keller to solicit quotes for forty-six trail signs constructed of a material other than treated timber.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 183-2021.

**Resolution 184-2021:** A resolution approving the purchase of twenty-20 yards of certified playground mulch and three-3 tons of baseball diamond sand in an amount not to exceed \$750.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 184-2021.

**Old Business:**

None

**New Business:**

**Bridge 73:**

Brian Wisner requested approval of a contract between the County of Blair and HRV Conformance Verification Associates, Inc. (HRV) to provide structural steel fabrication inspection of the new repair steel for County Bridge #73 at a price not to exceed \$8,000.00.

Brian Wisner stated that the recent award for Bridge 73's steel fabrication by Quality Bridge and Fab requires a PennDOT Certified Inspector. He stated that HRV Conformance Verification Associates, Inc. is the current inspector available to complete the inspection.

Mr. Wisner stated that he anticipates the steel fabrication being completed within the next two to three weeks. He stated that the fabricated structural steel shop inspection would take place at the Quality Bridge and Fabrication facility located in West Middlesex PA. The anticipated inspection duration is estimated at eighty-80 shop hours in an amount not to exceed \$8,000.00.

Discussion followed.

**Meeting Recessed:**

Commissioner Erb called for the meeting to be recessed until 1:45 p.m., Wednesday, May 19, 2021.

**RECONVENED MEETING: WEDNESDAY, MAY 19, 2021, 1:45 P.M.**

**Call to Order:**

Commissioner Erb called the reconvened meeting to order.

**Public Comment:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

Chief Clerk Hemminger presented discussion concerning the Lakemont Dam Spillway Gate Repair Project and the bidders as listed:

	<b><u>Bid on 5/11</u></b>	<b><u>Bid on 5/17</u></b>
EM Welding Custom Fabrication -	\$747.50	\$950.00
Smith's Welding and Fabrication -	\$811.20	\$811.20
Dan DeStefano Welding Services -	\$870.00	\$870.00

Chief Clerk Hemminger stated that as previously discussed at the public meeting on Tuesday, May 11 the county was having difficulties obtaining the required insurance certificates and endorsements from the three-3 bidders. She stated that EM Welding Custom Fabrication had not provided the correct insurance; Smith's Welding and Fabrication provided the correct insurance, but not the endorsements; and Dan DeStefano Welding Services had provided the correct insurance and endorsements.

Chief Clerk Hemminger stated that the bids on 5/11 are as listed on the meeting agenda. She stated that contact was made with the three-3 bidders who were able to revise and resubmit any bid documentation.

Chief Clerk Hemminger stated that EM Welding Custom Fabrication's resubmitted bid documentation now places them as the high bidder. Smith Welding and Fabrication's resubmitted bid remained the same, but they were not able to provide the required insurance. Dan DeStefano's bid remained the same and he has provided all of the required insurance certificates and endorsements.

Chief Clerk Hemminger ask that the board consider awarding the bid to Dan DeStefano Welding Services in the total amount of \$870.00

Discussion followed.

**Resolution 180-2021:** Approving the Agreement for Purchases under Bidding Threshold between the County of Blair and Dan DeStefano Welding Services, in the total amount of \$870.00, for the completion of an AWS Certified Weld Project to the Lakemont Dam Spillway Gate.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 180-2021.

**Adjourn:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk

