

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, FEBRUARY 27, 2024, 1:00PM.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 2/20 AND 2/22**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 99 – 2024:**

- a. Payment of the following 3-three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
2/27/24	240227CY	\$436,581.72
2/27/24	240227SS	\$52,824.59
2/27/24	240227WW	\$144,608.36

- b. Ratification of the following 1-one Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
2/21/24	240221RA	\$3,985.27

- c. Ratification of Total Payroll, for the Check Dated 2/23/2024, in the total amount of \$864,000.69

- d. **2024 Budget Transfer:** To cover fees from the final class of the first group to have completed Nygren Training Solutions’ training October 2023 to February 2024.

From	\$	To
01105-42070 Human Resources	\$170.74	012011-42070 APO
01105-42070 Human Resources	\$170.74	113201-42070 CYF
01105-42070 Human Resources	\$170.74	113202-42070 CYF Annex
01105-42070 Human Resources	\$170.74	01136-42070 Finance
01105-42070 Human Resources	\$170.74	01202-42070 JPO
01105-42070 Human Resources	\$682.92	01209PO-42070 Prison
01105-42070 Human Resources	\$170.74	01150-42070 Register and Recorder
01105-42070 Human Resources	\$341.48	01151-42070 Sheriff
01105-42070 Human Resources	\$170.75	75504-42070 Social Services
01105-42070 Human Resources	\$170.75	01111-42070 Tax Claim
01105-42070 Human Resources	\$170.75	01109-42070 Treasurer

- e. **2024 Budget Transfer:** To cover fees from the final class of the second group to have completed Nygren Training Solutions’ training October 2023 to February 2024.

From	\$	To
01105-42070 Human Resources	\$639.87	762011-42070 APO
01105-42070 Human Resources	\$639.87	08607-42070 Fort Roberdeau
01105-42070 Human Resources	\$639.88	75504-42070 Social Services

- f. **2024 Budget Transfer:** To cover expenses incurred by Evey Black due to solicitor work on behalf of the County.

From	\$	To
01101GCO-44080 General County Operations	\$1,165.21	01111-44080 Tax Claim

- g. **County Road 101 Road Closure Request:** Requesting approval to conduct the Freedom Township Volunteer Fire Company’s 132<sup>nd</sup> Annual Convention Parade on Saturday, August 17, 2024, from 1:00 p.m. to 6:00 p.m. Parade will begin at Municipal Street and end at Benton Road, closing Everett Road between Eicher Lane and Glunt Lane.

- h. **Resignations:** Ginter, Michael, FT, Correction Officer, Prison, \$21.53/hr., effective 2/14/2024; Wyant, Denise, PT (999 max/year), Tipstaff, Court Administration, \$12.71/hr., effective 3/1/2024.

- i. **Retirement:** Whitesel, Jay B., FT, Deputy Warden-Operations, Prison, \$58,444.36, effective 3/1/24.

- j. **Rescinded Resignation:** Branting, Jazlin R., FT, Parole and Probation Officer, APO, \$16.95/hr.

- k. **Employments:** Closson, Makenzie A., PT Temp (avg. 29 hrs./week), Temporary Department Assistant, JPO, \$12.71, effective 2/26/24/24; Guyer, Lori, FT, Administrative Coordinator, Commissioners, \$15.66/hr., effective 2/26/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Social Services:**

Requesting ratification of the automatic renewal of 3-three Adobe Acrobat Sign Solutions licenses for the Social Services department in the total amount of \$1,259.64 for 2024.

b. **Prison:**

Requesting approval for the award, rejection or rebidding of the bids received for food and non-food items for the Blair County Prison.

c. **Tax Claim:**

Requesting approval of an agreement between the County of Blair on behalf of Blair County Tax Claim Bureau and InfoCon for the electronic transfer of unpaid 2023 taxes submitted by up to twenty-five (25) local tax collectors at the rate of \$95.00 per municipality for a maximum amount of \$2,375.00.

d. **Children, Youth, and Families:**

- i. Requesting approval of a FY 2023/2024 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families and Rentokil North America d/b/a Rentokil Steritech d/b/a Ehrlich.
- ii. Requesting approval of a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Alternative Living Solutions.
- iii. Requesting approval of a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Cornell Abraxas Group, LLC.
- iv. Requesting approval of a FY 2023/2024 Contract between the County of Blair, on behalf of Blair County Children, Youth and Families and Impact Counseling Services, LLC.
- v. Requesting approval of a FY 2023/2024 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and JusticeWorks YouthCare, Inc.
- vi. Requesting approval of a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Bethany Christian Services of Central Pennsylvania.

e. **Human Resources:**

- i. Requesting approval of the revisions made to the Internet User Application/Licensing Agreement for Government Agencies to pull motor vehicle records (MVRs) at no cost to the County.
- ii. Requesting approval of a grievance settlement agreement between the County of Blair and AFSCME (American Federation of State, County, and Municipal Employees), AFL-CIO, District Council 83.

f. **Commissioners:**

- i. Requesting approval to distribute a Request for Qualifications for an Architect of Record for Architectural Retainer Services for the Blair County Courthouse and various county projects.
- ii. Requesting approval of Reimbursement Agreement (R24090001) between the County of Blair and the Commonwealth of Pennsylvania, acting through the Department of Transportation, for Bridge 33 and authorizing Nicole Hemminger to sign said agreement.
- iii. Requesting approval of a Property Damage Release by and between the County of Blair and Erie Insurance for damages by an Erie insured driver on or about January 27, 2024 for the consideration of \$7,500.00 for repairs.

11. **OLD BUSINESS**

12. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Thursday, February 29 at 1:00 p.m. in the Commissioners' Public Meeting Room**