

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, AUGUST 1, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, August 2, 2023	9:00 a.m.	*Retirement Board (Commissioners Mtg. Room)
	10:30 a.m.	*Salary Board (Commissioners Mtg. Room)
Thursday, August 3, 2023	8:30 a.m.	*Park & Recreation Advisory Board (Commissioners Mtg. Room)
	10:00 a.m.	*Commissioners Business Session
	11:30 a.m.	Social Services Advisory Board (Blair HealthChoices)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall @ the Fort)
Friday, August 4, 2023		
Monday, August 7, 2023		
Tuesday, August 8, 2023	<del>10:00 a.m.</del>	<del>*Commissioners Work Session (CANCELLED)</del>
Wednesday, August 9, 2023		
Thursday, August 10, 2023	<del>10:00 a.m.</del>	<del>*Commissioners Business Session (CANCELLED)</del>
Friday, August 11, 2023	1:00 p.m.	Blair County Airport Authority (Blair County Airport)
Monday, August 14, 2023		
Tuesday, August 15, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

6. **APPROVAL OF MEETING MINUTES 07/25/23 and 07/27/23**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 361-2023:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/01/2023	230801WW	\$ 48,786.20
08/01/2023	230801SS	\$526,343.57
08/01/2023	230801CY	\$ 17,846.83

Which include payment of the following invoices:

- Blair County Community Action Agency, in the total amount of \$8,424.95.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT	AMOUNT
07/27/2023	230727RP	\$119,760.75
07/26/2023	230725DA	\$ 16,691.00
07/27/2023	230727HR	\$ 12,159.73
07/24/2023	230724FS	\$ 3,372.33

c. Ratification of Total Payroll for the Check Dated 07/28/23 in the total amount of \$835,263.11.

d. **2023 Budget Transfer:** Arbitration fees for a labor matter.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$2,486.69	01202-44080 Juvenile Probation

e. **2023 Budget Transfer:** Charges received from Liberty Fire Solutions.

<u>From</u>	<u>\$</u>	<u>To</u>
011038BM-44710 Building Maintenance	\$356.00	01103HW-44710 Highway

f. **2023 Budget Transfer:** 2022 Elections Security Grant.

<u>From</u>	<u>\$</u>	<u>To</u>
011062-43000 Elections	\$4,858.81	01106605-46070 Elections Security Grant
011062-43010 Elections	\$4,858.81	01106605-46070 Elections Security Grant

g. **2023 Budget Transfer:** Cost of the Court Reporter Training Plan.

<u>From</u>	<u>\$</u>	<u>To</u>
01160ED-42040 Judge Doyle	\$ 562.50	01160CR-42070 Court Reporters
01160ED-42060 Judge Doyle	\$ 314.70	01160CR-42070 Court Reporters
01160ED-42070 Judge Doyle	\$ 775.00	01160CR-42070 Court Reporters
01160-42070 Court Administration	\$1,022.80	01160CR-42070 Court Reporters
01160-44030 Court Administration	\$ 625.00	01160CR-42070 Court Reporters

h. **2023 Budget Transfer:** Charges from HealthForce for February to June dates of service.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$55.00	762012-42000 APO
01101GCO-42000 General County Operations	\$55.00	01107-42000 Assessment
01101GCO-42000 General County Operations	\$165.00	01152-42000 Coroner
01101GCO-42000 General County Operations	\$55.00	01155-42000 Costs and Fines
01101GCO-42000 General County Operations	\$360.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$605.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$110.00	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$55.00	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$55.00	011062-42000 Elections
01101GCO-42000 General County Operations	\$275.00	08607-42000 Fort Roberdeau
01101GCO-42000 General County Operations	\$55.00	01113-42000 GIS
01101GCO-42000 General County Operations	\$110.00	01202-42000 JPO
01101GCO-42000 General County Operations	\$55.00	01160JB-42000 Judge Bernard
01101GCO-42000 General County Operations	\$55.00	01160ED-42000 Judge Doyle
01101GCO-42000 General County Operations	\$110.00	01160WK-42000 Judge Kagarise
01101GCO-42000 General County Operations	\$110.00	01161AB-42000 MDJ Blattenberger
01101GCO-42000 General County Operations	\$110.00	35101-42000 Parks and Recreation
01101GCO-42000 General County Operations	\$1155.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$220.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$165.00	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$440.00	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$55.00	01602708-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$55.00	01602-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$85.00	01103BM-42000 Public Works – Bldg. Maintenance
01101GCO-42000 General County Operations	\$165.00	01103CS-42000 Public Works – Custodial Services
01101GCO-42000 General County Operations	\$910.00	01103HW-42000 Public Works – Highway
01101GCO-42000 General County Operations	\$670.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$55.00	75504-42000 Social Services
01101GCO-42000 General County Operations	\$55.00	01164-42000 Victim Witness

i. **Employment:** Isai Y. Corredor, FT, Law Clerk, Judge Milliron/Pool, \$41,609.53/yr., effective 07/31/23; Morgan J. Green and John A. Hicks, FT, Certified Legal Intern, District Attorney's Office, \$41,623.40/yr., effective 07/31/23; Kyler L. Lardieri, FT, Sheriff's Deputy, Sheriff's Office, \$15.52/hr., effective 07/31/23; Nicolas H. Selden, Katana L. Shipley, Horizan D. Singer, and Ali Swander, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 07/31/23.

j. **Terminations:** Misty J. Steinbacher, FT, Case Manager/Enforcement Specialist, Domestic Relations, \$15.75/hr., effective 07/24/23.

k. **Resignations:** Mattea A. Dunn, FT, Parole and Probation Officer, APO, \$16.30/hr., effective 08/04/23; and Nathaly E. Olivero Ramirez, FT, Law Clerk, Judge Kagarise, \$42,441.88/yr., effective 08/04/23.

l. **Employment Status Change:** Natalie G. Newingham, From, PT, 19 hrs./per week, Courtroom Clerk, Prothonotary, \$12.16/hr., To, FT, Pre-Sentencing Guidelines Coordinator, District Attorney's Office, \$12.16/hr., effective 08/07/23.

10. **STAFF REPORTS & SPECIAL BUSINESS**

**A. Salvation Army:**

Requesting approval for the submission of the State Food Purchase Program Expense and Data Report (SFPP) for FY 22/23 to the Pennsylvania Department of Agriculture.

**B. Department of Emergency Services/911:**

- i. Requesting approval of a Facility Event Agreement and an Event Proposal between the County of Blair, on behalf of the Department of Emergency Services and the Blair County Convention Center, for use of Lower Level F-H, and meal catering services for the annual Local Emergency Planning Committee (LEPC) SARA Summit on September 28, 2023. Costs associated with this event shall not exceed \$12,000.00 and will be paid with Hazardous Materials Response (Act 165) Funds.
- ii. Requesting approval of a renewal Software License, Service and Support Agreement between the County of Blair on behalf of the Department of Emergency Services and Medical Priority Consultants d/b/a Priority Dispatch Corporation, for the Emergency Medical, Fire and Police Dispatch Systems, in the total annual amount of \$30,600.00, for the period of January 15, 2023 through January 14, 2026.

**C. Social Services:**

- i. Requesting approval of the following FY 23/24 Purchase of Service Agreements for Intellectual Disabilities between the County of Blair, Maryann Joyce Bistline and Erik Messner for the period of July 1, 2023 through June 30, 2024.
- ii. Requesting approval for the acceptance of the Conditional Award of Funds received from the Pennsylvania Housing Finance Agency (PHFA), in the not to exceed amount of \$100,000.00, for the Blair County Housing Rehabilitation – Basic System Repair Program.

**D. Children, Youth and Families:**

- i. Requesting approval of a FY 23/24 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Children's Aid Society of Clearfield County, for the period of July 1, 2023 through June 30, 2024.
- ii. Requesting approval of a FY 20/21 and FY 21/22 Purchase of Service Agreements and HIPAA Business Associate Agreements between the County of Blair, Blair County Children, Youth and Families and Lifespan Family Services, for the period of July 1, 2020 through June 30, 2021 and July 1, 2021 through June 30, 2022.

**E. Human Resources:**

Requesting approval and signature on the 2024 Pennsylvania Counties Workers' Compensation Trust (PComp) Renewal Checklist for PComp to quote the Blair County rates for 2024.

**F. Prison:**

Requesting approval of a quote received from McCarl's Preferred Services (MPS), in the total amount of \$1,903.00, with 50% due upon quote acceptance, for replacement of the burners and tube-ulators on the Trane Roof Top Unit #2 (RTU#2) at the Blair County Prison.

**G. Parking Garage Stair Tower Replacement Project:**

Requesting approval of Change Order #4, received from Ralph J. Albarano & Sons, Inc., in the total increased amount of \$4,405.00, for additional cost to repair the adjacent Zion Church parking lot outside of the anticipated repair scope.

**H. Finance:**

Requesting approval of an extension request received from Zelenkofse Axelrod LLC for completion of the county's 2022 audit from 07/31/23 to 08/18/23.

11. **OLD BUSINESS**

None

12. **ADJOURN**