



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 3, 2021 at 10:30 PM
by Conference Call

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items
4. Approval of Minutes from the February 17, 2021 Meeting

Positions:

5. **Domestic Relations** **Requested by President Judge Elizabeth A. Doyle**
Case Manager Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$13.7973, \$965.81 estimated bi-weekly, and \$25,111.12 estimated annually. This vacancy is due to the termination of Cheryl Moser effective 08/09/2019.
6. **Domestic Relations** **Requested by President Judge Elizabeth A. Doyle**
Office Manager Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$12.8800, \$901.60 estimated bi-weekly, and \$23,441.60 estimated annually. The Union has approved the wage. This vacancy is due to the retirement of Missy Howard effective 08/31/2020.
7. **Adult Parole & Probation** **Requested by President Judge Elizabeth A. Doyle**
Parole and Probation Officer Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$13.2022, \$990.17 estimated bi-weekly, and \$25,744.30 estimated annually. This vacancy is due to the resignation of Emily Butler effective 02/26/2021.
8. **Adult Parole & Probation** **Requested by President Judge Elizabeth A. Doyle**
Parole and Probation Officer Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$13.2022, \$990.17 estimated bi-weekly, and \$25,744.30 estimated annually. This vacancy is due to the resignation of Brenna Wright effective 02/19/2021.



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- 9. Building Maintenance** **Requested by Katherine Swigart**
Facilities Maintenance Coordinator Request to re-set salary of incumbent for this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Absence of the County Public Works Director results in this title and its incumbent, Jim Pooler, being eligible for the policy-provided +5% to wages effective 03/01/2021. The bi-weekly rate of \$1,477.78, \$38,422.28 annually, includes the increase.
- 10. Children, Youth & Families** **Requested by James Hudack, Director**
Assistant Administrator Request to re-set salary for this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The title was re-created at the December 3, 2020 Salary Board Meeting with a bi-weekly rate of \$1,556.10, \$40,458.60 annually. An applicant has been interviewed and offered the position; however their current wage is \$1,907.19. It is suggested that the person to whom the job was offered receive the standard 5% increase for new duties. This would be an adjusted biweekly rate of \$2,002.55, \$52,066.30 annually.
- 11. Children, Youth & Families** **Requested by James Hudack, Director**
Children & Youth Program Casework Supervisor 1 Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The current starting rate of this position is \$1,368.00 bi-weekly, \$35,568.00 annually. This was established at the 05/14/2020 Salary Board Meeting. Adjusting the rate by 2021 percentage increases for non-union personnel (total of +2%), the new rate becomes \$1,395.36 bi-weekly, \$36,279.36 annually. This vacancy is due to Angie Best's promotion to Program Specialist effective 03/06/2021.
- 12. Children, Youth & Families** **Requested by James Hudack, Director**
Casework Manager Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The current salary range is \$1,615.29 to \$1,730.77 bi-weekly, \$41,997.54 to \$45,000.02 annually. Adjusting to 2021 rates by 2019, 2020, and 2021 percentage increases for non-union personnel (total +7.5%), the new range becomes \$1,736.54 to \$1,860.58 bi-weekly, \$45,150.04 to \$48,375.08 annually. This vacancy is due to Deawna Wyandt's promotion to Assistant Administrator effective 03/06/2021.
- 13. Children, Youth & Families** **Requested by James Hudack, Director**
Clerk Typist II – Court Aide Request to re-create this position. This position is PSSU-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$10.0000, \$750.00 estimated bi-weekly, and \$19,500.00 estimated annually. This vacancy is due to the resignation of Amanda Randow effective 02/19/2021.



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14. EMA

Requested by Chris Frederickson, Manager/Supervisor

Administrative Assistant Request to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. The current starting rate of this position is \$11.7694 hourly, \$823.86 estimated bi-weekly, \$21,420.31 estimated annually. This was established at the 03/28/2019 Salary Board Meeting. Adjusting the 2021 rate by the 2020 and 2021 percentage increases for non-union personnel (total +4.5%), the new rate hourly rate becomes \$12.2990, \$860.93 estimated bi-weekly, \$22,384.18 estimated annually. This vacancy is due to the resignation of Autumn Hetrick effective 06/09/2020.

15. Highway Department

Requested by Katherine Swigart

Assistant Highway Superintendent Request to re-set salary of incumbent for this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Absence of the County Public Works Director results in this title and its incumbent, Paul Shaffer, being eligible for the policy-provided +5% to wages effective 03/01/2021. The bi-weekly rate of \$1,583.60, \$41,173.60 annually, includes the increase.

16. Human Resources Department

Requested by Katherine Swigart, Director

Human Resources Generalist Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The current starting range of this position is \$1,280.30 to \$1,400.00 bi-weekly, \$33,287.80 to \$36,400.00 annually. This was established at the 02/08/2018 Salary Board Meeting. Adjusting the 2021 rates by 2019, 2020, 2021 percentage increases for non-union personnel (total of +7.5%), the new range becomes \$1,376.32 to \$1,505.00 bi-weekly, \$35,784.32 to \$39,130.00 annually. This vacancy is due to the resignation of Eric Lindskold effective 01/18/2021.

17. Overtime and Additional Time Report

18. Adjournment

Special Salary Board Meeting scheduled for March 4, 2021 at 10:30 AM
By Conference Call.

The next regular Salary Board Meeting will be held on
March 17, 2021 at 2:00 PM by Conference Call