

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, AUGUST 17, 2021, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, August 18, 2021	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Floor)
	2:00 p.m.	*Salary Board (Commissioners Meeting Room)
Thursday, August 19, 2021	8:30 a.m.	*Prison Board (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, August 20, 2021		
Monday, August 23, 2021		
Tuesday, August 24, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MINUTES – 07/27/21 and 07/29/21**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution #339-2021:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/17/21	210817CY	\$ 83,167.87
08/17/21	210817TC	\$219,864.81
08/17/21	210817SS	\$778,583.60
08/17/21	210817WW	\$122,476.41

Which include payment of the following invoices:

- UPMC Altoona, in the total amounts of \$5,703.10 and \$149,105.23.

- b. Ratification of the following seven-7 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/10/21	210810FS	\$ 5,724.44
08/10/21	210810RF	\$ 2,525.46
08/10/21	210810FC	\$291,781.04
08/10/21	210810SS	\$ 24,758.18
08/10/21	210810SS	\$294,873.00
08/11/21	210811RF	\$ 10.51
08/13/21	210813HR	\$ 22,542.19

- c. Ratification of Total Payroll for the Check Dated 08/13/21, in the total amount of \$826,355.06.

- d. **2021 Budget Transfer:** Charges represent legal fees received from Campbell Durrant for the month of July 2021.

<b>From</b>	<b>\$</b>	<b>To</b>
01101CO-44080 General County Operations	\$12,308.58	01209PO-44028 Prison

- e. **2021 Budget Transfer:** Charges represent legal fees received from McNees Wallace for the month of June 2021.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$3341.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$782.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$340.00	01103BM-44080 Building Maintenance
01101GCO-44080 General County Operations	\$1938.00	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$7443.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$544.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$748.00	013201-44080 CYF

- f. **Employment:** L. Catherine Branas, FT, Fiscal Assistant, CYF, \$22,327.50/yr., effective 08/16/21; Kylie B. Spencer, FT, Telecommunicator Trainee, 911-Public Safety, \$13.88/hr., effective 08/16/21; Sandra A. Wharton, From, FT, Caseworker I, CYF, \$15.93/hr., To, FT, Caseworker II, CYF, \$16.67/hr., effective 02/21/21; Allison N. Morgan, From, FT, Caseworker I, CYF, \$15.93/hr., To, FT, Caseworker II, CYF, \$16.67/hr., effective 05/06/21; Shaun M. Edmundson, From, FT, Interim Deputy Warden/Facility Services, Prison, \$51,123.80/yr., To, FT, Deputy Warden/Facility Services, Prison, \$54,755.48/yr., effective 08/07/21; Lenaray R. Emeigh, From, FT, Caseworker I, CYF, \$15.93/hr., To, FT, Caseworker II, CYF, \$16.67/hr., effective 08/11/21; and Shain M. Fagan, From, FT, Caseworker I, CYF, \$15.93/hr., To, FT, Caseworker II, CYF, \$16.67/hr., effective 08/11/21; Douglas S. Verbonitz, From, FT, Telecommunicator, 911-Public Safety, \$15.48/hr., To, PT, Telecommunicator, \$15.48/hr., not to exceed 1500 hours per benefit plan year, effective 08/15/21; Devin M. Bennati, From, FT, Law Clerk, Judge Milliron, \$42,387.80/yr., To, FT, Assistant Public Defender, Public Defender's Office, \$45,000.02/yr., effective 08/15/21; Sandra M. Holencik, From, FT, Administrative Support, Emergency Management, \$12.30/hr., To, FT, Payroll Administrator, HR, \$13.40/hr., effective 08/16/21; and David F. Zeak, From, PT, Tipstaff, Court Administration, \$10.51/hr., To, FT, Tipstaff, Judge Sullivan, \$10.51/hr., effective 08/23/21.
- g. **Terminations:** Deborah Shaw, FT, Telecommunicator, 911-Public Safety, \$21.27/hr., effective 08/13/21.
- h. **Resignations:** Brock Phillips, FT, Seasonal, Highway, \$10.00/hr., effective 07/22/21.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Department of Emergency Services:**

Requesting approval of a State FY 2021/2022 Hazardous Material Response Fund (HMRF) Grant Agreement between the County of Blair and the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA), in the amount of \$17,928.00, to support the normal operating activities of the Local Emergency Planning Committee (LEPC) and the county's hazardous materials response fund, for the period of July 1, 2021 through June 30, 2022.

B. **Human Resources:**

- a. Requesting approval of a Credential Verification Service Agreement between the County of Blair and Justifacts Credential Verification, Inc. for verification of social security number, education, addresses, background, references and motor vehicle records on applicants for employment purposes, in the amounts as outlined in the Exhibit C-Fee Schedule, for a period of three-3 years beginning on date of agreement signing.
- b. Requesting approval of a Blair County Prison Attendance Policy, bargained and agreed upon between the County of Blair and AFSCME, Local Council 83, as part of the June 2020 arbitration award, effective January 1, 2022.
- c. Requesting approval of an Audit Services Agreement between the County of Blair and the Pennsylvania County Health Insurance Purchasing Cooperative (PCHIPC) wherein PCHIPC will be granting the County of Blair funds, in an amount of \$8,400.00, equal to the fees due and owing to BMI Audit Services in accordance with the terms of the Dependent Eligibility Services Agreement between BMI Audit Services and the County of Blair as set forth therein.

11. **OLD BUSINESS**

None

12. **ADJOURN**