

**WORK SESSION: TUESDAY, OCTOBER 25, 2022, 10:00 A.M.**

Location: Commissioner's Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Cris Fredrickson (EMA), Helen Schmitt (Public), Shawna Hoover (Operation Our Town), Sarah Garman, Becca Borowski, Rachel Partsch, Isabella Yohn, Sarah Waldron, Addyson Farringer, Elizabeth Wallace, Addison Davis, Mackenzie Hall, and Lily Grosser (Hollidaysburg Area High School SADD), AC Stickel (Controller), Sue St Martin (Tax Claim), Lindsay Dempsie and Brandon Meck (Finance), Glenn Nelson (Fort Roberdeau), Sarah Seymour (Elections), Paul Shaffer (Public Works), Rebecca Robison (Purchasing), Sherry Socie (Planning Commission), Melena Koegler (Human Resources), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Kay Stephens (Altoona Mirror), and Melissa Harpster (Commissioner's Office).

**Upcoming Meetings:**

Tuesday, October 25, 2022	6:00 p.m.	LERTA Public Meeting (ABCD Corp.)
Wednesday, October 26, 2022	2:00 p.m.	*Public Budget Meeting (Conf. Room 2B, 2 <sup>nd</sup> Fl.)
	3:00 p.m.	Blair HealthChoices Bd. Mtg. (Blair HealthChoices)
Thursday, October 27, 2022	8:30 a.m.	Planning Commission Mtg. (Altoona Water Authority)
	10:00 a.m.	*Commissioner's Business Session (Commissioner's Meeting Room)
Friday, October 28, 2022	1:00 p.m.	*Public Budget Meeting (Commissioner's Meeting Room)
Monday, October 31, 2022	2:00 p.m.	*Public Budget Meeting (Conf. Room 2B, 2 <sup>nd</sup> Fl.)
Tuesday, November 1, 2022	10:00 a.m.	*Commissioner's Work Session (Commissioner's Meeting Room)

**Executive Session Announcement:**

Chief Clerk Hemminger announced that on Monday, October 24, 22 beginning at 3:30 p.m., the three-3 Commissioners' and herself met with one-1 candidate for an open position.

**Approval of Meeting Minutes – 10/11/22 and 10/13/22:**

Commissioner Erb called for corrections or changes to the meeting minutes of 10/11/22 and 10/13/22. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

**Proclamation – Red Ribbon Week:**

Commissioner Erb introduced the Students Against Destructive Decisions (SADD) members from the Hollidaysburg Area School District, their Advisor Sarah Garman, as well as, Shawna Hoover of Operation Our Town.

Commissioner Erb read the following Proclamation:

**Proclamation**

WHEREAS, Alcohol and drug abuse in this Nation have reached epidemic stages; and WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and

**WHEREAS,** It is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

**WHEREAS,** The National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs); and

**WHEREAS,** The National Red Ribbon Campaign will be celebrated across America during Red Ribbon Week, October 23-31, 2022; and

**WHEREAS,** business, Government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

**WHEREAS,** the community of Blair County, PA further supports the efforts of the Red Ribbon Campaign; and

**NOW, THEREFORE, BE IT RESOLVED,** the Commissioners of the County of Blair of the Commonwealth of Pennsylvania, do hereby proclaim October 23-31, 2022 as **RED RIBBON WEEK**, and encourage its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free Blair County.

Shawna Hoover shared a few words and introduced Rebecca Borowski, President of SADD. Ms. Borowski provided information regarding Red Ribbon Week and the various activities planned to take place during the week through the Hollidaysburg Area High School.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt the Proclamation.

**Public Comment:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Commissioner Comments:**

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that Fort Roberdeau will be conducting a tribute to Veterans beginning at 10:30 a.m., Saturday, October 29, 2022. She stated that the event is open to all veterans and their spouses. Lunch will be provided by DelGrosso Foods and Dr. Jean Lee, Emeritus Professor of History at the University of Wisconsin will present- - *From Medieval England to Colonial Virginia: George Washington's Military Lineage*.

Commissioner's Burke and Erb had no comments for today.

**Consent Agenda:**

**Resolution #441-2022:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/25/2022	221025TC	\$310,513.32
10/25/2022	221025WW	\$362,683.64
10/25/2022	221025SS	\$255,453.47
10/25/2022	221025CY	\$459,111.14

Which include payment of the following invoices:

- Blair Community Action Agency, in the total amount of \$861.76.
- UPMC Altoona, in the total amount of \$190,149.00.

- b. Ratification of the following one-1 Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/17/2022	221017FS	\$2,505.25

- c. Ratification of

Total Payroll for the Check Dated 10/20/2022, in the total amount of \$933,245.96.

- d. **Blair County Library System Board:** Requesting approval of the appointments of Marty Dombrowski (Altoona Public Library), replacing Richard Hall, Sue Heuston (Roaring Spring Community Library), replacing Barry Benner and Jennifer Hoover (Tyrone-Snyder Public Library), replacing Elaine Hershberger respectively. Terms will be for the period of January 1, 2023 through December 31, 2025.

- e. **2022 Budget Transfer:** Autopsy and transport fees.

From	\$	To
01101GCO-41999 General County Operation's	\$25,257.00	01152-44120 Coroner
01101GCO-41999 General County Operations's	\$ 7,045.00	01152-44120 Coroner

- f. **2022 Budget Transfer:** Legal fees received from McNees Wallace for the month of September 2022.

From	\$	To
01101GCO-44080 General County Operations	\$550.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$3030.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$1050.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$570.00	012011-44080 APO
01101GCO-44080 General County Operations	\$270.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$210.00	01160JB-44080 Judge Bernard
01101GCO-44080 General County Operations	\$1320.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$330.00	01160WK-44080 Judge Kagarise
01101GCO-44080 General County Operations	\$240.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$1100.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$690.00	013201-44080 CYF

01101GCO-44080 General County Operations	\$390.00	012011-44080 APO
01101GCO-44080 General County Operations	\$260.00	01103BM-44080 Building Maintenance
01101GCO-44080 General County Operations	\$260.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$150.00	01209PO-44080 Prison

- g. **Employment:** Meaghan B. Brazile, From, FT, Program Specialist, CYF, \$46,245.68/yr., To, PT, Caseworker 1, CYF, \$16.06/hr., effective 10/22/22.
- h. **Resignations:** Brittany N. McCracken, FT, Law Clerk, Judge Milliron/Pool, \$41,609.62/yr., effective 10/28/2022.

Commissioner Erb noted his abstention due to conflicts of interest on the payments of invoices to Blair Community Action Agency and UPMC Altoona.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 441-2022 with the abstentions as noted.

**Staff Reports & Special Business:**  
**Department of Emergency Services:**

- i. Cris Fredrickson requested approval for the submission of a Calendar Year 2023 Mosquito-Borne Disease Control Grant Application to the Pennsylvania Department of Environmental Protection (DEP), through the ESA System, in the total amount of \$45,504.00, for the period of January 1, 2023 through December 31, 2023.

Discussion followed.

- ii. Cris Fredrickson requested approval for the submission of the Federal Fiscal Year 2019/2022 (Year 3) Annual Hazardous Materials Emergency Preparedness (HMEP) Grant Program Performance Report, to the Pennsylvania Emergency Management Agency (PEMA) on behalf of the US Department of Transportation, for transportation of hazardous materials incident planning and training projects completed during the grant period.

Mrs. Fredrickson stated that the report includes year 2 and year 3 projects completed in the Year 3.

Discussion followed.

- iii. Cris Fredrickson requested approval of the United States Department of Transportation Federal Fiscal Year 2023/2025 Hazardous Materials Emergency Preparedness (HMEP) Grant Agreement, by and between the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency (PEMA) and the County of Blair, in the total amount of \$18,150.00 (Federal Share \$14,520.00; Sub-recipient Share \$3,630.00), for the period of October 1, 2022 through October 30, 2025.

Mrs. Fredrickson stated that sub-recipient share is paid from Hazardous Materials Emergency Preparedness (HMEP) funds.

Discussion followed.

**Tax Claim:**

Sue St Martin requested approval of a quote received from Frederick’s Lock, in the total amount of \$185.00, to change the combination on the safe/vault located in the Tax Claim Office.

Ms. St Martin stated that due to the turn-over of Tax Claim Office personnel, and her not knowing who all may have the current combination to the safe/vault, she is recommending to change the current combination.

Discussion followed.

**Fort Roberdeau:**

Glenn Nelson requested approval of a Restoration of Powder Magazine Contract between the County of Blair, and Lallemand Construction LLC, for the restoration of the powder magazine, in the total amount of \$21,531.00 (\$15,000.00 paid with Richard’s Sutter’s donation for the project; and the Fort Roberdeau Association paying the remaining balance of \$6,531.00).

Mr. Nelson stated that Attorney Fanelli reviewed the contract and the required insurance documents per the contract have been received.

Discussion followed.

**Elections/Voter Registration:**

Sarah Seymour requested approval of the Polling Place Lease Agreements between the County of Blair and the three-3 School Districts listed below for the 2022 Municipal Election and the 2023 through 2025 Primary and General Elections to be held:

- Spring Cove School District
- Hollidaysburg Area School District
- Tyrone Area School District

Ms. Seymour stated that the county is still expecting a signed agreement from the Altoona Area School District after their meeting in November. Chief Clerk Hemminger stated that we can amend the agenda request to include approval of the Altoona Area School District agreement on Thursday's Business Session Agenda prior to Altoona signing and approving the agreement.

Discussion followed.

**Public Works:**

Paul Shaffer requested approval of a quote received from Barr's Auto Electric Inc., to perform an electrical scan/test due to faulty wires on county car #18, (Assessment Office), in the total amount of \$59.00.

Discussion followed.

**Blair County Bridge 70/Over South Poplar Run Rehabilitation Project:**

Paul Shaffer requested approval for a Notice to Proceed for Part 7 Construction Services, and Part 8 Construction Inspection, for the Blair County Bridge 70 Rehabilitation Project. By contract, Part 7 and 8 have a twelve-12 month duration.

Discussion followed.

**Planning Commission:**

Sherry Socie requested a Letter of Support for the submission of an application by the Blair County Planning Commission, on behalf of the Borough of Duncansville, to the Department of Conservation and Natural Resources (DCNR), for grant funding, for Phase I, Park Improvements, to the Duncansville Community Memorial Park.

Ms. Socie stated that they had previously applied for this grant funding and were unsuccessful. She stated that they are once again applying for the fall round of grant funding, which is extremely competitive.

Ms. Socie stated that the total project is in the amount of \$406,325.00 (80/20 match). Duncansville Borough has pledged the 20% match and there is no financial obligation to the county. Ms. Socie stated the grant application is due Thursday, October 27, 2022 and if successful the grant should be awarded around Thanksgiving.

Discussion followed

**Resolution 442-2022:** Approving a Letter of Support for the submission of an application by the Blair County Planning Commission, on behalf of the Borough of Duncansville, to the Department of Conservation and Natural Resources (DCNR), for grant funding, for Phase I, Park Improvements, to the Duncansville Community Memorial Park.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 442-2022.

**Old Business:**

None

**Adjourn:**

Meeting Adjourned,