



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of November 15, 2023 at 2:30 p.m.  
In Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 963 5106 3994 and then the meeting passcode 868993.

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the November 1, 2023 Meeting.

### Positions:

5. **Custody** **Requested by President Judge Elizabeth A. Doyle**  
Custody Processor Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Tara Guilbault effective 11/10/2023.
6. **Juvenile Probation** **Requested by Chief Juvenile Probation Officer Joseph Cox**  
**Presented by President Judge Elizabeth A. Doyle**  
Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Katelyn Williams effective 10/12/2023.
7. **Juvenile Probation** **Requested by Chief Juvenile Probation Officer Joseph Cox**  
**Presented by President Judge Elizabeth A. Doyle**  
Juvenile Probation Officer Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. This vacancy is due to the resignation of Bryan Melendez effective 10/30/2023.



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- 8. Public Defender** **Requested by Chief Public Defender Russell Montgomery**  
Assistant Public Defender Request to re-create this position. This position is SEIU-Professionals Unit, Exempt (Salary), Full-Time at 35 hours per week with an annual rate of \$45,000.02. This vacancy is due to the resignation of Devin Bennati effective 11/17/2023.
- 9. Sheriff** **Requested by Sheriff James Ott**  
Chief Deputy Sheriff Request to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45) This position is Non-Union, Excluded (Salary), Full-Time at 35 hours per week. This vacancy is due to the resignation of Christopher Tatar effective 11/10/2023.
- 10. Children, Youth and Families** **Requested by Director Tiffany Treese**  
Request to set the salary/compensation at the rate of \$150.00 per shift for a minimum of 4 hours up to a 7-hour shift on weekday evenings (after 4:00 p.m.); and \$200.00 for a minimum of 4 hours up to a 7-hour shift on weekend days and holidays for Non-Union, Regular (versus Temporary), Exempt staff for performing Meeting Response Time shifts. The wages are reimbursed 80% by the State. The effective will need to be determined.
- 11. Children, Youth and Families** **Requested by Director Tiffany Treese**  
Request to amend/clarify compensation for Non-Union, Exempt employees who cover Emergency Duty shifts as caseworkers. The rate for covering the shift is \$75.00 per shift and \$100.00 premium pay if they get called out. The wages are reimbursed 80% by the State. Exempt staff will only be utilized for these shifts after they have been declined by all union-eligible employees. The effective date will need to be determined.
- 12. Records Management** **Requested by Human Resources Director Katherine Swigart**  
Director Request to set the salary for Courtney Sable. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Courtney's previous experience, she is eligible for \$20.59/hour, \$1,441.30 estimated bi-weekly, \$37,473.70 estimated annually. This is 4% above the minimum of, but within, the hiring range of H14 pay grade (\$19.80 to \$21.38/hour). The rate should be effective as of her start date of 11/27/2023.
- 13. Adjournment**

The next regular Salary Board Meeting will be Wednesday, December 6, 2023 at 10:30 a.m.  
In Commissioners' Public Meeting Room.