

USE OF COURTHOUSE COURTYARD AREA REQUEST FORM

Complete and Return Request Form To:
Commissioners Office
423 Allegheny Street, Suite 441A
Hollidaysburg, PA 16648
commissionerstaff@blairco.org
814-693-3030 phone 814-693-3033 fax

Organization's Name	
Contact Person's Name	
Street Address	
City, State, Zip Code	
Phone Number	
Email Address	
Event Name	
Date of Event	
Begin Time of Event	
End Time of Event	
Starting Point of Event	
Ending Point of Event	
Do You Have Liability Insurance for the Event? Yes _____ No _____	If Yes, the County of Blair must be listed as the Certificate Holder and added as an additional insured on a primary, non-contributory basis and a 30-day notice of cancellation applies for certificate holder.
GUIDELINES FOR USE OF COURTHOUSE COURTYARD AREA	
1. You and/or your organization are responsible and liable for the safety and conduct/actions of event participants.	
2. You and/or your organization are responsible for any damages to county owned property occurring because of your event.	
3. You and/or your organization are responsible for any cleanup of county owned property that may be required because of your event.	
4. You and/or your organization are responsible to contact the Hollidaysburg Borough Manager's Office, 814-695-7534, prior to your event to determine if the Borough has any specific requirements that must be followed for your event.	

Print Name

Signature

Date

Approved By: (Initial, Please) Commissioner Erb _____ Commissioner Burke _____ Commissioner Webster _____ Chief Clerk Hemminger _____ Date Approved: _____	Copies To: Jim Pooler, Maintenance Jim Ott, Sheriff Requestor File Copy
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