



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of May 5, 2021 at 10:30 AM
by Conference Call

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items
4. Approval of Minutes from the April 21, 2021 Meeting

Positions:

5. **Adult Parole and Probation Requested by President Judge Elizabeth A. Doyle**
Parole and Probation Officer Request to re-create 2 (two) positions. These positions are UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$13.2022, \$990.17 estimated bi-weekly, \$25,744.42 estimated annually. These vacancies are due to the resignation of Megan Gates effective 03/26/2021 and the passing of Kerbie Fickter on 04/21/2021.
6. **Adult Parole and Probation Requested by President Judge Elizabeth A. Doyle**
Probation Officer Aide I to II (Promotion) Request to promote Brittney Brennan from Probation Officer Aide I to Probation Officer Aide II. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.0558, \$773.91 estimated bi-weekly, \$20,121.66 estimated annually. The standard increase from Level I to Level II is an additional \$1,000.00/year or \$0.5495/hour.
7. **Adult Parole and Probation Requested by President Judge Elizabeth A. Doyle**
Probation Officer Aide I Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Brian Walter effective 04/05/2021.



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- 8. Court Administration** **Requested by President Judge Elizabeth A. Doyle**
Criminal Processor Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This rate is pending union approval. This vacancy is due to the retirement of Deb Hartsock effective 07/09/2021.
- 9. Prison** **Requested by Abbie Tate, Warden**
Correctional Case Manager Request to re-create this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.9946, \$769.62 estimated bi-weekly, \$20,010.12 estimated annually. This vacancy is due to the resignation of Cortney Claar effective 04/23/2021.
- 10. Children, Youth & Families** **Requested by James Hudack, Director**
Children & Youth Fiscal Officer I Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,413.01, \$36,738.26 annually. The rate is based upon the 2020 starting salary of \$36,017.91 annually plus the 2% increase for 2021. This vacancy is due to the retirement of Amy Wertz effective 03/17/2021.
- 11. Children, Youth & Families** **Requested by James Hudack, Director**
Casework Supervisor Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,395.36, \$36,279.36 annually. This vacancy is due to the resignation of Tolulope Owulade effective 05/21/2021.
- 12. Elections and Voter Registration** **Requested by Sarah Seymour, Director**
Temporary Department Assistants Request to re-create 10 temporary positions. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.0000, \$3,220.00 estimated annually. This is the anticipated total for 1 person at \$10.00/hour for 70 hours and 9 people at \$10.00/hour for 4 (four) 7-hour days. These positions are needed for the primary election, and were not included in the 2021 budget due to oversight.
- 13. Highway** **Requested by Paul Shaffer, Assistant Highway Superintendent**
Welder Request to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the retirement of Joe Ickes effective 04/30/2021.
- 14.911** **Requested by Mark Taylor, Director**
911 Operations Manager Request to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$22.4700, \$1,797.60 estimated bi-weekly, \$46,737.60 estimated annually. This rate was recommended based on a starting rate of \$22.03, with 2 years' experience, and the 2% increase for 2021. This vacancy is due to the retirement of Tim Crabtree effective 04/30/2021.



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15. Human Resources

Requested by Katherine Swigart, Director

Payroll Administrator Request to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$17.2298, \$1,206.09 estimated bi-weekly, \$31,358.34 estimated annually. This position was created at the 08/08/2019 Salary Board Meeting with an hourly rate of \$16.48, 1,153.85 estimated bi-weekly, \$30,000.00 estimated annually. The \$17.2298/hour accounts for the annual increases. This vacancy is due to Brenda Bryan's promotion to Deputy Treasurer, with pending transfer date.

16. Overtime and Additional Time Report

17. Adjournment

Next Special Salary Board Meeting To Be Announced

The next regular Salary Board Meeting will be held on
May 19, 2021 at 2:00 PM by Conference Call