



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of June 7, 2023

10:30 a.m. In the Commissioners' Public Meeting Room

**Board Members in Attendance:**

Commissioner Bruce Erb, Controller A.C. Stickel,  
Commissioner Amy Webster

**Board Members not in Attendance:**

Commissioner Laura Burke

**Non-Board Members in Attendance:** President Judge Elizabeth Doyle<sup>1</sup> Cris Fredrickson, Nicole Hemminger, Melena Koegler, Tricia Maceno, Prothonotary Robin Patton<sup>2</sup>, Tracey Rocus, Allison Senkevich, Nicole Smith, District Attorney Peter Weeks<sup>3</sup>, Angela Wagner

**Quorum:** Present

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 10:30 a.m.

The roll was called by Commissioner Erb.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There were no comments.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the May 25, 2023 meeting be approved. The motion was unanimously carried.

### Domestic Relations

**Requested by Director Marc Seifert  
Presented by President Judge Elizabeth A. Doyle**

Unit Supervisor Judge Doyle moved to re-create this position within the hiring range of the H10 pay grade (\$16.29/hour to \$17.92/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This position is funded at 66% by state reimbursement. This vacancy is due to Tracey Rocus' promotion to Deputy Director in Domestic Relations effective 06/05/2023. Controller Stickel seconded the motion and it was unanimously carried.

<sup>1</sup> The Judge is a voting member for Court related office items.

<sup>2</sup> The Prothonotary is a voting member for items in that office.

<sup>3</sup> The District Attorney is a voting member for items in that office.

**Domestic Relations**

**Requested by Director of Human Resources  
Katherine Swigart**

**Presented by President Judge Elizabeth A. Doyle**

Deputy Director Judge Doyle moved to set the salary for Tracey Rocus. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the pay policy to Tracey's previous experience, she is eligible for \$1,869.44 bi-weekly, \$48,605.44 annually (with rounding). This is the top of the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 06/05/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**District Attorney**

**Requested by District Attorney Peter Weeks**

Pre-Sentencing Guidelines Coordinator District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non- Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Dorothy Compton effective 06/09/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**District Attorney**

**Requested by District Attorney Peter Weeks**

Certified Legal Intern District Attorney Weeks moved to create this position. This position is Non-Union, Non- Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$22.87. Upon passing the Bar, hire will transfer to the Assistant District Attorney position and assume the union pay rate of \$45,000.02 annually. This position is needed to fill the vacancy created by the resignation of Ian Hausner effective 05/26/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Prothonotary**

**Requested by Prothonotary Robin Patton**

Receptionist/Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due to Celesta Smith transferring to a position within the District Attorney's Office effective 06/13/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Casework Manager Commissioner Erb moved to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This position is funded at 80% by state reimbursement. This vacancy is due to Karen Bonanno returning to her previous position as Supervisor-Casework in Children, Youth and Families effective 06/10/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Supervisor-Casework Commissioner Erb moved to set the salary for Karen Bonanno. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. The request is for Karen's salary to be set at her previous Supervisor-Casework salary of \$1,872.21 bi-weekly, \$48,677.26 annually. This request is being made under the case-by-case evaluation granted in Section IV. C. 1 (Page 3) of the Pay Policy. This position is funded at 80% by state reimbursement. The rate would be effective 06/10/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Director of Human Resources  
Katherine Swigart**

Program Specialist Commissioner Erb moved to set the salary for Sandra Wharton. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Sandra's previous experience, she is eligible for \$1,852.13 bi-weekly, \$48,155.38 annually. This is +7% above the minimum, but within, the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 07/01/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Director of Human Resources  
Katherine Swigart**

Program Specialist Commissioner Erb moved to set the salary for Allison Morgan. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Allison's previous experience, she is eligible for \$1,765.58 bi-weekly, \$45,905.08 annually. This is +2% above the minimum, but within, the hiring range of pay grade S7 (\$45,004.87 to \$48,605.26). This rate would be effective 07/01/2023. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Temporary Department Assistant Commissioner Erb moved to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$11.13, \$834.75 estimated bi-weekly. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancy in the Clerk Typist II-Fiscal Aide position in the Fiscal Unit and the Clerk Typist II-Court Aide position in the Clerical Unit. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Temporary Department Assistant Commissioner Erb moved to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$10.60, \$795.00 estimated bi-weekly, \$10,335.00 for 13 pay periods. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancies in the Clerk Typist I-Filing and Clerk Typist I-Clerical Stats positions in the Clerical Unit. Commissioner Webster seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by Commissioner Laura Burke**

Temporary Department Assistant Commissioner Erb moved to create 2 positions. These positions are Non-Union, Non-Exempt, Temporary, Full-Time at 37.5 hours per week with an hourly rate of \$11.68, \$876.00 estimated bi-weekly, \$11,388.00 for 13 pay periods. These positions would not exceed 5 months and 29 days. These positions are needed due to the vacancies in the Fiscal Assistant positions in the Fiscal Unit. Commissioner Webster seconded the motion and it was unanimously carried.

**Public Safety-EMA**

**Requested by Operations and Training Coordinator  
Cris Fredrickson**

Administrative Support Commissioner Webster to re-create this position within the hiring range of the H4 pay grade (\$12.16/hour to \$13.37/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Up to 50% of wages and benefits may be reimbursed by the EMPG grant. This vacancy is due to the termination of Brittani Ferguson effective 05/30/2023. Controller Stickel seconded the motion and it was unanimously carried.

**Social Services**

**Requested by Director of Human Resources  
Katherine Swigart**

Grants Specialist Commissioner Erb moved to set the salary for Elizabeth (“Betsy”) Nelson. This position is Non-Union, Non-Exempt, Full-Time at 35 hours per week. Applying the Pay Policy to Betsy’s previous experience, she is eligible for \$17.06/hour, \$1,194.20 estimated bi-weekly, \$31,049.20 estimated annually. This is the maximum of the hiring range of the H9 pay grade (\$15.51/hour to \$17.06/hour). This rate would be effective 06/26/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the May 2023 overtime and additional time report for the information of the Board.

After consultation with the Finance Director and the County Administrator regarding Non-Union Cost Of Living Adjustments (COLA), Commissioner Erb moved to approve a 2.0% wage increase for non-union employees who are in good standing (excluding elected officials). This adjustment would be effective 07/08/2023. Controller Stickel seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 10.53 a.m.

The next regular Salary Board Meeting will be June 21, 2023 at 2:30 p.m.  
In the Commissioners’ Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary