



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of July 6, 2022 at 10:30 a.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the June 15, 2022 Meeting.

Positions:

5. **District Court** **Requested by President Judge Doyle**
MDJ Dunio's Office
District Court Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to Sandra Corey transferring to criminal processor in Court Administration effective 07/05/2022.
6. **District Court** **Requested by President Judge Doyle**
MDJ Dunio's Office
District Court Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to Amber Weber transferring from MDJ Dunio's office to MDJ Blattenberger's office effective 07/11/2022.



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7. Court Administration

**Requested by Human Resources Director
Katherine Swigart for Nicole Smith**

Criminal Processor Request to set the salary for Sandra Corey. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week. Sandra will transfer into the position of criminal processor effective 07/04/2022. Her current hourly rate of pay as district court administrative support is \$12.30. Her tenure with County has her above the starting hourly rate of \$11.58 listed for both positions. UMWA has approved her retaining her current hourly rate of \$12.30 as criminal processor.

8. Judge Bernard

Requested by President Judge Doyle

Tipstaff Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to Julie Dively transferring to judicial secretary within the Judge Milliron/pool effective 07/18/2022.

9. Prothonotary

Requested by Prothonotary Robin Paton

Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to Vicki Cotter transferring to the 19 hr. per week (999 hours per anniversary year) courtroom clerk position effective 07/04/2022

10. Sheriff

**Requested by Human Resources Director
Katherine Swigart for Sheriff Ott**

Warrant Clerk Request to set the salary for Susan Sunseri. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week. Susan will transfer into the position of warrant clerk effective 07/11/2022. Her current rate of pay as processor in Costs and Fines is \$11.72/hour. Her tenure with County has her above the starting hourly rate of \$11.58 listed for both positions. UMWA has approved her retaining her current hourly rate of \$11.72 as warrant clerk.

11. Treasurer

Requested by Treasurer James Carothers

Temporary Department Assistant Request to re-create this position. This position is Non-Union, Non-Exempt, Part-Time, Temporary (for the months of July, August, and September) with an hourly rate of \$11.00.

12. Assessment

Requested by Chief Assessor DeAnna Heichel

Assessor II Request to adjust Joseph Brandt's hourly rate. Joseph received his CPE credential June 3, 2022. This results in a promotion to Assessor II. His current hourly rate as Assessor I is \$14.08, \$985.60 estimated bi-weekly, \$25,625.60 estimated annually. As Assessor II, the hourly rate should increase to \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. The new rate should be effective as of 6/4/2022.



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13. Assessment

Requested by Chief Assessor DeAnna Heichel

Assessor II Request to adjust Lori McPeake's hourly rate. Lori received her CPE credential June 3, 2022. This results in a promotion to Assessor II. Her current hourly rate as Assessor I is \$14.08, \$985.60 estimated bi-weekly, \$25,625.60 estimated annually. As Assessor II, the hourly rate should increase to \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. The new rate should be effective as of 6/4/2022.

14. Children, Youth and Families

Requested by Commissioner Laura Burke

Request to re-set emergency duty pay and hours for supervisor-casework, program manager, casework manager, and program specialist. With staffing shortages, it would be beneficial to return to 8-hour shifts for Emergency Duty and run two 8-hour Emergency Duty shifts for supervisors during the week; and also return to 8-hour shifts on weekends and holidays. The Emergency Duty pay would decrease from \$113.00 for the 12-hour shift to \$75.00 for the 8-hour shift. The wages for these positions are reimbursed 80% by the state.

15. Children, Youth and Families

Requested by Commissioner Laura Burke

Clerk Typist I-Receptionist Request to re-create this position. This position is PSSU, Non-Exempt, Full-Time at 37.5 hours per week with an hourly rate of \$10.49, \$786.75 estimated bi-weekly, \$20,455.50 estimated annually. The wages for this position are reimbursed 80% by the state. This vacancy is due to Alisa Smith transferring to another position effective 07/02/2022.

16. Costs and Fines

Requested by Director Sally Adams

Processor Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to Susan Sunseri transferring to warrant clerk in the Sheriff's Office effective 07/11/2022.

17. Elections

Requested by Director Sarah Seymour

Voter Registration Assistant Request to re-create this position. This position is UMWA-Residual, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate was approved by UMWA-Residual. This vacancy is due to the retirement of Louann Loechner effective 07/01/2022.

18. Finance

Requested by Chief Clerk Nicole Hemminger

Manager Request to set the salary for Brandon Meck. This position is Non-Union, Exempt (Salary). Full-Time, at 35 hours per week. Applying the pay policy to Brandon's previous experience, he is eligible for \$45,095.34, within the hiring range of pay grade S7 (\$45,004.87 - \$48,605.26).



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19. Social Services

**Requested by Director James Hudack
Presented by Commissioner Bruce Erb**

Fiscal Operations Officer Request to set the salary for Cecelia St. Clair. This position is Non-Union, Exempt (Salary). Full-Time, at 35 hours per week. Applying the pay policy to Cecelia's previous experience, she is eligible for \$50,549.72, the maximum of the hiring range of pay grade S8 (\$46,805.06 - \$50,549.47). Wages, payroll taxes, retirement and other benefits are reimbursed 100% by the state.

20. Social Services

**Requested by Director James Hudack
Presented by Commissioner Bruce Erb**

Mental Health Program Specialist Request to re-create this position. This position is UMWA-Residual, Non- Exempt (Hourly). Full-Time, at 35 hours per week with an hourly rate of \$17.98, \$1,258.60 estimated bi-weekly, \$32,723.60 estimated annually. Wages, payroll taxes, retirement and other benefits are reimbursed 100% by the state. This vacancy is due to the retirement of Kenneth Dean effective 07/08/2022.

21. Overtime and Additional Time Report

22. Adjournment

The next regular Salary Board Meeting will be July 20, 2022 at 2:30 p.m.
In Commissioners' Public Meeting Room.