

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, SEPTEMBER 24, 2019, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. APPROVAL OF MINUTES – SEPTEMBER 10 AND 17, 2019**
- 5. PUBLIC COMMENT**
- 6. UPCOMING MEETINGS:**

Wednesday, September 25, 2019	3:00 p.m.	Blair HealthChoices Mtg. (120 Holliday Hills Dr., Hollidaysburg)
Thursday, September 26, 2019	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
	7:30 p.m.	Ag Land Preservation Board (1407 Blair St., Hollidaysburg)
Friday, September 27, 2019		
Monday, September 30, 2019		
Tuesday, October 1, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
Wednesday, October 2, 2019		
Thursday, October 3, 2019	8:30 a.m.	Park and Recreation Advisory Board (Conference Room 2B, 2 nd Floor)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
Friday, October 4, 2019		
Monday, October 7, 2019		
Tuesday, October 8, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)
Wednesday, October 9, 2019		
Thursday, October 10, 2019	9:30 a.m.	Retirement Board (Conference Room 2B, 2 nd Floor)
	10:30 a.m.	Salary Board (Conference Room 2B, 2 nd Floor)
Friday, October 11, 2019		
Monday, October 14, 2019	Columbus Day	Courthouse Closed
	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, October 15, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)

- 7. COMMISSIONERS COMMENTS:**
- 8. PROCLAMATION – 2019 Kiwanis Distinguished Citizen Award**
- 9. CONSENT AGENDA:**

Resolution 404-2019:

- a. Payment of three (3) Warrant Lists dated September 23, 2019, in the amounts of \$440,391.18 #190924CY, \$105,191.54 #190924SS and \$291,715.12 #190924MW.
- b. Ratification of two (2) Warrant Lists dated 09/16/19 in the amounts of \$106,415.23 #190917SS and \$36,860.88 #190917CY.
- c. **Employment:** Melissa A. Keith, FT, Sentencing Guidelines Coordinator, District Attorney's Office, \$12.50/hr., effective 09/23/19.
- d. **Resignations:** Logan E. Burkett, PT APO Officer Support, APO, \$10.30/hr., effective 09/06/19; Heather L. Mills, FT, Correctional Case Manager, Prison, \$19,045.94/yr., effective 09/12/19.
- e. **Terminations:** Russell A. Novak, PT, Fill-In Corrections Officer, Prison, \$15.08/hr., effective 09/13/19; Devin M. Hodge, FT, Corrections Officer, Prison, \$19.54/hr., effective 09/13/19 and Jacob E. Frederick, FT, Corrections Officer, Prison, \$19.54/hr., effective 09/16/19.

10. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 405-2019: A resolution approving the submission of a FY 2018 Community Department Block Grant Budget Modification (CDBG) to the Commonwealth of Pennsylvania, Department of Community & Economic Development as follows:

FY 2018 Contract #C000071558:

1. Delete activity for Housing Rehabilitation (Antis) in the amount of \$92,263.00 for a new project total of \$0.

2. Create activity for Street and Drainage Improvement along N. 4th Street and Blair Street (Antis) in the amount of \$92,263.00 for a new project total of \$92,263.00.

Resolution 406-2019: A resolution approving the submission of a FY 2017 Community Development Block Grant Budget Modification (CDBG) to the Commonwealth of Pennsylvania, Department of Community & Economic Development as follows:

FY 2017 Contract #C000069656:

1. Delete activity for Housing Rehabilitation (Antis) in the amount of \$83,777.00 for a new project total of \$0.
2. Create activity for Street and Drainage Improvement along N. 4th Street and Blair Street (Antis) in the amount of \$83,777.00 for a new project total of \$83,777.00.
3. Delete activity for Duncansville Street Improvements (East End) in the amount of \$110,186.00 for a new project total of \$0.
4. Increase activity for Housing Rehab (Non-Entitlements) in the amount of \$110,186.00 for a new project total of \$136,186.00.

Resolution 407-2019: A resolution approving a FY 2016 Community Development Block Grant Budget Modification (CDBG) to the Commonwealth of Pennsylvania, Department of Community & Economic Development as follows:

FY 2016 Contract #C000066602:

1. Delete activity for Demolition and Clearance (Frankstown) in the amount of \$27,237.00 for a new project total of \$0.
2. Increase activity for Housing Rehabilitation (Frankstown) in the amount of \$27,237.00 for a new project total of \$90,793.00.
3. Delete activity for Housing Rehabilitation (Antis) in the amount of \$84,843.00 for a new project total of \$0.
4. Create activity for Street and Drainage Improvement along N. 4th Street and Blair Street (Antis) in the amount of \$84,843.00 for a new project total of \$84,843.00.

Resolution 408-2019: A resolution approving a FY 2015 Community Development Block Grant Budget Modification (CDBG) to the Commonwealth of Pennsylvania, Department of Community & Economic Development as follows:

FY 2015 Contract #C000064337:

1. Delete activity for Demolition and Clearance (Frankstown) in the amount of \$26,672.00 for a new project total of \$0.
2. Increase activity for Housing Rehabilitation (Frankstown) in the amount of \$26,672.00 for a new project total of \$88,907.00.

11. OLD BUSINESS:

None

12. NEW BUSINESS:

Fort Roberdeau:

Requesting approval of a ¼ page four-color advertisement in the American Spirit Magazine 2019 November/December issue, in the amount of \$800.00, to be paid for by the Fort Roberdeau Association with Blair County Tourism Marketing Grant Award Funds.

Department of Social Services:

Requesting approval for submission of the Income and Expenditure Reports for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs for Fiscal Year 2018-2019 to the Pennsylvania Department of Human Services.

Department of Emergency Services/911E:

Requesting approval to amend the quote received from Xybix Systems, Inc., approved on 09/17/19, for items included in the Communications Room Upgrade Project, to be paid from the 2017 Bond, increasing the adjusted total by \$507.00 from \$125,917.00 to \$126,424.00 for the addition of extra cables.

Human Resources:

Requesting approval of the ratified tentative agreement between the County of Blair and PSSU, SEIU Local 668, Court-Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 16, 2019 through and including December 31, 2022.

13. ADJOURN:

BUSINESS SESSION: TUESDAY, SEPTEMBER 24, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, County Administrator Schmitt and Solicitor Karn.

Members Absent: Commissioner Beam.

Others Present: Rocky Greenland (Public Works), Laura Burke (Public), Jennifer Sleppy and Sarah Chuff (Finance), Glenn Nelson (Fort Roberdeau), Jim Hudack, Trina Illig, Lindsay Dempsie and Jackie Saylor (Social Services), Katherine Swigart (Human Resources), A. C. Stickel (Controller), James Pooler (Maintenance), Mark Taylor (911/EMA), Kay Stephens (Altoona Mirror).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – SEPTEMBER 10 AND 17, 2019:

Commissioner Erb called for changes or corrections to the minutes of September 10 and 17, 2019. **There were no changes or corrections noted.**

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

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Commissioner Erb announced the following public budget work session meeting September 30 through October 4 beginning at noon in the Budget Meeting Room, Basement, October 7-11 at noon in Conference Room 4B, Evening Budget Presentations on October 16, 23, 24 at 6:00 p.m. and two final public budget work sessions on October 28 at 10:00 a.m. and November 7 at 8:30 a.m. in conference room 4B.

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

PROCLAMATION – 2019 Kiwanis Distinguished Citizen Award

Commissioner Erb read the following proclamation:

PROCLAMATION

WHEREAS C. David Kimmel is a former member of the Kiwanis Club who served as President from 1970-1971 and was active in the club for many years. As a member, he served as an advisor for the Altoona High School Key club.

WHEREAS, C. David Kimmel has been a tireless volunteer for numerous non-profit organizations, including the American Cancer Society, Blair Senior Services and Child Advocates of Blair County; and

WHEREAS, C. David Kimmel is actively involved with the Altoona-Johnstown Catholic Diocese, serving as President of the Board of Directors as well as Co-chair of the successful \$1.2 million Cathedral of the Blessed Sacrament Parish 2015 Capital Gifts Campaign; and

WHEREAS, C. David Kimmel recently helped implement various alumni and stewardship initiatives at Penn State Altoona such as Pioneer Weekend and the Alumni Society’s annual fundraising event, the Winter Plunge which raises funds for the Alumni Society Scholarship Program and Penn State Altoona Benefiting THON; and

WHEREAS, C. David Kimmel has received notable awards such as the Blair County American Cancer Society’s Shirley A. Pletcher Pinnacle Award and has been introduced into the Platinum category of Penn State Altoona’s Ivyside Society for the creation of the C. David Kimmel Trustee Scholarship in 2010.

NOW, THEREFORE, BE IT PROCLAIMED, WE, the Blair County Board of Commissioners, on behalf of the citizens of Blair County, would like to take this opportunity to recognize C. David Kimmel for his leadership and many years of service to the citizens of Blair County, and congratulate him on receiving the

2019 Kiwanis Distinguished Citizen Award

Duly, adopted by the Commissioners of the County of Blair, Pennsylvania, this 24th Day of September 2019.

ATTEST:

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R. Erb, Chairman

Terry Tomassetti, Vice-Chairman

Helen P. Schmitt, County Administrator

Ted Beam, Jr., Secretary

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt the Proclamation.

CONSENT AGENDA:

Resolution 404-2019:

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- c) **Employment:** Melissa A. Keith, FT, Sentencing Guidelines Coordinator, District Attorney’s Office, \$12.50/hr., effective 09/23/19.
- d) **Resignations:** Logan E. Burkett, PT APO Officer Support, APO, \$10.30/hr., effective 09/06/19; Heather L. Mills, FT, Correctional Case Manager, Prison, \$19,045.94/yr., effective 09/12/19.

- e) **Terminations:** Russell A. Novak, PT, Fill-In Corrections Officer, Prison, \$15.08/hr., effective 09/13/19; Devin M. Hodge, FT, Corrections Officer, Prison, \$19.54/hr., effective 09/13/19 and Jacob E. Frederick, FT, Corrections Officer, Prison, \$19.54/hr., effective 09/16/19.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 404-2019.

UNFINISHED BUSINESS:

Adoption of Resolutions:

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Resolution 408-2019: A resolution approving a FY 2015 Community Development Block Grant Budget Modification (CDBG) to the Commonwealth of Pennsylvania, Department of Community & Economic Development as follows:

FY 2015 Contract #C000064337:

1. Delete activity for Demolition and Clearance (Frankstown) in the amount of \$26,672.00 for a new project total of \$0.
2. Increase activity for Housing Rehabilitation (Frankstown) in the amount of \$26,672.00 for a new project total of \$88,907.00.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 405-2019, Resolution 406-2019, Resolution 407-2019 and Resolution 408-2019.

OLD BUSINESS:

None

NEW BUSINESS:

Fort Roberdeau:

Glenn Nelson requested approval of a ¼ page four-color advertisement in the American Spirit Magazine 2019 November/December issue, in the amount of \$800.00, to be paid for by the Fort Roberdeau Association with Blair County Tourism Marketing Grant Award Funds.

Discussion followed.

Resolution 409-2019: A resolution approving a ¼ page four-color advertisement in the American Spirit Magazine 2019 November/December issue, in the amount of \$800.00, to be paid for by the Fort Roberdeau Association with Blair County Tourism Marketing Grant Award Funds.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 409-2019.

Department of Social Services:

Jim Hudack requested approval for submission of the Income and Expenditure Reports for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs for Fiscal Year 2018-2019 to the Pennsylvania Department of Human Services.

Mr. Hudack stated that the income and expenditure report has a remaining balance for program year 2018-2019 of \$148,768.00. The Leadership Coalition chose 6 additional programs to fund with the retained money.

Resolution 410-2019: A resolution approving submission of the Income and Expenditure Reports for Block Grant Counties for Mental Health, Intellectual Disabilities, Drug and Alcohol and Human Services Programs for Fiscal Year 2018-2019 to the Pennsylvania Department of Human Services.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 410-2019.

Department of Emergency Services/911E:

Mark Taylor requested approval to amend the quote received from Xybix Systems, Inc., approved on 09/17/19, for items included in the Communications Room Upgrade Project, to be paid from the 2017 Bond, increasing the adjusted total by \$507.00 from \$125,917.00 to \$126,424.00 for the addition of extra cables.

Discussion followed.

Resolution 411-2019: A resolution approving to amend the quote received from Xybix Systems, Inc., approved on 09/17/19, for items included in the Communications Room Upgrade Project, to be paid from the 2017 Bond, increasing the adjusted total by \$507.00 from \$125,917.00 to \$126,424.00 for the addition of extra cables.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 411-2019.

Human Resources:

Katherine Swigart requested approval of the ratified tentative agreement between the County of Blair and PSSU, SEIU Local 668, Court-Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 16, 2019 through and including December 31, 2022.

Ms. Swigart explained that the approval of a ratified tentative agreement is the first step towards a final contract. She stated that the negotiation process of this new contract started with the UMWA, Courts Collective Bargaining Agreement (CBA) and added specifics that would pertain to this unit. Standard items included: health insurance, sick, vacation, holidays, travel, and meal allowances. The CBA for the 16 ADA & APD's specifically addressed salaries and wages (PT \$28,500/yr.; FT \$45,000/yr); increases in wage designed to encourage retention relative to years of service and level of experience, and outside business opportunities.

Resolution 412-2019: A resolution approving the ratified tentative agreement between the County of Blair and PSSU, SEIU Local 668, Court-Related Professionals, Assistant District Attorneys and Assistant Public Defenders, effective September 16, 2019 through and including December 31, 2022.

Motion by Commissioner Tomassetti, seconded by Commissioner Erb and unanimously approved to adopt Resolution 412-2019.

ADJOURN:

Meeting adjourned,