

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, OCTOBER 11, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, October 11, 2022	7:00 p.m.	Blair County Airport Authority (Blair County Airport)
Wednesday, October 12, 2022		
Thursday, October 13, 2022	10:00 a.m.	*Commissioner’s Business Session (Commissioner’s Meeting Room)
Friday, October 14, 2022		
Monday, October 17, 2022	3:00 p.m.	ABCD Corp. Board Meeting (ABCD Corp.)
Tuesday, October 18, 2022	10:00 a.m.	*Commissioner’s Work Session (Commissioner’s Meeting Room)
6. **APPROVAL OF MEETING MINUTES – 09/27/22 and 09/29/22**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION – National Domestic Violence Awareness Month**
10. **CONSENT AGENDA**

**Resolution #402-2022:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/11/2022	221011SS	\$311,304.60
10/11/2022	221011CY	\$303,824.70
10/11/2022	221011WW	\$301,574.98

Which include payment of the following invoices:

- Blair County Community Action Agency, in the total amount of \$2,311.72.
- Thomas and Chandra Jandora, in the total amount of \$1,500.00.

- b. Ratification of the following eight-8 Warrant Lists:

10/05/2022	221005ML	\$ 31,840.83
10/07/2022	221007FP	\$250,018.47
10/04/2022	221004MW	\$ 599.15
10/04/2022	221004WC	\$ 10,374.94
10/06/2022	221006HR	\$ 12,628.66
10/03/2022	221003HI	\$525,971.70
10/03/2022	221003FS	\$ 1,182.42
10/01/2022	221001FN	\$117,011.75

- c. Ratification of Total Payroll for the Check Dated October 6, 2022, in the total amount of \$842,805.57.
- d. **2022 Budget Transfer:** Charges received from Justifacts for the month of September 2022.

From	\$	To
01101GCO-42000 General County Operations	\$36.25	76201713-42000 APO
01101GCO-42000 General County Operations	\$105.28	01107-42000 Assessment
01101GCO-42000 General County Operations	\$447.97	013201-42000 CYF
01101GCO-42000 General County Operations	\$174.60	01160WK-42000 Judge Kagarise
01101GCO-42000 General County Operations	\$58.25	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$112.63	011062-42000 Elections
01101GCO-42000 General County Operations	\$175.88	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$145.23	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$206.78	01151-42000 Sheriff

- e. **Bridge #67/West Loop Road Replacement Project:**  
Requesting approval of ECMS submission, Estimate 006, in the total amount of \$14,345.54, received from Wen-Brooke Contracting Inc. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- f. **Employment:** Sue Ann Feather, PT, Treasurer Clerk, Treasurer's Office, \$11.58/hr., effective 10/11/22; and Amanda R. Parizack, FT, Parole and Probation Officer, APO, \$16.30/hr., effective 10/11/22.
- g. **Resignations:** Skyler A. McMullen, FT, Corrections Officer, Prison, \$20.59/hr., effective 09/19/22; Brandon M. Amigh, FT, Caseworker 1, CYF, \$16.70/hr., effective 10/11/22; Lawrence A. Hagg, Seasonal, Groundskeeper, Public Works, \$14.61/hr., effective 10/13/22 and Christian A. Kerstetter, PT, Assistant Public Defender, Public Defender's Office, \$32,792.50/yr., effective 10/14/22.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Adoption of Ordinance 1-2022:**

An Ordinance designating a certain deteriorated area within the corporate limits of the County of Blair as being eligible for LERTA designation, pursuant to the Act of December 1, 1977, P.L. 237, 72 P.S. section 4722 and for RLERTA designation, pursuant to Act No. 34 of July 9, 1971, P.L. 206, 72 P.S. section 4711-101. The eligible location is the entirety of the Townships of Catharine and Woodbury and the Borough of Williamsburg. The ordinance provides for exemption from County real property taxes at the rate of 100% for year one, 80% for year two, 60% for year three, 40% for year four and 20% for year five. The exemption terminates after the fifth year. The ordinance shall terminate ten (10) years from the effective date of January 1, 2023, unless otherwise repealed or extended by the County of Blair.

B. **Agricultural Land Preservation:**

- a. Requesting approval of a Contract for Services between the County of Blair and Agrarian Associates Inc., for an easement appraisal of the Linda M. Longenecker-Kensinger Farm, in the total amount of \$2,500.00. Said cost will be reimbursed by the Commonwealth of Pennsylvania at the time of easement settlement.
- b. Requesting approval of an Agreement for the Sale and Purchase of an Agricultural Conservation Easement between the Commonwealth of Pennsylvania and the County of Blair, Jointly in Perpetuity and the Leonard R. Burket Estate Farm Easement, located in Huston Township, Blair County, Pennsylvania, for the purchase price of \$196,875.81, with the Commonwealth paying \$141,880.40 and the County of Blair paying \$55,000.00.

C. **Court Administration:**

- a. Requesting approval of a Pennsylvania Commission on Crime and Delinquency Subgrant Award #209-JG-LS-37708, for the Blair County Reentry Coalition to develop a Reentry Strategic Plan, in the total award amount of \$14,960.00, for the period of October 1, 2022 through September 30, 2023.
- b. Discussion concerning the acceptance of bids for review, award or rejection according to county code for the Blair County Magisterial District Judges' (MDJ's) Security Glass & Panels Project.

- c. Requesting approval of a proposal received from Allegheny Glass, in the total amount of \$7,982.00, to supply and install one (1) 36"x42" level 2 bullet proof interior transaction window with surround sound for voice transmission, 18" shelf with deal tray, 4-7/8" stainless steel frame and caulking, within the Court Administration Office. Cost will be reimbursed in full by the Administrative Office of Pennsylvania Courts (AOPC).
- d. Requesting approval of a quote received from GovConnection Inc., in the total amount of \$13,645.16, to provide polycom equipment for courtrooms 4 and 6. Cost will be reimbursed in full by the Administrative Office of Pennsylvania Courts (AOPC).
- e. Requesting approval of a quote received from RBA Professional Data Systems Inc., to provide RBA eJury web-based software (base application, online questionnaire module, debit card module, and additional services as outlined in said quote) for the one-time cost not to exceed \$49,250.00; with annual maintenance fees of \$9,375.00.
- f. Requesting approval of a quote received from CDW-G for the SQL Server Standard 2019 Per Core Licenses (four-4 total) for use with the RBA eJury application, in the total amount of \$4,990.00.

**D. Victim Witness:**

Requesting approval for the submission of a FY 2023/2024 Victim/Witness Services (State RASA), Victims of Crime Act (Federal 16.575 VOCA), Victims of Juvenile Offenders (State VOJO) Grant Application to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the total amount of \$200,089.00, for the period of January 1, 2023 through December 31, 2024.

**E. Department of Emergency Services:**

- a. Requesting approval of a renewal quote received from Rave Mobile Safety, for Reverse 911 Services, in an amount not to exceed \$13,482.00, for the period of December 1, 2022 through November 30, 2023.
- b. Requesting approval of a Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA), 9-1-1 Statewide Interconnectivity Funding Grant Agreement, in the total award amount of \$261,525.00, to be used for SAC CHE Maintenance \$103,338.00, SAC Regional CAD Maintenance \$74,655.00 and SCM ESInet Maintenance \$83,532.00 Projects, for the performance period of January 1, 2023 through December 31, 2023.

**F. Human Resources:**

Requesting approval of the following hourly rates received from Campbell Durrant, P.C. for labor counsel services provided to the county, effective January 1, 2023:

- Principals \$220.00 per hour
- Senior Associates \$195.00 per hour
- Associates \$185.00 per hour
- Paralegals and Law Clerks \$145.00 per hour

**G. Tax Claim Bureau:**

- a. Requesting approval of four-4 Judicial Sale Title Search Service Agreements between the County of Blair and the law firms/and realty services listed below to conduct Title Searches on Judicial Sale Properties and Bring-down Searches on Upset Sale Properties needed for completion by December 31, 2022, in the amounts as advertised in Resolution 444-2021:
  - Goldstein, Heslop, Steele, Clapper, Oswald & Smith
  - Mears & Adams
  - Haberstroh, Sullivan & George
  - Evey Black Law Office
  
- b. Requesting approval of four-4 After-Hours Access Agreements between the County of Blair and the law firms listed below for after-hours access by listed paralegals to the Blair County Register/Recorder's Office and the Prothonotary's Office to conduct Title Searches and Bring-down Searches on Judicial Sale Properties that need to be completed by December 31, 2022:
  - Goldstein, Heslop, Steele, Clapper, Oswald & Smith (Cindy Dick)  
4 pm to 10 pm, M-F; and 7 am to 10 pm, Saturday, Sunday and Holidays.
  - Mears & Adams (Leslie Evanoski, Christine McKeon and Julie Myers)  
4 pm to 10 pm, M-F; and 7 am to 10 pm, Saturday, Sunday and Holidays.
  - Haberstroh, Sullivan & George (Jill Noel, Shawn P. Sullivan and Ray Wendekier)  
4 pm to 10 pm, M-F and 7 am to 10 pm, Saturday, Sunday and Holidays.
  - Evey Black Law Office (Shari Hurm and Danielle Mattern)  
4 pm to 10 pm, M-F; and 7 am to 10 pm, Saturday, Sunday and Holidays.

**H. Park and Recreation Advisory Board:**

- a. Requesting approval of a quote received from Paul Carnell's Auto, to repair the damaged county owned truck used by the Valley View Park Groundskeeper, in the total amount of \$975.00.
  
- b. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035, in an amount not to exceed \$100.00, to purchase a seat cover for the county owned truck used by the Valley View Park Groundskeeper.
  
- c. Requesting approval of an allocation of Park and Recreation Reserve Account Funds #035, in an amount not to exceed \$500.00, to purchase automatic shut-off faucets for installation in the restrooms at Valley View Park.
  
- d. Requesting approval for the Blair County Conservation District to hold their 2023 Envirothon Event at Valley View Park, tentatively set to take place on April 25, 2023.

12. **OLD BUSINESS**

**Sheriff's Office:**

Requesting approval for the submission of an Application for Pennsylvania Commission on Crime and Delinquency Local Law Enforcement Grant Funds, in the maximum dollar amount of \$5,379,857.00.

**Resolution 326-2022:** Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

13. **ADJOURN**