

**AGENDA (FINAL: 12/02/2020)**  
**BUSINESS SESSION**  
**BLAIR COUNTY BOARD OF COMMISSIONERS**  
**PARTICIPATION BY TELEPHONE CONFERENCE ONLY**  
**WEDNESDAY, DECEMBER 2, 2020, 1:30 P.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **APPROVAL OF MEETING MINUTES** – October 27 and 28, 2020
6. **PUBLIC COMMENT**
7. **UNFINISHED BUSINESS:**

**ADOPTION OF RESOLUTIONS:**

**Resolution 484–2020:** A resolution approving the submission of two contract amendments by the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) amending Appendix C under Special Conditions-Invoicing – ESG invoices are no longer being received through HMIS but will be uploaded and sent via e-mail to a DCED Contact for the following contracts:

- FY2019 Emergency Solutions Grant (ESG), Contract number #C000072744
- FY2020 Emergency Solutions Grant (ESG), Contract number #C000074220.

**Resolution 485–2020:** A resolution approving the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of Coronavirus Emergency Relief Grant NO. 33335, increasing the grant in the amount of \$40,859, for the purpose of procuring an Audio and Video Specialist for the 2021 year.

**Resolution 486-2020:** A resolution approving the submission of a Pennsylvania Commission on Crime and Delinquency (PCCD) Modification of the Drug Testing and Continuation of Education Grant No. 31123 in the amount of \$6,053.00 for the purpose of purchasing Drug Testing Patches for Adult Parole to help monitor drug use among the speciality court participants during the PANDEMIC.

**Resolution 487–2020:** A resolution approving a grant agreement between Blair County and the Pennsylvania Emergency Management Agency (PEMA), for the Hazardous Materials Response Fund Grant Program commonly referred to as the HMRF Grant for the state fiscal year 2020-2021, which begins on July 1, 2020 and ends on June 30, 2021. This grant award is in the amount of seventeen thousand, eight hundred forty-two dollars (\$17,842) and is intended to support the normal operating activities of the Local Emergency Planning Committee and the county hazardous materials response fund. (C950002773).

**Resolution 488-2020:** A resolution approving of a letter of support for the submission of a grant application to the Department of Conservation and Natural Resources (DCNR) for the Juniata Watershed Conservation Plan.

**Resolution 489–2020:** A resolution approving submission of the three-3 items listed below to the Pennsylvania Department of Transportation (PennDOT) associated with the Bridge #33/Old Mill Run Road Bridge Project, located in Logan Township, Blair County, consisting of a standard non-composite pre-stressed concrete adjacent box beam rehabilitation consisting of removing the existing bituminous wearing surface and placing a compositely acting reinforced concrete deck overlay, as well as other concrete repairs to the beams and abutments.

1. A Resolution recognizing the need to rehabilitate the existing bridge.
2. Exhibit L (Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet.)
3. Exhibit M (Lobbying Certification Form and Disclosure of Lobbying Activities.)

**NEW BUSINESS:**

**CARES Act Grant Funding:**

- a. Requesting approval for the adoption of Resolution 490-2020 as outlined below:

**AWARDING  
GRANTS  
TO  
THE FOLLOWING ELIGIBLE SMALL BUSINESSES  
UNDER  
THE COUNTY OF BLAIR'S \$11,002,238.00  
CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT  
(CARES ACT) GRANT**

**BE IT RESOLVED**, by the Commissioners of the County of Blair, Pennsylvania that the following non-governmental small businesses have been allocated up to \$2,808,717.00 of CARES Act funds; and

**BE IT FURTHER RESOLVED** that the Board of Commissioners awards grants to the following grantees (whose documentation is complete and current) in the following amounts:

*Altoona Curve Baseball	\$225,716.00
Altoona Family Pizza Inc.	\$57,467.00
Altoona Grand Hotel	\$140,000.00

Altoona Lung Specialists	\$86,259.00
American Family Chiropractic	\$33,878.00
Aqua Salon And Spa	\$7,800.00
Argonne Cafe	\$13,500.00
Ashley Langston	\$5,155.00
B & S Industries Inc.	\$1,275.00
B-4 Club Therapy	\$7,034.00
Bavarian Cafe	\$3,810.00
Blair Constable Services Inc.	\$5,891.00
Blair Street Subs	\$7,360.00
Blood Sweat And Shears Salon And Spa	\$2,843.00
Bradly Peters LPC	\$3,400.00
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Vince's Auto Body LLC	\$3,541.00
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**BE IT FURTHER RESOLVED**, that the Board of Commissioners awards grants to the following grantees up to the following amounts upon the grantee providing further documentation to compete and make current their application:

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Cove Country Primitives	\$8,120.00
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D'Ottavios (Tyrone)	\$17,316.00
Health First Chiropractic	\$51,787.00
Jack's Grubb Shack	\$10,915.00

**BE IT FURTHER RESOLVED**, that the Board of Commissioners are authorized to execute grant agreements and distribute the grant funds as provided for herein upon delivery of the signed grant agreement by the grantees and the provision of any additional documentation required of the grantees.

**DULY**, adopted by the Commissioners of the County of Blair, Pennsylvania, this 2<sup>nd</sup> day of December 2020.

**BLAIR COUNTY  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce Erb, Chairman

\_\_\_\_\_  
Laura Burke, Vice-Chairman

\_\_\_\_\_  
Amy Webster, Secretary

**Attest:**

\_\_\_\_\_  
Nicole Hemminger, Chief Clerk

b. Requesting approval for the adoption of Resolution 491-2020 as outlined below:

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TO  
THE FOLLOWING ELIGIBLE NONPROFIT ENTITIES  
COVERED BY SECTION 501(C) (3) AND 501(C) (19)  
UNDER  
THE COUNTY OF BLAIR'S \$11,002,238.00  
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Amy Webster, Secretary

**Attest:**

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Nicole Hemminger, Chief Clerk

**8. OLD BUSINESS:**

None

**9. ADJOURN:**

**BUSINESS SESSION: WEDNESDAY, DECEMBER 2, 2020, 1:30 P.M.:**

Location: Participation in meeting is by telephone conference only.

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**Call to Order:**

Commissioner Erb called the meeting to order:

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag**

Commissioner Erb requested that those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Cory Johnson (Susquehanna Accounting & Consulting Services), Kay Stephens (Altoona Mirror), Helen Schmitt (Public), Janice Meadows (Court Administration) and Katie Martin (Blair County Library System).

**Approval of Meeting Minutes – October 27 and 28, 2020:**

Commissioner Erb called for corrections or changes to the meeting minutes of October 27 and 28, 2020. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept **the minutes as prepared.**

**Public Comment:**

Kay Stephens asked that when the item of the CARES Act Grant Awards is presented that someone provide an explanation on the variation in dollar amounts awarded to the grant applicants (i.e., percentage of losses obtained or percentage of amount dollar requested, etc.)

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 484–2020:** A resolution approving the submission of two contract amendments by the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) amending Appendix C under Special Conditions-Invoicing – ESG invoices are no longer being received through HMIS but will be uploaded and sent via e-mail to a DCED Contact for the following contracts:

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1. A Resolution recognizing the need to rehabilitate the existing bridge.
2. Exhibit L (Federal Funding Accountability and Transparency Act Sub-recipient Data Sheet.)
3. Exhibit M (Lobbying Certification Form and Disclosure of Lobbying Activities.)

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**NEW BUSINESS:**

**CARES Act Grant Funding:**

- a. Nicole Hemminger requested approval for the adoption of Resolution 490-2020 as outlined below:

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**Attest:**

\_\_\_\_\_  
Nicole Hemminger, Chief Clerk

Commissioner Erb introduced Cory Johnson, a CPA with \_\_\_\_\_ and member of the Susquehanna Accounting & Consulting Services team. Mr. Johnson provided a brief summary of the grant process. He stated that the county used one of the approved methodologies approved by the Pennsylvania Department of Community and Economic Development (DCED).

Mr. Johnson stated that the grant award amounts were based on the applicants operating expenses for the period of March 1 through July 31, 2020 for rent, mortgage interest, utility bills, cable, internet, phone, spoilage, personal protective equipment purchases, cleaning supplies, unemployment compensation and other costs associated with operating their business in order to mitigate the spread of the coronavirus.

Mr. Johnson stated that Susquehanna evaluated all applications while working very closely with the county and all grant applicants. He stated that there was no maximum dollar amount or ceiling amount associated with the grant award..

Discussion followed.

**Resolution 490-2020:** Approving the award of grants to the eligible non-governmental small businesses under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES Act) Grant, in the allocated amount up to \$2,808,717.00 of CARES Act Funds.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 490-2020.

- b. Nicole Hemminger requested approval for the adoption of Resolution 491-2020 as outlined below:

**AWARDING  
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THE FOLLOWING ELIGIBLE NONPROFIT ENTITIES  
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Society of St. Vincent de Paul/Altoona Thrift	\$21,960

**BE IT FURTHER RESOLVED**, that the Board of Commissioners are authorized to execute grant agreements and distribute the grant funds as provided for herein upon delivery of the signed grant agreement by the grantees and the provision of any additional documentation required of the grantees.

**DULY**, adopted by the Commissioners of the County of Blair, Pennsylvania, this 2<sup>nd</sup> day of December 2020.

**BLAIR COUNTY  
BOARD OF COMMISSIONERS:**

\_\_\_\_\_  
Bruce Erb, Chairman

\_\_\_\_\_  
Laura Burke, Vice-Chairman

**Attest:**

\_\_\_\_\_  
Amy Webster, Secretary

\_\_\_\_\_  
Nicole Hemminger, Chief Clerk

Discussion followed.

Chief Clerk Hemminger stated that the same method was used to fund non-profits as the small businesses.

**Resolution 491-2020:** Approving the award of grants to the eligible non-profit entities covered by Section 501(c)(3) and 501(c)(19) under the County of Blair’s \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES Act) Grant, in the allocated amount up to \$526,402.00 of CARES Act Funds.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 491-2020.

**10. OLD BUSINESS:**  
None

**11. ADJOURN:**  
Meeting Adjourned,

\_\_\_\_\_  
Nicole M. Hemminger, Chief Clerk