

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Brandon Meck and Lindsay Dempsie (Finance), Rebecca Robinson (Purchasing), Angela Wagner (Controller), Allison Senkevich (Commissioners Office) and Nate Taylor (Public Access Channel).

Approval of Minutes: 10/31/23 and 11/02/23:

Commissioner Erb called for corrections or changes to the minutes of 10/31/23 and 11/02/23. **There were no corrections or changes notes.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Executive Session Announcement:

Chief Clerk Hemminger announced that the three-3 Commissioners, HR Director Katherine Swigart and herself meet in Executive Session on Friday, November 3, 2023 beginning at 4:00 p.m. with one-1 candidate for an open position.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Unfinished Business:

Adoption of Resolutions:

Resolution 523-2023: Approving a Contract between the County of Blair, on behalf of the Department of Emergency Services and ComPros, Inc., (CoStars #4400027239) for new radio equipment and installation services listed in Appendix A of said contract, in the total contracted amount of \$5,528,368.50, to be paid in quarterly installments through project completion.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 523-2023.

Resolution 524-2023: Approving the payment of an invoice received from David Binus Catering, for catering twenty (20) dinners for the October 2023 Social Services Advisory Board Meeting, in the total amount of \$240.00, to be paid outside of normal contracting practices.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 524-2023.

Resolution 525-2023: Approving the submission of the CY 2024 Annual Notification Form for Assisted Outpatient Treatment, to the Pennsylvania Department of Human Services, indicating that the County of Blair will not provide Assisted Outpatient Treatment pursuant to Section 301(c) of the Mental Health Procedures Act (MHPA).

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 525-2023.

Resolution 526-2023: Approving the submission of a FY 23/24 Pennsylvania Affordability and Rehabilitation Enhancement (PHARE) Grant Application to the Pennsylvania Housing Finance Agency (PHFA), in the total amount of \$290,000.00. \$40,000.00 for the Housing Assistance Program; and \$250,000.00 for the Housing Rehabilitation Program.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 526-2023.

Resolution 527-2023: Approving updates to the Blair County Section 3 Policy and Action Plan, implementing new regulations to 24 CFR 75, and to the Department of Community and Economic Development's (DCED's) Compliance Guide Section 23.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 527-2023.

Resolution 528-2023: Approving the FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Kids First for the period of July 1, 2023 through June 30, 2024.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 528-2023.

Resolution 529-2023: Approving the FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and George Junior Republic in Pennsylvania for the period of July 1, 2023 through June 30, 2024.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 529-2023.

Resolution 530-2023: Approving the FY 23/24 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Families United Network, Inc., for the period of July 1, 2023 through June 30, 2024.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 530-2023.

Resolution 531-2023: Approving the submission of the ACT 148, 4th Quarter Expenditure Report, to the Commonwealth of Pennsylvania, for actual expenditures and revenue for the period of April 1, 2023 through June 30, 2023.

Motion by Commissioner Burke, seconded by Commissioner Erb and unanimously approved to adopt Resolution 531-2023.

Resolution 532-2023: Approving the waive of interest fees due to a clerical error to subdivided Clean & Green parcel #19.00.12...009.11.000, previously owned by David and Sophie Curely, in the total amount of \$223.70.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 532-2023.

Resolution 533-2023: Approving the payment of an invoice received from Copy-Rite Banner Zone, LLC, for the purchase of one (1) banner for the Victim Witness Office, in the total amount of \$127.50. Said amount to be paid from grant funds.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 533-2023.

Resolution 534-2023: Approving the payment of an invoice received from Dr. Kevin D. Whaley, North Dakota University of Medicine and Health Sciences, for expert witness services/case information, in the total amount billed of \$15,000.00, plus travel fees. Said retainer based on an estimated total with total adjusted as needed when services are complete.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 534-2023.

Resolution 535-2023: Approving a quote received for an Annual Service Agreement between the County of Blair, on behalf of the Blair County Prison and Tek84, for the Tek84 Whole Body Scanner, in the total annual amount of \$8,995.00, for the period of 01/01/24 through 12/31/24. Said agreement covers repair parts, labor, shipping, one-1 preventative maintenance visit, software system review, and one-1 radiation safety survey.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 535-2023.

Resolution 536-2023: Approving a Service Agreement between the County of Blair, on behalf of the Blair County Prison and GL & GL Enterprises, Inc., d/b/a Allegheny Glass & Mirror (subcontractor), for glass and glazing service calls, on an as needed basis, at the standard fee for services rendered rate of \$85.00/per hour; overtime/holiday fee for services rendered rate is not applicable. Said agreement shall commence on the date of agreement signing and unless otherwise terminated, shall remain in effect for eighteen (18) months with automatic renewal unless either party terminates said agreement with proper notice.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 536-2023.

Resolution 537-2023: Approving payment of an invoice received from Brumbaugh Transmission Service, for repair service to the flywheel of CYF Car #35, in the total amount of \$960.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 537-2023.

Resolution 538-2023: Approving a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair and Electric Motor & Supply, Inc., for products and/or services with respect to motors and other county owned equipment at the rates set forth in Exhibit A attached hereto of said agreement.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 538-2023.

Resolution 539-2023: Approving a Letter of Support for the submission of a grant application to the Department of Community and Economic Development (DCED) by Antis Township, in the amount of \$240,925.00, for upgrades and enhancements to the existing trails and the new segment to be built in the spring and summer of 2024 from the Park to Becker Road.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 539-2023.

Old Business:
None

New Business:

Commissioners:

Nicole Hemminger requested approval of a Resolution requesting a Statewide Local Share Assessment (LSA) Grant of \$1,000,000.00 to be used for the Central Pennsylvania Humane Society - New Shelter Project.

Chief Clerk Hemminger stated that there has been a \$191,000 land purchase of 8 acres in Pinecroft made possible through private donations designated for a new shelter to replace the existing shelter. This facility will gain efficiency, safety, and have higher standards than the current shelter. 5,400 sq. ft. facility, featuring: on sight vet, grooming, walking trail, indoor dog park, and cat rooms.

Chief Clerk Hemminger stated that funding will include a capital campaign fund starting next year. Total estimated cost: \$1.5 million. Joseph A. Zolna, President will be looking for additional funding opportunities where the group comes short along with the CPHS capital campaign chair. She stated that media campaigns have already begun surrounding the project. The application for LSA Grant is due by November 30.

Chief Clerk Hemminger stated that the county would be applicant for the grant funds, and CPHS would be a sub-recipient of grant fund.

Discussion followed.

Resolution 540-2023: Approving a Resolution requesting a Statewide Local Share Assessment Grant of \$1,000,000.00 to be used for the Central Pennsylvania Humane Society - New Shelter Project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 540-2023.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk