

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, MAY 23, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, May 24, 2023	10:00 a.m.	SAP&DC Board Meeting (Commission Office)
Thursday, May 25, 2023	8:30 a.m.	Planning Commission (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board Meeting (Commissioners Meeting Room)
Friday, May 26, 2023		
Monday, May 29, 2023	Memorial Day	Courthouse Closed
Tuesday, May 30, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES – 05/09/23 and 05/11/23**

7. **PUBLIC COMMENT**

8. **COMMISSIONERS COMMENTS**

9. **CONSENT AGENDA**

Resolution #244-2023:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/23/2023	230523SS	\$481,170.38
05/23/2023	230523WW	\$773,508.44
05/23/2023	230523CY	\$631,929.40

b. Ratification of the following eight-8 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/16/2023	230516RF	\$ 144.48
05/18/2023	230518HR	\$ 9,779.97
05/15/2023	230515WW	\$ 62,954.89
05/15/2023	230515FS	\$ 3,566.70
05/11/2023	230511HR	\$ 12,701.04
05/08/2023	230508RF	\$ 628.83
05/08/2023	230508FS	\$ 2,598.38
05/08/2023	230508WT	\$499,391.25

c. Ratification of Total Payroll for the Check Dated May 19, 2023, in the total amount of \$837,550.23.

d. **2023 Budget Transfer:** Legal fees for the month of April received from Campbell Durrant.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$5,491.40	01209PO-44080 Prison

e. **2023 Budget Transfer:** Legal fees for the month of April received from McNees Wallace.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$1740.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$3375.00	01103BM-44080 Public Works – Building Maintenance
01101GCO-44080 General County Operations	\$ 735.00	01103HW-44080 Public Works – Highway
01101GCO-44080 General County Operations	\$ 180.00	75504-44080 Social Services
01101GCO-44080 General County Operations	\$3870.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$2198.99	01202-44080 Juvenile Probation
01101GCO-44080 General County Operations	\$7800.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$ 330.00	01103BM-44080 Public Works – Building Maintenance
01101GCO-44080 General County Operations	\$ 330.00	01101-44080 Commissioners

f. **2023 Budget Transfer:** Insurance deductible fees received from PCoRP.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44960 General County Operations	\$10,000.00	01209PO-44960 Prison

g. **2023 Budget Transfer:** For reimbursement to the Act 89 Fund.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-41999 General County Operations	\$147,500.00	01103HW-49059 Highway

- h. **District Attorney:** Requesting approval of one-1 Pennsylvania State University Intern, Ziwei (William) Lin (240 hours), for the period of August 21, 2023 through November 9, 2023. Internship is for credit only and at no cost to the county.
 - i. **Blair County Redevelopment Housing Authority:** Requesting approval for the reappointment of Jane Petroski to the Authority for the period of July 23, 2023 through July 22, 2028.
 - j. **Employment:** Joseph M. Cox, III, FT, Chief, JPO, \$59,223.33/yr., effective 05/22/23; Hailee R. Lang, Per Diem, Deputy Coroner, Coroner's Office, \$80.00/per shift, effective 05/30/23; Paige O. McCarthy, FT, Criminal Case Manager, Court Administration, \$14.07/hr., effective 05/22/23; Kristy R. Weyant, FT, Administrative Support, MDJ Blattenberger, \$11.58/hr., effective 05/22/23; Rashayle M. Claar, Dustin R. Marshall, and Joshua J. Romano, FT, Corrections Officer, Prison, \$21.05/hr., effective 05/15/23; Ashley E. Hinkle, PT (999), Receptionist/Clerk, Costs and Fines, \$11.03/hr., effective 05/15/23; and Cole M. Thompson, PT, Fill-In (1500), Corrections Officer, Prison, \$15.08/hr., effective 05/15/23.
 - k. **Resignations:** Kellie M. Glunt-Novak, PT, Telecommunicator, Public Safety/911, \$16.54/hr., effective 05/16/23; Jennifer R. White, FT, Specialty Courts Administrative Assistant, APO, \$13.97/hr., effective 05/19/23; Ian D. Hausner, FT, District Attorney, District Attorney's Office, \$50,278.02/yr., effective 05/26/23; Alicia M. Endress, FT, Seasonal Tour Guide, Fort Roberdeau, \$11.00/hr., effective 05/16/23; Michala K. Magnetti, FT, Corrections Officer, Prison, \$21.05/hr., effective 04/27/23; Sean A. Fernandes, FT, Corrections Officer, Prison, \$21.05/hr., effective 05/07/23; Cynthia E. Bundy, FT, Second Deputy-Orphans' Court, Prothonotary, \$13.83/hr., effective 05/12/23; Joseph A. Labriola, FT, Juvenile Probation Officer, JPO, \$17.71/hr., effective 05/12/23; and Eric W. Dostal, FT, Corrections Officer, Prison, \$22.16/hr., effective 01/05/23.
 - l. **Employment Status Change:** Philip J. Sullivan, From, FT, Telecommunicator, Public Safety/911, \$16.70/hr., To, FT, Lead Telecommunicator, Public Safety/911, \$18.20/hr., effective 05/13/23; Steffan J. Housum, From, FT, Juvenile Probation Officer, JPO, \$17.31/hr., To, FT, Maintenance Technician/Truck Driver, \$16.43/hr., effective 05/15/23; and Molly B. Wink, From, FT, Interim Chief, JPO, To, FT, Deputy Chief, JPO, the \$101.88 temporary out-of-class pay ends the last day of pay period prior to new hire, in this case with DOH 05/22/23. Returns to \$2,037.64/biweekly, effective 05/13/23.
10. **STAFF REPORTS & SPECIAL BUSINESS**
- A. **Blair Senior Services:**
Requesting approval for the acceptance of the FY 2021/2022 Medical Assistance Transportation Program (MATP) allocation, in the amount of \$1,233,089.00.
 - B. **Social Services:**
 - i. Requesting approval for the submission of Revision 3, of the State FY 2021/2022 Income and Expense Report for the Human Services Block Grant for Mental Health, Housing Assistance Program, Human Services and Support Services, Intellectual Disabilities, and Drug & Alcohol Programs to the PA Department of Human Services (DHS), for a new retained earnings amount of \$217,553.00 (a reduction of \$921.00).
 - ii. Requesting approval of an Affordable Housing Trust Fund disbursement in an amount not to exceed \$20,000.00, for Operation Safe Space to assist in providing housing services for those being relocated from inhabitable living conditions.
 - C. **Children, Youth and Families:**
 - i. Requesting approval of a FY 2022/2023 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Children's Aid Society of Clearfield County.
 - ii. Requesting approval of a FY 2022/2023 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Pressley Ridge.
 - D. **Court Administration:**
Requesting approval for submission of the Senior Judge Chambers & Support Staff Application for Senior Judge Reimbursable Costs incurred in calendar year 2022 to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$9,694.00.
 - E. **Public Works/Highway:**
Requesting approval of a 2023 pricing agreement between the County of Blair and ProActive Sports for the following employee uniform items:

- 29M, Adult, Safety Green Tee Shirt \$ 6.50
- 1799S, Adult, Safety Green Coat \$125.00
- G185, Adult, Safety Green Pull Over Hood \$ 18.00
- G186, Adult, Safety Green Full Zip \$ 24.00

(Sizes SM-XL)

(Add an additional \$2.00 for size XXL; add an additional \$3.00 for size XXXL)

F. **Prison:**

Requesting approval for the acceptance of bids received for review, award or rejection according to county code thereafter for the Blair County Prison Security Upgrades Project.

Name	Bid amount
Montgomery Technology Systems LLC	\$1,376,900.00
Westmoreland Electric Services LLC	\$2,734,300.00

G. **Commissioner's Office:**

i. Requesting approval of the 2023-2024 PCoRP Commercial Insurance Renewal Proposal received, in the total premium amount of \$455,504.00, for the policy period of June 1, 2023 through June 1, 2024, and the 40%-30%-30% payment option as outlined below:

- June 1, 2023 40% \$182,202.00
- September 1, 2023 30% \$136,651.00
- December 1, 2023 30% \$136,351.00

ii. Requesting approval for the acceptance of the 2022-2023 PCoRP Loss Prevention Grant Award, in the total amount of \$13,515.98, which includes \$1,443.98 for a new projector system provided by BenQ for the public meeting room, and \$12,072.00 for seven-7 door swipes for various locations within the courthouse.

iii. Requesting approval to dissolve the Solid Waste Authority.

11. **OLD BUSINESS**

12. **ADJOURN**