

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, OCTOBER 27, 2020, 10:00 A.M.**

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

Resolution #443-2020:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/27/2020	201027TC	\$ 54,241.90
10/27/2020	201027MW	\$429,403.07
10/27/2020	201027SS	\$485,333.37
10/27/2020	201027CY	\$398,921.98

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$139,817.02
- **2017 Project Fund/Bond/Courthouse 1999 Rehabilitation Project:** Keller Engineers, adjustment to payment of a previously paid in invoice, in the total amount of \$3.00.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/21/2020	201021MW	\$ 5,597.04
10/19/2020	201019RF	\$ 118.85
10/23/2020	201023HR	\$17,260.79
10/20/2020	201020FS	\$ 2,615.91

- c. Ratification of Total Payroll for the Check Dated October 22, 2020, in the total amount of \$796,584.97.

- d. **2020 Budget Transfer:** Legal fees received from McNees Wallace for the month of September 2020.

From	\$	To
01101GCO-44080 General County Operations	\$705.00	02103718-44080 Highway
01101GCO-44080 General County Operations	\$3116.75	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$228.00	01152-44080 Coroner
01101GCO-44080 General County Operations	\$4395.75	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$427.50	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$199.50	02103718-44080 Highway
01101GCO-44080 General County Operations	\$171.00	44122-44080 911 Center
01101GCO-44080 General County Operations	\$7837.50	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$199.50	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$2622.00	013201-44080 CYF

- e. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of Invoices #38 and #39 received from Stiffler McGraw, in the total amounts of \$12,335.44 and \$5,853.10, respectively as follows:

Bridge Number	Bridge Name	Amount
26	White Bridge over Frankstown	\$1,652.23
29	Spencer Creek Drive over Spencer Run	\$1,913.91
48	Irish Flats Lane over Little Juniata	\$3,431.97
48	Analysis	\$ 627.40
48	Harcon Tracker	\$4,702.00
Mileage	61 miles x .13/mile	\$ 7.93
	Total	\$12,335.44
Bridge Number	Bridge Name	Amount
06	Mill Road over Dry Run	\$1,913.91
73	Mountain Road over Frankstown	\$2,637.24
22	Biddle Bridge over Clover Creek	\$ 627.40
83	Allegheny Street over Beaverdam	\$ 627.40
Mileage	82 miles x 0.575/mile	\$ 47.15
	Total	\$5,853.10

Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.

- a. **Bridge #82/Monastery Road:** Requesting approval for payment of **ECMS submissions, Invoice #10, Part 1 and Invoice #11, Part 1,** received from Keller

Engineers, in the total amounts of \$12,171.00 and \$3,600.54 respectively, for Preliminary Design Services. Expenses are 100% reimbursable through the Road Map.

- b. **Bridge #10/Friesville:** Requesting approval for payment of **ECMS submissions, Invoice #4, Part 3, and Invoice #2, Part 4**, received from Keller Engineers, Inc., in the total amounts of \$288.00 and \$13,081.09 respectively, for Construction Services; and **ECMS submission, Estimate #4**, received from WenBrooke Construction, in the total amount of \$63,092.07. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- c. **Bridge #70/County Road 101 over South Poplar Run:** Requesting approval for payment of **ECMS submission, Invoice #8, Part 5**, received from Keller Engineers, in the total amount of \$21,267.85. Expense is 100% reimbursable through the Road Map.
- d. **Blair County Sheriff's Office:** Requesting approval of one-1 student intern, Abigail D. Fownes, Chatham University, for the period of November 27, 2020 through January 4, 2021 (180 hours). Internship is for credit only and at no cost to the county.
- e. **Employment:** Martha Burnell, Kathleen Grove, Karla Jackson, Robert Jackson, Rachel Korman, Sharon Merritts, Melanie Riggelman and Katrina Saylor, PT, Temporary, Department Assistant, Elections/Voter Registration, \$10.00/hr., effective 10/26/2020; Michelle L. Pompa, FT, APO, APO, \$25,116.39/yr., effective 10/26/2020; Christina A. Fink, From FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., To, PT, Office Assistant, Public Defender's Office, \$10.25/hr., effective 10/22/2020; Tracy L. Hoffman, From, PT, Office Assistant, Public Defender's Office, \$10.25/hr., to FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., effective 10/22/2020; and James A. Hudack, From, FT Executive Director Social Services, \$2,705.08/biweekly, To, Executive Director Social Services and Interim Administrator, CYF, \$3,056.74/biweekly, effective 10/26/2020.
- f. **Resignations:** Sharon L. Sudasna, FT, Caseworker I, CYF, \$31,064.80/yr., effective 10/23/2020.

8. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Social Services:**

Requesting approval of Revision 1 to the FY 19/20 Income and Expenditures Report for the Early Intervention Program.

B. **Department of Emergency Services:**

Requesting approval for the submission of a 2020 Statewide Interconnectivity Funding Grant Application by the Centre County Department of Emergency Services, on behalf of the Southern Alleghenies 911 Cooperative (SAC), in the total amount of \$2,828,227.70, of which the County of Blair's share is in the total amount of \$562,567.46, for the period of January 1, 2021 through December 31, 2021 as follows:

- \$201,552.40 – CHE maintenance, regional recorder maintenance (SBM), regional call protocol software maintenance, ESInet monitoring and maintenance, fiver (Zito), Microwave (ComPros, Centre Comm), SAR port monitoring (MPC); and
- \$361,015.06 – Regional CAD server, consulting support, COOP/DR plan, network firewall, cyber security testing, regional recorder upgrades, ESInet fiber monitoring.

C. **Human Resources:**

Requesting approval of a Master Sourcing Service Agreement by and between the County of Blair and the Founders Series of Lockton Companies, LLC for Lockton Sourcing Services to aid the county in sourcing a third-party vendor for the purposes of hiring an administrator for Blair County Children Youth and Families for the period beginning at agreement signing through December 31, 2021.

D. **Controller's Office:**

Requesting approval to an Amendment to an agreement dated October 24, 1997, between the County of Blair and the Altoona Area School District for the collection of real estate taxes, extending the term of the Agreement for a period of two (2) years from January 1, 2021 through December 31, 2022 for a commission of \$1.75 per tax bill collected, with the county agreeing to reimburse the district for printing and postage of annual Final Notice Letter, for an amount not to exceed \$1,750.00.

E. **Assessment Office:**

Requesting approval of a Cost Sharing Agreement between the County of Blair, the Hollidaysburg Area School District and Blair Township, for Pre-Trial Expert Witness Fees, for an Assessment Appeal Filed by EIG Holliday LLC (Parcel 04.00-01..-24.19.000) at the Blair County Court of Common Pleas (Docket #2019 GN 3321), to pay a proportionate share of the costs based upon respective millage rates for the 2020 tax year. Total cost is in the amount of \$6,500.00. The District shall pay 66.25% of the costs of said services, the Municipality shall pay 4.07%, and the County shall pay 29.67%.

F. **Court Administration:**

- a. Requesting approval for ratification of the payment of an invoice to Always a Party Rental, in the total amount of \$1,260.00, for the rental of risers in Courtroom #1 for the month of October 2020.

- b. Requesting approval of a quote received from Atlantic Broadband for an increase in internet access speeds for District Court 24-3-02, Magisterial District Judge Dunio, in the amount of \$301.98 per month.
- c. Requesting approval of a proposal received from Bettwy Systems for the purchase and installation of two-2 Laptop Interface Devices for Courtrooms #3 and #4 and repairs to the witness stand microphone, in the total amount of \$1,834.00.

G. Hutchinson Run Bridge Replacement Project:

Requesting approval of a Temporary and Permanent Sewer Easement, for and in consideration of the sum of \$1.00 to the County of Blair, granting the Borough of Tyrone a Temporary and Permanent Sewer Easement, (Hutchinson Run Sewer Easement). Said Temporary Easement is subject to a previously granted Temporary Easement to the Commonwealth of Pennsylvania Department of Transportation.

H. Blair County Prison HVAC Coil Replacement Project:

Requesting approval for acceptance of bids received.

I. Natural Gas Supplier:

Discussion concerning authorizing Mike Polosky, Efficient Energy Solutions, to lock in the rate for the remaining 50% of the county's natural gas at a fixed price through the remainder of the contract ending in October 2022 at a rate not to exceed \$3.25.

J. Addendum to Engagement Letter Obtaining the Law Firm Babst/Calland for Litigation:

Requesting approval of an addendum to the Engagement Letter dated July 14, 2020 for litigation filed in the Commonwealth Court of Pennsylvania titled *Pennsylvania Democratic Party et. al. vs. Kathy Boockvar et. al.*, amending to also include litigation filed in the United States District Court for the Middle District of Pennsylvania titled *Bob Bolus, Sr., vs. Kathy Boockvar et. al.* and the case filed in the United States District Court for the Western District (Johnstown) Pennsylvania titled *Jim Bognet et. al. vs. Kathy Boockvar et. al.* All other terms of the Engagement Letter are incorporated herein.

K. IT:

Requesting approval of a proposal received from Empire for the purchase and installation of door access control equipment at the Blair County Highway yard, in the total amount of \$35,022.00.

L. CARES Act:

Requesting approval to reallocate the \$500,000 from Behavior Health and Substance Abuse Disorder Treatment and \$766,635 from Broadband Internet Deployment to offset the cost of the County's COVID-19 direct response, planning and outreach efforts including the purchase of Personal Protective Equipment.

9. OLD BUSINESS

Resolution 440-2020: A resolution approving the award of contract to Burgmeier's Hauling.

Resolution 441-2020: A resolution approving the selection of projects to be included in the FY 2020 Blair County Community Development Block Grant Application (CDBG) on behalf of the sixteen-16 non-entitlement communities as follows:

- Available for projects \$204,597.00
- 18% Administration \$ 44,911.00
- Total \$249,508.00

10. ADJOURN

WORK SESSION: TUESDAY, OCTOBER 27, 2020 10:00 A.M.:

Location: Participation by telephone conference only.

**Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Scott Simmons and Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), Carol Hartman (SASMG), Mark Taylor (911/E), Katherine Swigart (HR), AC Stickel (Controller), DeAnna Heichel (Assessment), Janice Meadows (Court Administration), Brian Wisner (Keller Engineers), Rocky Greenland (Public Works), Don Weakland (IT), Kay Stephens (Altoona Mirror), Helen Schmitt (Public) ad Trina Illig (Social Services).

Public Comment:

Commissioner Erb called for public comment. **There were no comments presented.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that today is the last day to request a mail-in ballot. She stated that mail-in ballots may be returned to the courthouse and that all the mail-in ballots must be received no later than 5 pm next Monday, November 2. Commissioner Webster also encouraged in person voting at the polls.

Commissioners Burke and Erb echoed Commissioner Webster's comments.

Consent Agenda:

Resolution #443-2020:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/27/2020	201027TC	\$ 54,241.90
10/27/2020	201027MW	\$429,403.07
10/27/2020	201027SS	\$485,333.37
10/27/2020	201027CY	\$398,921.98

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$139,817.02
- **2017 Project Fund/Bond/Courthouse 1999 Rehabilitation Project:** Keller Engineers, adjustment to payment of a previously paid in invoice, in the total amount of \$3.00.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/21/2020	201021MW	\$ 5,597.04
10/19/2020	201019RF	\$ 118.85
10/23/2020	201023HR	\$17,260.79
10/20/2020	201020FS	\$ 2,615.91

- c. Ratification of Total Payroll for the Check Dated October 22, 2020, in the total amount of \$796,584.97.

- d. **2020 Budget Transfer:** Legal fees received from McNeas Wallace for the month of September 2020.

From	\$	To
01101GCO-44080 General County Operations	\$705.00	02103718-44080 Highway
01101GCO-44080 General County Operations	\$3116.75	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$228.00	01152-44080 Coroner
01101GCO-44080 General County Operations	\$4395.75	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$427.50	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$199.50	02103718-44080 Highway
01101GCO-44080 General County Operations	\$171.00	44122-44080 911 Center
01101GCO-44080 General County Operations	\$7837.50	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$199.50	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$2622.00	013201-44080 CYF

- e. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of Invoices #38 and #39 received from Stiffler McGraw, in the total amounts of \$12,335.44 and \$5,853.10, respectively as follows:

Bridge Number	Bridge Name	Amount
26	White Bridge over Frankstown	\$1,652.23
29	Spencer Creek Drive over Spencer Run	\$1,913.91
48	Irish Flats Lane over Little Juniata	\$3,431.97
48	Analysis	\$ 627.40
48	Harcon Tracker	\$4,702.00
Mileage	61 miles x .13/mile	\$ 7.93
	Total	\$12,335.44
Bridge Number	Bridge Name	Amount
06	Mill Road over Dry Run	\$1,913.91
73	Mountain Road over Frankstown	\$2,637.24
22	Biddle Bridge over Clover Creek	\$ 627.40
83	Allegheny Street over Beaverdam	\$ 627.40
Mileage	82 miles x 0.575/mile	\$ 47.15
	Total	\$5,853.10

Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.

- f. **Bridge #82/Monastery Road:** Requesting approval for payment of **ECMS submissions, Invoice #10, Part 1 and Invoice #11, Part 1**, received from Keller Engineers, in the total amounts of \$12,171.00 and \$3,600.54 respectively, for Preliminary Design Services. Expenses are 100% reimbursable through the Road Map.
- g. **Bridge #10/Friesville:** Requesting approval for payment of **ECMS submissions, Invoice #4, Part 3, and Invoice #2, Part 4**, received from Keller Engineers, Inc., in the total amounts of \$288.00 and \$13,081.09 respectively, for Construction Services; and **ECMS submission, Estimate #4**, received from WenBrooke Construction, in the total amount of \$63,092.07. Expenses are 95% reimbursable and will be paid from Marcellus Shale Legacy Funds.
- h. **Bridge #70/County Road 101 over South Poplar Run:** Requesting approval for payment of **ECMS submission, Invoice #8, Part 5**, received from Keller Engineers, in the total amount of \$21,267.85. Expense is 100% reimbursable through the Road Map.
- i. **Blair County Sheriff's Office:** Requesting approval of one-1 student intern, Abigail D. Fownes, Chatham University, for the period of November 27, 2020 through January 4, 2021 (180 hours). Internship is for credit only and at no cost to the county.
- j. **Employment:** Martha Burnell, Kathleen Grove, Karla Jackson, Robert Jackson, Rachel Korman, Sharon Merritts, Melanie Riggelman and Katrina Saylor, PT, Temporary, Department Assistant, Elections/Voter Registration, \$10.00/hr., effective 10/26/2020; Michelle L. Pompa, FT, APO, APO, \$25,116.39/yr., effective 10/26/2020; Christina A. Fink, From FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., To, PT, Office Assistant, Public Defender's Office, \$10.25/hr., effective 10/22/2020; Tracy L. Hoffman, From, PT, Office Assistant, Public Defender's Office, \$10.25/hr., to FT, Administrative Assistant, Public Defender's Office, \$10.25/hr., effective 10/22/2020; and James A. Hudack, From, FT Executive Director Social Services, \$2,705.08/biweekly, To, Executive Director Social Services and Interim Administrator, CYF, \$3,056.74/biweekly, effective 10/26/2020.
- k. **Resignations:** Sharon L. Sudasna, FT, Caseworker I, CYF, \$31,064.80/yr., effective 10/23/2020.

Commissioner Erb noted his abstention on the payment of invoices to UPMC Altoona due to a conflict of interest.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 443-2020 with abstention as noted.

Staff Reports & Special Business:

Social Services:

Carol Hartman requested approval of Revision 1 to the FY 19/20 Income and Expenditures Report for the Early Intervention Program.

Ms. Hartman stated that the revision was at the request of the State Bureau of Financial Operation.

Discussion followed.

Department of Emergency Services:

Mark Taylor requested approval for the submission of a 2020 Statewide Interconnectivity Funding Grant Application by the Centre County Department of Emergency Services, on behalf of the Southern Alleghenies 911 Cooperative (SAC), in the total amount of \$2,828,227.70, of which the County of Blair's share is in the total amount of \$562,567.46, for the period of January 1, 2021 through December 31, 2021 as follows:

- \$201,552.40 – CHE maintenance, regional recorder maintenance (SBM), regional call protocol software maintenance, ESInet monitoring and maintenance, fiver (Zito), Microwave (ComPros, Centre Comm), SAR port monitoring (MPC); and
- \$361,015.06 – Regional CAD server, consulting support, COOP/DR plan, network firewall, cyber security testing, regional recorder upgrades, ESInet fiber monitoring.

Mr. Taylor stated that the county's \$562,567.46 share is as follows:

- \$201,552.40 for the 911/E centers maintenance program (i.e., CHE maintenance, regional recorder maintenance (SBM), regional call protocol software maintenance, ESInet monitoring and maintenance, fiver (Zito), Microwave (ComPros, Centre Comm), and SAR port monitoring (MPC); and

- \$361,015.06 for special projects (i.e., Regional CAD server, consulting support, COOP/DR plan, network firewall, cyber security testing, regional recorder upgrades, ESInet fiber monitoring.)

Mr. Taylor stated that the Centre County Department of Emergency Services on behalf of the Southern Alleghenies 911 Cooperative (SAC) prepared the grant application for submission to the Pennsylvania Emergency Management Agency (PEMA). He stated that the application is due to PEMA later this week. Once PEMA reviews and approves the submitted application and projects, the commissioners will then need to approve the grant award.

Discussion followed.

Resolution 444-2020: A resolution approving the submission of a 2020 Statewide Interconnectivity Funding Grant Application by the Centre County Department of Emergency Services, on behalf of the Southern Alleghenies 911 Cooperative (SAC), in the total amount of \$2,828,227.70, of which the County of Blair's share is in the total amount of \$562,567.46, for the period of January 1, 2021 through December 31, 2021 as follows:

- \$201,552.40 – CHE maintenance, regional recorder maintenance (SBM), regional call protocol software maintenance, ESInet monitoring and maintenance, fiber (Zito), Microwave (ComPros, Centre Comm), SAR port monitoring (MPC); and
- \$361,015.06 – Regional CAD server, consulting support, COOP/DR plan, network firewall, cyber security testing, regional recorder upgrades, ESInet fiber monitoring.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 444-2020.

Human Resources:

Katherine Swigart requested approval of a Master Sourcing Service Agreement by and between the County of Blair and the Founders Series of Lockton Companies, LLC for Lockton Sourcing Services to aid the county in sourcing a third-party vendor for the purposes of hiring an administrator for Blair County Children Youth and Families for the period beginning at agreement signing through December 31, 2021.

Miss Swigart stated that Lockton receives commission from the executive search firm who is selected by the county with no fees due from the county except as outlined within the agreement.

Discussion followed.

Controller's Office:

A.C. Stickel requested approval for an Amendment to an agreement dated October 24, 1997, between the County of Blair and the Altoona Area School District for the collection of real estate taxes, extending the term of the Agreement for a period of two (2) years from January 1, 2021 through December 31, 2022 for a commission of \$1.75 per tax bill collected, with the county agreeing to reimburse the district for printing and postage of annual Final Notice Letter, for an amount not to exceed \$1,750.00.

Mr. Stickel stated that the rate is the same rate paid to all tax collectors. He stated that the annual savings to the county will be between \$10,000.00 and \$15,000.00.

Discussion followed.

Assessment Office:

DeAnna Heichel requested approval of a Cost Sharing Agreement between the County of Blair, the Hollidaysburg Area School District and Blair Township, for Pre-Trial Expert Witness Fees, for an Assessment Appeal Filed by EIG Holliday LLC (Parcel 04.00-01..-24.19.000) at the Blair County Court of Common Pleas (Docket #2019 GN 3321), to pay a proportionate share of the costs based upon respective millage rates for the 2020 tax year. Total cost is in the amount of \$6,500.00. The District shall pay 66.25% of the costs of said services, the Municipality shall pay 4.07%, and the County shall pay 29.67%.

Ms. Heichel stated that the following rates are associated with the agreement: \$150.00 per hour for conferences and meetings and \$250.00 per hour for testimony in court. The rates stated above are incorrect.

Discussion followed.

Court Administration:

- Janice Meadows requested approval for ratification of the payment of an invoice to Always a Party Rental, in the total amount of \$1,260.00, for the rental of risers in Courtroom #1 for the month of October 2020.

Discussion followed.

- Don Weakland and Janice Meadows requested approval of a quote received from Atlantic Broadband for an increase in internet access speeds for District Court 24-3-02, Magisterial District Judge Dunio, in the amount of \$301.98 per month.

Mr. Weakland stated that there is no increase in cost to the county associated with the increase in internet access speeds and that the cost reflects an approximate \$7.00 per month savings.

Discussion followed.

- c. Janice Meadows requested approval of a proposal received from Bettwy Systems for the purchase and installation of two-2 Laptop Interface Devices for Courtrooms #3 and #4 and repairs to the witness stand microphone, in the total amount of \$1,834.00.

Discussion followed.

Hutchinson Run Bridge Replacement Project:

Nicole Hemminger requested approval of a Temporary and Permanent Sewer Easement, for and in consideration of the sum of \$1.00 to the County of Blair, granting the Borough of Tyrone a Temporary and Permanent Sewer Easement, (Hutchinson Run Sewer Easement). Said Temporary Easement is subject to a previously granted Temporary Easement to the Commonwealth of Pennsylvania Department of Transportation.

Discussion followed.

Blair County Prison HVAC Coil Replacement Project:

Brian Wisner requested approval for acceptance of bids received.

Mr. Wisner stated that the following two bids for the Blair County Prison HVAC Coil Replacement Project were received and opened yesterday, October 26, 2020 at 1 pm:

Contractor	Bid Amount	Comment
Siemens Industry, Inc. 600 Bursca Drive Bridgeville, PA 15017 412-916-8465 phone	\$39,934.00	rick.myers@siemens.com
Hranec Corporation 763 Route 21 Uniontown, PA 15401 724-437-2211 phone 724-437-2233 fax	\$82,500.00	tim@hranec.com

Discussion followed with Mr. Wisner requesting that the board consider accepting the bids received for review, award or rejection within thirty-30 days of bid opening.

Resolution 445-2020: A resolution approving the acceptance of the two-2 bids received for the Blair County Prison HVAC Coil Replacement Project for review, award or rejection within thirty-30 days of bid opening as follows:

Contractor	Bid Amount	Comment
Siemens Industry, Inc. 600 Bursca Drive Bridgeville, PA 15017 412-916-8465 phone	\$39,934.00	rick.myers@siemens.com
Hranec Corporation 763 Route 21 Uniontown, PA 15401 724-437-2211 phone 724-437-2233 fax	\$82,500.00	tim@hranec.com

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 445-2020.

Natural Gas Supplier:

Nicole Hemminger presented discussion concerning authorizing Mike Polosky, Efficient Energy Solutions, to lock in the rate for the remaining 50% of the county's natural gas at a fixed price through the remainder of the contract ending in October 2022 at a rate not to exceed \$3.25.

Chief Clerk Hemminger stated that she received notification from Mike Polosky, First Energy Solutions recommending that the county immediately consider converting the remaining 50% of gas volume purchased to a fixed price for the remainder of the contract period ending October 2022 at a rate not to exceed \$3.25.

Discussion followed.

Resolution 446-2020: A resolution approving Mike Polosky, Efficient Energy Solutions, to lock in the rate for the remaining 50% of the county's natural gas at a fixed price through the remainder of the contract ending in October 2022 at a rate not to exceed \$3.25.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 446-2020.

Addendum to Engagement Letter Obtaining the Law Firm Babst/Calland for Litigation:

Nicole Hemminger requested approval of an addendum to the Engagement Letter dated July 14, 2020 for litigation filed in the Commonwealth Court of Pennsylvania titled *Pennsylvania Democratic Party et. al. vs. Kathy Boockvar et. al.*, amending to also include litigation filed in the United States District Court for the Middle District of Pennsylvania titled *Bob Bolus, Sr., vs. Kathy Boockvar et. al.* and the case filed in the United States District Court for the Western District (Johnstown) Pennsylvania titled *Jim Bognet et. al. vs. Kathy Boockvar et. al.* All other terms of the Engagement Letter are incorporated herein.

Chief Clerk Hemminger stated that county signed an Engagement Letter dated July 14, 2020 for litigation filed in the Commonwealth Court of Pennsylvania titled *Pennsylvania Democratic Party et. al. vs. Kathy Boockvar et. al.* She stated that the Engagement Letter needs to be amended to include two-2 additional litigations recently filed; one case in the United States District Court for the Middle District of Pennsylvania and one case in the United States District Court for the Western District (Johnstown) Pennsylvania.

Discussion followed.

Resolution 447-2020: A resolution approving an addendum to the Engagement Letter dated July 14, 2020 for litigation filed in the Commonwealth Court of Pennsylvania titled *Pennsylvania Democratic Party et. al. vs. Kathy Boockvar et. al.*, amending to also include litigation filed in the United States District Court for the Middle District of Pennsylvania titled *Bob Bolus, Sr., vs. Kathy Boockvar et. al.* and the case filed in the United States District Court for the Western District (Johnstown) Pennsylvania titled *Jim Bognet et. al. vs. Kathy Boockvar et. al.* All other terms of the Engagement Letter are incorporated herein.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 447-2020.

Information Technology:

Don Weakland requested approval of a proposal received from Empire for the purchase and installation of door access control equipment at the Blair County Highway yard, in the total amount of \$35,022.00.

Mr. Weakland stated that the proposed amount received from Empire, in the total amount of \$35,022.00 is CoStar's pricing. He stated that installation of the door access control equipment at the Blair County Highway yard would be completed by the end of the year. Mr. Weakland also stated that installation of the door access control equipment would aid the county in contract tracing of employees. This will be paid from CARES Funds.

Discussion followed.

Resolution 448-2020: A resolution approving a proposal received from Empire for the purchase and installation of door access control equipment at the Blair County Highway yard, in the total amount of \$35,022.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 448-2020.

CARES Act:

Nicole Hemminger requested approval to reallocate the \$500,000 from Behavior Health and Substance Abuse Disorder Treatment and \$766,635 from Broadband Internet Deployment to offset the cost of the County's COVID-19 direct response, planning and outreach efforts including the purchase of Personal Protective Equipment.

Chief Clerk Hemminger stated that the request to reallocate the \$500,000.00 from Behavior Health and Substance Abuse Disorder Treatment and the \$766,635 from Broadband Internet Deployment to offset the cost of the County's COVID-19 direct response, planning and outreach efforts including the purchase of Personal Protective Equipment is because there have been no requests or applications received for funds. She stated that the reallocation of funds would be used for direct response planning through the end of October in the amount of \$1,266,000.00.

Discussion followed.

Old Business:

Resolution 440-2020: A resolution approving the award of contract to Burgmeier's Hauling.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 440-2020

Resolution 441-2020: A resolution approving the selection of projects to be included in the FY 2020 Blair County Community Development Block Grant Application (CDBG) on behalf of the sixteen-16 non-entitlement communities as follows:

- Available for projects \$204,597.00 (Rehabilitation of Family Services Shelter Project)
- 18% Administration \$ 44,911.00
- Total \$249,508.00

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 441-2020.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk