

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, APRIL 18, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, April 19, 2023	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 nd Fl.)
	2:30 p.m.	*Salary Board (Commissioners Meeting Room)
Thursday, April 20, 2023	8:30 a.m.	*Prison Board (Commissioners Meeting Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, April 21, 2023		
Monday, April 24, 2023		
Tuesday, April 25, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES 04/04/23**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATIONS -** Sexual Assault Awareness Month
National Library Week 2023

10. **CONSENT AGENDA**
Resolution #186-2023:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/18/2023	230418CY	\$394,431.07
04/18/2023	230418SS	\$154,764.49
04/18/2023	230418TC	\$517,756.12
04/18/2023	230418WW	\$615,133.24

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/11/2023	230411da	\$ 155.25
04/10/2023	230410fs	\$ 2,008.46
04/05/2023	230405ml	\$31,303.18
04/04/2023	230410fp	\$ 1,550.00

Which include payment of the following invoice:

- Thomas and Chandra Jandora in the total amount of \$1,550.00.

- c. **Blair County Bridges 87, 88, 89 and 92/Box Culvert Project:** Requesting approval for payment of Application #2, received from Francis J. Palo, Inc., in the total amount of \$41,595.61.
- d. **Employment:** Sheryl A. Durbin, PT, Temporary, Department Assistant, Elections, \$11.00/hr., effective 04/17/2023; Brittani S. Ferguson, FT, Administrative Support, Public Safety-EMA, \$12.77/hr., effective 04/17/2023; and Dawn L. Gardini, FT, Caseworker I, CYF, \$17.29/hr., effective 04/17/2023.
- e. **Employment Status Change:** Marc E. Seifert, From FT, Deputy Director, Domestic Relations, \$46,355.14/yr., To, FT, Director, Domestic Relations, \$59,223.33/yr., effective 04/10/23; Jacob L. Lancaster, and Julie L. Geisbrecht, From, Fill-In, PT, Corrections Officer, Prison, \$15.08/hr., To, FT, Corrections Officer, Prison, \$21.05/hr., effective 04/15/2023; Latecia A. McCaulley, From, PT, Caseworker II, CYF, 19.0 hours per week, \$17.42/hr., To, PT, Caseworker II, CYF, 29.0 hours per week, \$17.42/hr.; Dorothy R. Culbertson, From FT, Administrative Support, JPO, \$12.40/hr., To, FT, Administrative Support, Public Defender's Office, \$12.16/hr., effective 04/17/2023; Misty J. Steinbacher, From FT, Case Manager, Domestic Relations, \$15.75/hr., To, FT, Case Manager/Enforcement Specialist, Domestic Relations, \$15.75/hr., effective 04/17/2023; Michael W. Wilt, From FT, Corrections Officer, Prison, \$22.16/hr., To, Fill-In, PT, Corrections Officer, Prison, \$15.08/hr., effective 04/18/2023; and Wendy J. Myers, From, FT, Probation

Officer Aide I, APO, \$11.98/hr., To, PT, Probation Officer Support, APO, \$11.98/hr., effective 04/22/2023.

- f. **Effective Date Change:** Rory M. Grassadonia, FT, Social Services Aide I, CYF, \$10.60/hr., effective 04/11/2023.
- g. **Resignations:** Evan R. Sutton, FT, Corrections Officer, Prison, \$21.05/hr., effective 04/05/2023; Chad F. Culbertson, PT, Telecommunicator, 911 Center, \$16.30/hr., effective 04/12/2023; Hannah B. Bollinger, FT, Receptionist/Clerk, Prothonotary, \$11.20/hr., effective 04/14/2023; and Abigail K. Noel, Deputy, Sheriff's Office, \$15.75/hr., effective 04/21/2023.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Assessment Office:**

Requesting approval of the Blair County Assessment Appeals Rules and Regulations.

B. **Social Services:**

Requesting approval for the submission of the State Fiscal Year 2021/2022 Revision #2 Income and Expense Report for the Human Services Block Grant for Mental Health, Housing Assistance Program, Human Service and Support Services, Intellectual Disabilities, and Drug and Alcohol Programs to the Pennsylvania Department of Human Services.

C. **Adult Parole and Probation:**

Requesting approval of the FY 2022 Pennsylvania Commission on Crime and Delinquency (PCCD) Grant-In-Aid Sub-grant Award (2022-GA-ST-40308), in the total award amount of \$70,288.00 for the period of July 1, 2022 through June 30, 2023.

D. **Elections/Voter Registration:**

Requesting approval of an Election Services Agreement between the County of Blair and Election Systems & Software LLC, a Delaware Limited Liability Company, for coding of the 2023 Municipal Primary and Election Ballot with fees as outlined in said agreement and twelve-12 days of on-site support, in the total amount of \$34,650.00.

E. **Human Resources:**

- i. Requesting approval of a Services Agreement between the County of Blair and Grace M. Fala, PhD, for up to six (6), ninety (90) minute communication workshops, in the amount of \$500.00 per three (3) hours of workshops, including all preparations, travel to/from either Juniata College or her Belleville, PA residence (gratis), supplies (gratis), and any needed accommodations (gratis) for the period of May 2, 2023 through June 30, 2023.
- ii. Requesting approval of an Affiliation Agreement between the County of Blair and the University of Toledo College of Law for the purpose of law school internships.

12. **OLD BUSINESS**

13. **ADJOURN**