

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 27, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**
 Wednesday, December 28, 2022
 Thursday, December 29, 2022 10:00 a.m. *Commissioners Business Session
 (Commissioners Meeting Room)

 Friday, December 30, 2022
 Monday, January 2, 2023 New Years' Observed Courthouse Closed
 Tuesday, January 3, 2023 9:30 a.m. *Salary Board Reorganization Mtg.
 (Commissioners Meeting Room)
 10:00 a.m. *Commissioners Work Session
 (Commissioners Meeting Room)
6. **APPROVAL OF MEETING MINUTES** – 11/29/22, 12/01/22, 12/06/22 and 12/08/22.
7. **APPROVAL OF BUDGET MEETING MINUTES** – 10/24/22, 10/26/22, 10/28/22, 10/31/22, 11/02/22, and 11/04/22.
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

Resolution #537-2022

- a. Payment of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/27/22	221227WW	\$479,525.30
12/27/22	221227SS	\$9,032.21
12/27/22	221227CY	\$4,632.32

Which include payments to Blair Sr. Services in the amount of \$140,350.00.

- b. Ratification of the following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/20/22	221220SS	\$338,404.68
12/20/22	221220WW	\$514,381.71
12/20/22	221220CY	\$139,340.94
12/19/22	221219FS	\$1,750.63
12/20/22	221220RF	\$1,373.39

Which include payments to Blair Community Action in the amount of \$24,113.65.

- c. **Fort Roberdeau Association Board:** requesting the reappointment of Jennifer E. Fleck, Stan Kotala, Jody Wallace, and Michael P. Kasun for the period of 1/1/2023 to 12/31/2025; requesting the appointment of Theodora Kreitz for the period of 1/1/23 to 12/31/25; requesting the appointment of Peter J. Folen to fill the unexpired term of David C. Shaffer for a period of 1/1/23 to 12/31/23.
- d. **Employment:** Angie M. Best, FT, Program Manager, Children, Youth and Families, \$59,223.58/yr., effective 12/27/22; Zigmund P. Jendrezjewski, FT, Deputy, Sheriff, \$16.00/hr., effective 12/27/22; Jeannette C. Mock, FT, Receptionist, Court Administration, \$10.50/hr., effective 12/27/22.
- e. **Resignations:** Christina M. Weyandt, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 12/19/22; Bryce A. Iachini, fill-in, Corrections Officer, Prison, \$15.08/hr., effective 12/24/22; Katelyn M. Hoover, FT, Assistant district Attorney II, District Attorney, \$59,773.48/yr., effective 12/29/22; Mary S. Hogan, \$16.48/hr., Tanner K. Snyder, \$15.71/hr., Brad J. Swander, \$15.52/hr., FT, Deputy, Sheriff, Effective 12/30/2022.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. Drug and Alcohol:

Requesting approval of a Letter of Support for the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Improving Justice System Responses to Opioid, Stimulant and Related Substance Use Disorders Grant.

B. Public Works – Highway:

Requesting approval of an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2023 at the following hourly rates:

2023 Blair County Schedule of Hourly Rates*

Senior Professional Engineer	\$145.00
Professional Engineer	\$130.00
Landscape Architect	\$115.00
Professional Surveyor	\$145.00
Surveyor	\$ 88.00
Survey Assistant	\$ 70.00
Environmental Specialist	\$124.00
Senior Designer	\$115.00
Designer	\$ 90.00
Senior Technician	\$ 90.50
Technician	\$ 66.00
Senior Resident Project Representative	\$ 93.50
Resident Project Representative	\$ 83.50
Administrative Support	\$ 52.50
Mileage IRS Allowable	Presently \$0.62/mile
Report Copies 8 ½ x 11	\$0.15/page (black & white) \$1.00/page (color)
Report Copies 11 x 17	\$0.50/page (black & white) \$2.50/page (color)
Prints 22 x 34	\$2.75/sheet (black & white) \$8.75/sheet (color)
*Hourly rates include wages, required taxes, insurance, overhead and profit. This form of pricing is used primarily for cost plus fees. Our work for you will be negotiated for a lump sum amount in most cases.	

C. Public Works – Facility Maintenance:

- i. Requesting approval of Change Order #1 received from Ralph J. Albarano & Sons Inc., changing the contract completion date of the Blair County Parking Garage Stair Tower Project, from January 27, 2023 to June 9, 2023, at no additional cost to the county.
- ii. Requesting approval of an Agreement for Purchases under Bidding Threshold between the County of Blair and Church in the Middle of the Block LLC, to provide paint analysis for paint chips retrieved from the 1875 and 1906 sections of the Blair County Courthouse, at the rate of \$50.00 per sample.
- iii. Requesting approval of a quote received from McCarl’s Preferred Services for HVAC and Plumbing Service Work at the Blair County Prison at time and material rates for work needing immediate attention for an amount not to exceed \$10,000.00.

D. Fort Roberdeau:

- i. Requesting approval of a 1/6, Horizontal Ad in the 2023 Raystown Moments Guide by the Huntingdon County Visitors Bureau for promotion throughout the Lake Raystown Region, Juniata College, and Huntingdon County Regional market, in the total amount of \$659.00, to be paid by the Fort Roberdeau Association.

- ii. Requesting approval of a Gold Partnership with the 2022/2023 Huntingdon County Visitors Bureau, for promotion and advertisement of Fort Roberdeau throughout the Raystown Lake Region, in the amount of \$295.00 to be paid by the Fort Roberdeau Association.
- iii. Requesting approval for the \$1,000.00 Advertorial Package in the 2023 Inspiration Guide by the Happy Valley Adventure Bureau for promotion of Fort Roberdeau throughout the State College, Penn State University and Centre County Regional market, in the amount of \$1,000.00 to be paid by the Fort Roberdeau Association.

E. Sheriff's Office:

Requesting approval of a quote received from Valley Tire-Altoona, for the purchase and installation of four-4 tires on a cruiser, in the total amount of \$754.58, to be paid from the 2022 budget.

F. Controller's Office:

Requesting approval of an Engagement Letter for Professional Auditing Services for the years' 2022, 2023, and 2024 between the County of Blair and Zelenkofske Axelrod LLC for the amounts not-to-exceed \$82,500.00 for 2022; \$85,000.00 for 2023 and \$87,500.00 for 2024.

G. Human Resources

Requesting approval of an amendment to the 457 Deferred Compensation Plan with Nationwide Retirement Solutions for employees to voluntarily participate in a Roth plan.

H. Finance:

Requesting approval for the adoption of the 2023 General Fund and Reserve Account Budgets as presented on December 6, 2022.

12. **OLD BUSINESS**

13. **ADJOURN**