AGENDA WORK SESSION

BLAIR COUNTY BOARD OF COMMISSIONERS COMMISSIONERS MEETING ROOM, BASEMENT TUESDAY, SEPTEMBER 26, 2023, 10:00 A.M.

*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.

1. CALL TO ORDER

2. MOMENT OF SILENT REFLECTION

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ROLL CALL

5. **UPCOMING MEETINGS**

Wednesday, September 27, 2023

Thursday, September 28, 2023 8:30 a.m. Blair Planning Commission

(Altoona Water Authority)

10:00 a.m. *Commissioners Business Session

(Commissioners Meeting Room)

Friday, September 29, 2023 Monday, October 2, 2023

Tuesday, October 3, 2023 10:00 a.m. *Commissioners Work Session

(Commissioners Meeting Room)

- 6. APPROVAL OF MEETING MINUTES 09/12/23 and 09/14/23
- 7. PUBLIC COMMENT
- 8. **COMMISSIONERS COMMENTS**
- 9. **PROCLAMATIONS:** 2023 Altoona Kiwanis Club "Citizen of the Year" Award

Barry J. Halbritter and Marlene Halbritter

10. **CONSENT AGENDA Resolution 459-2023:**

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/26/2023	230926CY	\$ 69,499.71
09/26/2023	230926SS	\$426,830.41
09/26/2023	230926WW	\$287,087.07

- Which includes payment of an invoice to McCarl's Preferred Services, in the total amount of \$3,479.00.
- b. Ratification of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/21/2023	230921HR	\$11,438.34
09/18/2023	230918FS	\$ 1,843.45

- c. Ratification of Total Payroll for the Check Dated 09/22/23 in the total amount of \$846,315.77.
- d. Resignations: Robert H. Shirk, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 08/10/23; Holly L. Acker, PT, Caseworker II, CYF, \$17.29/hr., effective 09/01/23; Tracy N. Fitzpatrick, FT, Mental Health Program Specialist, Social Services, \$21.33/hr., effective 09/15/23; Emma M. Zaffino, FT, Department Clark I, Domestic Relations, \$11.03/hr., effective 09/20/23; Joshua J. Coudriet, FT, Corrections Officer, Prison, \$22.16/hr., effective 09/23/23; Scott M. Berardinelli, PT, Deputy, Sheriff's Office, \$15.52/hr., effective 09/25/23; and Jacob A. Stiffler, FT, Custodian, Custodial Services, \$16.22/hr., effective 09/28/23.
- e. Employee Status Changes: Sarah Donovan, From FT, Clerk Typist II/Court Aide, CYF, \$11.13/hr., To, FT, Temporary Department Assistant, CYF, \$11.13/hr., effective 08/14/23; Madison M. Riley, From, FT, Clerk Typist I/Receptionist, CYF, \$10.60/hr., To, Temporary, FT, Department Assistant, CYF, \$10.60/hr., effective 07/24/23; Justin A. Detwiler, From, FT, Fiscal Assistant, CYF, \$11.68/hr., To, FT, Temporary Department Assistant, CYF, \$11.68/hr., effective 08/21/23; Sharon A. Ingram, From, PT, Clerk Typist I/Filing, CYF, \$10.60/hr., To, PT, Temporary Department Assistant, CYF, \$10.60/hr., effective 09/05/23; Diane G. Kilmer, FT, Clerk Typist I/Filing, CYF, \$10.60/hr., To, FT, Temporary Department Assistant, CYF, \$10.60/hr., effective 09/05/23;; Nicholas O. Soto, From, PT, Caseworker II, CYF, \$17.29/hr., To FT, Supervisor/Casework, CYF, \$45,455.02/yr., effective 09/11/23; Zana J. Dively, From PT, 19.0 hrs. Per week, Tipstaff, Court Administration, \$16.03/hr., To, PT, 9.0 hrs. Per week, Tipstaff, Court Administration \$16.03/hr., effective 09/23/23; Lou L. Kensinger, From, PT, 19.0 hrs. Per week, Tipstaff, Court Administration \$11.98/hr., To, PT, 9.0 hrs. Per week, Tipstaff, Court Administration, \$11.98/hr., effective 09/23/23; Karen Swab, From, PT, 19.0 hrs. Per week, Tipstaff, Judge Milliron, \$11.98/hr., To, PT, 9.0 hrs. Per week, Tipstaff, Judge Milliron, \$11.98/hr., effective 09/23/23; and Kyler L. Lardieri, From, FT, Deputy, Sheriff's Office, \$15.52/hr., To, PT, Deputy, Sheriff's Office, \$15.52/hr., effective 09/26/23.

- f. Retirements: Deborah L. Korte, FT, Administrative Support, Costs & Fines, \$12.71/hr., effective 09/29/23; and Joseph J. Salomie III., FT, Corrections Officer, Prison, \$22.88/hr., effective 09/23/23.
- g. <u>Correction to Date of Separation:</u> Jessica M. Rodriquez, FT, Supervisor/Casework, CYF, \$50,738.22/yr., correction to date of separation from 09/22/23 to 10/06/23.

11. STAFF REPORTS & SPECIAL BUSINESS

A. **ABCD Corp:**

i. Bon Secours Parcels:

A resolution amending Resolution 250-2013 extending the term of exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in the County of Blair designated as a Keystone Opportunity Expansion Zone ("KOEZ") or Keystone Opportunity Improvement Zone ("KOIZ") in order to foster economic opportunities, stimulate industrial, commercial, and residential improvements and prevent physical and infrastructure deterioration within areas of County of Blair, Commonwealth of Pennsylvania, upon certain terms and conditions.

ii. Claar Parcel:

A resolution amending Resolution 247-2013 extending the term of exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in the County of Blair designated as a Keystone Opportunity Expansion Zone ("KOEZ") or Keystone Opportunity Improvement Zone ("KOIZ") in order to foster economic opportunities, stimulate industrial, commercial, and residential improvements and prevent physical and infrastructure deterioration within areas of County of Blair, Commonwealth of Pennsylvania, upon certain terms and conditions.

B. Social Services:

Requesting approval for the submission of a FY 2020 Revision to Project Scope, Contract C000077647, to the Pennsylvania Department of Community and Economic Development (DCED) for existing activity on behalf of Antis Township. Antis Township will utilize allocated FY 2020 CDBG funds to purchase materials and equipment for no-touch restroom equipment for six-6 existing restrooms located within the Bellwood-Antis Recreation Park facilities instead of a new pre-fabricated touchless restroom.

C. GIS:

Requesting approval of a quote received from Document Solutions Inc., for the purchase of an HP Designjet XL 3600 Multifunction printer, in the total amount of \$10,310.47, to replace the broken plotter and consolidate plotter used between the Assessment and GIS Departments. Said printer will be paid from the county's Records Improvement Fund.

D. **Prison:**

Requesting approval of a quote received from Norix Group, Inc., for the purchase of items listed below, to facilitate Medication Assisted Treatment for Blair County Prison Inmates who are undergoing treatment of an Opioid Use Disorder prior to incarceration and during incarceration. Said purchase shall be paid from Opioid Settlement Funds:

	Total	\$14,880,99
•	Shipping	\$ 416.64
•	(5) Steel Intelestation – Open Wm with SST Seat-Base Unit	\$14,464.35

ii. Requesting approval of a quote received from Park Security Cameras, for the purchase of items listed below, to facilitate Medication Assisted Treatment for Blair County Prison Inmates who are undergoing treatment of an Opioid Use Disorder prior to incarceration and during incarceration. Said purchase shall be paid from Opioid Settlement Funds:

	Total	\$4,711.22
•	Technician Labor	\$ 900.00
•	(5) Luma Surveillance 420 Series 4MP Dome IP Cameras	\$2,635.60
•	Luma Surveillance 310 Series 8 Channel NVR 1	\$1,175.62

iii. Requesting approval of a quote received from Lowes, for the purchase of items listed below, to facilitate Medication Assisted Treatment for Blair County Prison Inmates who are undergoing treatment of an Opioid Use Disorder prior to incarceration and during incarceration. Said purchase shall be paid from Opioid Settlement Funds:

	Total	\$172.81
•	(4) SmartStraps Gold D-ring	\$ 39.92
•	IDEAL 25-pack Cat5 Modular Plug	\$ 13.89
•	Southwire 1000-ft Gray Data Cable	\$119.00

E. Tax Claim Bureau:

- a. Requesting approval of four-4 Judicial Sale Title Search/Bring-down Services Agreements between the County of Blair and the law firms/and realty services listed below to conduct Title Searches on Judicial Sale Properties and Bring-down Searches on Upset Sale Properties needed for completion by December 31, 2023, in the amounts as advertised in Resolution 213-2023:
 - Rea, Rea & Lashinsky
 - Mears & Adams
 - Sullivan Law Office LLC
 - Evey Black Attorneys LLC

F. Public Works/Highway:

Requesting approval for the submission of a Zoning/Building Code Review Application to Hollidaysburg Borough for the construction of a Salt Storage Building at the Blair County Highway Yard; and submission of an Application for Erosion and Sedimentation Control to the Blair County Conservation District for said Salt Storage Building construction.

G. Commissioners:

Requesting approval of an Amendment to Project Supplement No. 2023-1 to the Grant Cooperation Agreement by and between the County of Blair and Alleghenies Broadband, Inc., (ABI) for the Crowsnet Broadband Blair County Wireless Expansion Project, extending the original required completion date from September 30, 2023 to January 30, 2024 for the project as set forth within Section 4 of said Supplement.

12. **OLD BUSINESS**

13. ADJOURN