

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, MARCH 29, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**

2. **MOMENT OF SILENT REFLECTION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **ROLL CALL**

5. **UPCOMING MEETINGS**

Tuesday, March 29, 2022

Wednesday, March 30, 2022

Thursday, March 31, 2022

8:30 a.m.

Planning Commission Meeting
(Altoona Water Authority)

10:00 a.m.

*Commissioners Business Session
(Commissioners Meeting Room, Basement)

Friday, April 1, 2022

Monday, April 4, 2022

Tuesday, April 5, 2022

10:00 a.m.

*Commissioners Work session
(Commissioners Meeting Room, Basement)

6. **EXECUTIVE SESSION ANNOUNCEMENT**

7. **APPROVAL OF MEETING MINUTES – 3/3/22, 3/8/22, 3/10/22, 3/15/22 and 3/17/22.**

8. **PUBLIC COMMENT**

9. **COMMISSIONERS COMMENTS**

10. **CONSENT AGENDA**

Resolution #105-2022:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/29/22	220329SS	\$921,470.16
03/29/22	220329TD	\$414,838.18
03/29/22	220329WW	\$382,935.92

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$25,000.00.

b. Ratification of the following eleven-11 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/01/2022	220401WC	\$6,250.00
03/24/2022	220324TC	\$2,227.00
03/22/2022	220322WW	\$25,618.11
03/22/2022	220322CY	\$186,013.69
03/21/2022	220321RF	\$289.20
03/24/2022	220324HR	\$8,346.98
03/21/2022	220321FS	\$1,121.06
03/17/2022	220317HR	\$13,072.72
03/15/2022	220315RF	\$1,182.27
03/15/2022	220315ML	\$28,395.60
03/14/2022	220314FS	\$1,662.42

c. Ratification of Total Payroll for the Check Dated 03/24/22, in the total amount of \$803,987.87.

- d. **2022 Budget Transfer:** Legal fees received from McNees Wallace for the month of February 2022.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$270.00	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$840.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$390.00	01112-44080 Controller
01101GCO-44080 General County Operations	\$480.00	01160CO-44080 Custody
01101GCO-44080 General County Operations	\$1170.00	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$990.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$240.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$4470.00	01103HW-44080 Public Works – Highway
01101GCO-44080 General County Operations	\$2400.00	01101-44080 Commissioners

- e. **NBIS Bridge Inspection & Inventory:** Requesting approval for payment of Invoice #51, received from Stiffler McGraw, in the total amount of \$22,792.25 as follows: Bridge #58, River Road Over Tipton Run, \$1,913.91; Bridge #21, Etna Furnace Road over Roaring Run, \$627.40; Bridge #24, Flowing Spring Road over Frankstown Branch Juniata River, \$2,783.61; Bridge #45, Plummer Hollow Road over Little Juniata River, \$1,012.84; Bridge #41, Pennsylvania Avenue over Little Juniata River, \$2,412.95; Bridge #12, Park Road over Pine Run, \$1,913.91; Bridge #11, Tippy Hill Road over South Poplar Run, \$1,913.91; Bridge #34, Bedford Street Over Polecat Run, \$1,913.91; Bridge #70, Bedford Street over South Poplar Run, \$1,913.91; Bridge #81, Chappel Road over Bob’s Creek, \$627.40; Bridge #69 Bedford Street over South Dry Run, \$1,913.91; Bridge #33, Old Mill Run Road over Mill Run, \$1,913.91; Bridge #35, Homers Gap Road over Homes Gap Run, \$1,913.91 and Mileage \$16.77. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- f. **NBIS Bridge Inspection & Inventory:** Requesting approval for payment of Invoice #52, received from Stiffler McGraw, in the total amount of \$19,260.75 as follows: Bridge #75, Hunter Road over Bells Gap Run, \$1,913.91; Bridge #67, West Loop Road over Old Town Run, \$1,012.84; Bridge #27, River Road over Frankstown Branch Juniata River, \$2,412.95; Bridge #78, Rider Farm Road over Clover Creek, \$1,913.91; Bridge #52, Frederick Road over Plum Creek, \$1,913.91; Bridge #64, Cedar Point Bridge over Clover Creek, \$1,913.91; Bridge #65, Mule Stable Bridge over Clover Creek, \$1,913.91; Bridge #66, Fisherville Bridge over Clover Creek, \$1,913.91; Bridge #83, Allegheny Street over Beaverdam Branch Juniata River, \$2,424.07; and Mileage \$13.52. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- g. **NBIS Bridge Inspection & Inventory:** Requesting approval for payment of Invoice #53, received from Stiffler McGraw, in the total amount of \$5,201.11 as follows: Bridge #86, Convention Center Blvd., over Brush Run, \$2,783.61, Bridge #72, Bedford Street over Frankstown Branch Juniata River, \$2,412.95; and Mileage, \$4.55. Expenses will be paid out of the Act 44 Reserve Account (No. 59) and are 80% reimbursable.
- h. **Bridge #67/West Loop Road Replacement Project:** Requesting approval of ECMS submission Invoice #11, Part 2, Final Design, received from Keller Engineers, in the total amount of \$649.04. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- i. **Bridge #82/Frankstown Branch Superstructure Replacement Project:** Requesting approval of ECMS submission Invoice #1, Part 3, Construction Services, received from Keller Engineers, in the total amount of \$496.10; and ECMS submission Invoice #1, Part 4, Construction Inspection, received from Keller Engineers, in the total amount of \$88.78. Expenses are 100% reimbursable through the Road Map Fund.
- j. **Housing Trust Fund Advisory Board:** Requesting approval for the reappointments of Donald Delozier, H. Barton Hann and Scott Durbin to the Advisory Board for the period of 05/01/22 to 04/30/24.
- k. **Employment:** Whitney J. Burket, Troy M. Jarrett, Todd W. Keith, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 03/21/22; Shar A. Burdick, From, PT, Receptionist/Clerk, Prothonotary, \$10.51/hr., To, FT, Receptionist/Clerk, Prothonotary, \$10.51/hr., effective 03/19/22; Shirley R. Cowl, From, FT, Assessor I, Assessment, \$11.77/hr., To, FT, Coordinator, Tax Claim, \$15.51/hr., effective 03/28/22; Dwayne R. Cox, FT, Seasonal, Groundskeeper, Public Works, returning for 2022 season, \$14.43/hr., effective 04/04/22; Dwayne D. Dittsworth, FT, Seasonal, Head Groundskeeper, Public Works, returning for 2022 season, \$15.82/hr., effective 04/04/22; Kristen L. Keller, From, FT, Administrative Support, District Attorney, \$10.51/hr., To, FT, Clean and Green Specialist I, Assessment, \$14.08/hr., effective 04/04/22; and Brittany T. Smith, From, FT, Administrative Support, District Attorney, \$10.51/hr., To, FT, District Court Administrative Support, MDJ Blattenberger, \$10.51/hr., effective 04/04/22.
- l. **Resignations:** Renae C. Metz, FT, Fiscal Operations Officer, CYF, \$46,805.20/yr., effective 03/21/22; Rachel L. Whiting, FT, Caseworker II, CYF, \$44,606.12/yr., effective 03/31/22; and Emma L. Sease, FT, GIS Mapper/UPI Coordinator I, Assessment, \$26,647.40/yr., effective 04/01/22.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Farmland Preservation:**

Requesting approval of a Proposal of Service Contract between the County of Blair, through the Blair County Agricultural Land Preservation Board and Keller Engineers to conduct an easement survey of the Linda Longenecker-Kensinger Farm, located in Huston Township, Blair County, Pennsylvania, in the lump sum total of \$3,100.00.

B. **Adult Parole & Probation:**

Requesting approval of a renewal FY 2021/2022 State Offender Supervision Fund Agreement between the County of Blair and the Commonwealth of Pennsylvania, Board of Probation and Parole for the period of July 1, 2021 through June 30, 2022 for the return of the Offender Supervision Fees received by the Department of Revenue from the County of Blair for the period of May 1, 2021 through April 30, 2022.

C. **Court Administration:**

Requesting approval for the submission of the Court Interpreter Services Grant - Application for Language Access Reimbursable Costs for Calendar Year 2021 to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$4,345.98.

D. **Sheriff's Office:**

Requesting approval for a contract proposal between the County of Blair, Blair County Sheriff's Office and Identisys Automated Card System for the SMA-ID-Work Photo ID Card Machine, in the total amount of \$765.00, for the period of 3/1/2022 to 2/28/2023.

E. **Children, Youth & Families:**

Requesting approval of eleven-11 FY 2020/2021 and FY 2021/2022 contract renewals between the County of Blair, Blair County Children, Youth and Families and the agencies listed below:

BLAIR COUNTY CHILDREN YOUTH & FAMILIES
CONTRACTS TERM 7/1/20 – 6/30/21 & 7/1/21 – 6/30/22

AGENCY	CONTRACT FY 20/21	CONTRACT FY 21/22
Adelphi Village	X	X
Alternative Living Solutions	X	X
Children's Aid Society of Clearfield County	N/A	X
Children's Home of Pittsburgh	X	X
Community Specialists Corp, dba The Academy	X	X
Evolution Counseling	X	X
Family Services, Inc.	X	X
Families United Network	N/A	X
Pressley Ridge	X	X
Summit Academy	X	X
Wardell & Associates dba Family Intervention Crisis Service	X	X

F. **Social Services:**

a. Requesting approval for the submission of a FY 2017 Budget Revision to the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) as outlined below:

Contract #C000069656:

Non-Entitlements:

1. Reduce existing activity for Housing Rehabilitation – Non-Entitlements from \$136,186.00 to \$130,331.00 (including delivery costs) for a total deduction of \$5,855.00.
2. Increase existing activity for Demolition and Clearance from \$50,000.00 to \$55,855.00 (including delivery costs) for a total increase of \$5,855.00.

- b. Requesting approval for the submission of a FY 2018 Budget Modification to the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) as outlined below:

Contract #C000071558:

Non-Entitlements:

1. Reduce activity for Housing Rehabilitation – Non-Entitlements from \$124,119.85 to \$104,119.85 (including delivery costs) for a total deduction of \$20,000.00.
 2. Create new activity for Demolition and Clearance – Non-Entitlements in the amount of \$20,000.00.
- c. Requesting approval of a Community Development Block Grant Contract (202110286551) for FY 2021 between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED), in the total amount of \$918,467.00 (as outlined below), and authorization for James Hudack, Executive Director, Blair County Department of Social Services to serve as the delegated individual with signing authority to submit any financial invoices for said contract for the duration of the contract activity period.

**PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FY 2021
COUNTY OF BLAIR
COMBINED**

Project Description	Project Funds
NON-ENTITLEMENTS	
14-A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$181,973
14-A. Housing Rehabilitation – Cory Ln/Mill Rd Sewer Lateral Installations (Allegheny Township D2 Extension)	\$ 25,000
ANTIS TOWNSHIP	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$ 98,695
BLAIR TOWNSHIP	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$ 80,895
FRANKSTOWN TOWNSHIP	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$106,523
GREENFIELD TOWNSHIP	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$ 78,050
HOLLIDAYSBURG BOROUGH	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$ 92,410
TYRONE BOROUGH	
14A. Housing Rehabilitation – Owner Occupied; Single Unit Residential	\$ 89,621
Total Project & Delivery Costs	\$753,167
Administrative Costs	\$165,300
Total FY 2021 Grant	\$918,467

- d. Requesting approval of a Contract Amendment for FY 2021/2022 between the County of Blair and Blair Family Solutions, LLC increasing the maximum contract amount from \$25,000.00 to \$50,000.00 for the period of July 1, 2021 through June 30, 2022 for Mental Health Blended Case Management (BCM) and Family Based Mental Health (FBMH) Services.
- e. Requesting approval of a Purchase of Service Agreement between the County of Blair and Western Psychiatric Hospital of UPMC Presbyterian Shadyside, for Critical Incident Stress Management (CISM) training and consultation at a maximum amount of \$15,000.00 for each three-3 day (27 hour) CISM course provided in Blair County, effective April 1, 2022 through December 31, 2022.
- f. Requesting approval to amend the FY 2021/2022 contract between the County of Blair and United Way of Blair County, amending the contract end date from March 31, 2022 to June 30, 2022.

G. Information Technology (IT):

- a. Requesting approval of a Proposal received for the County of Blair, through RBA Professional Data Systems, for the purchase of subscription software by Artic Wolf Networks for Security Operations Center (SOC), in the annual commitment amount of \$83,000.70. .

- b. Requesting approval of a contract between the County of Blair and LUMEN for teleco (voice/telephone) services, in the annual amount of \$7,313.72, for the period of April 1, 2022 through March 31, 2025.

H. **Prison:**

Requesting approval for the acceptance of bids received for the County of Blair Short-Notice Inmate Meal Preparation at the Blair County Prison, for review, award or rejection thereafter according to County Code.

I. **Fort Roberdeau:**

Discussion concerning an Alliance of Therapy Dogs Memorandum of Understanding (MOU) by and between the County of Blair and the undersigned member of the Alliance of Therapy Dogs to provide the benefits of visits with a therapy dog to various members of the public in various situations related to the functions and activities of the County of Blair as further outlined in said MOU.

J. **Human Resources:**

- a. Requesting approval of a HIPAA Business Associate Agreement between the County of Blair and Continental American Insurance Company d/b/a AFLAC to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth therein in their provision of employee-paid supplemental insurance policies to eligible County of Blair employees for the three-3 year period 04/01/22 through 03/31/25 for the following lines of coverage:

- Accident
- Critical Illness
- Short-Term Disability
- Hospital Indemnity
- Whole Life
- Term Life

- b. Requesting approval of the Collective Bargaining Agreement between the County of Blair and United Mine Workers of America (UMWA) Court-Related Unit for the period of January 1, 2022 through December 31, 2024.

K. **Hutchison Run Bridge Replacement Project:**

Requesting approval of a Pennsylvania Gas Pipeline Utility Easement Grant between the County of Blair and Peoples Natural Gas Company LLC, in the amount of \$500.00, for the perpetual right of Peoples Natural Gas Company LLC to enter on the parcel situated in the Borough of Tyrone, Blair County, Pennsylvania, Tax Map and Parcel Number 22.01-12..-002.02-601 at any time that it may see fit, to construct, maintain, operate, inspect, survey, conduct necessary testing, repair, replace parallel to, connect to, change the size of, remove or abandon in place one underground pipeline, and etc., as further outlined in said utility easement grant.

12. **OLD BUSINESS**

13. **ADJOURN**