

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, MAY 3, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, May 4, 2022	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board (Commissioners Meeting Room)
Thursday, May 5, 2022	8:30 a.m.	*Park and Recreation Advisory Bd. (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, May 6, 2022		
Monday, May 9, 2022		
Tuesday, May 10, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
	7:00 p.m.	Blair County Airport Authority (Airport)
6. **APPROVAL OF MEETING MINUTES 04/05/22, 04/07/22, 04/12/22, and 04/21/22**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **PROCLAMATION** Light it up Green (Mental Health Month 2022)
10. **CONSENT AGENDA**

**Resolution #146-2022:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/03/22	220503WW	\$227,683.20
05/03/22	220503CY	\$2,250.00
05/03/22	220503SS	\$262,373.01

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/28/22	220428PR	\$375.00
04/28/22	220428HR	\$6,995.87
04/25/22	220425FS	\$3,565.61
04/25/22	220425RF	\$1,659.71
04/21/22	220421HR	\$18,528.17

- c. **2022 Budget Transfer:** Legal fees received from McNees Wallace for the month of March 2022.

From	\$	To
01101GCO-44080 General County Operations	\$810.00	81101-44080 Controller
01101GCO-44080 General County Operations	\$2070.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$210.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$900.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$540.00	01103HW-44080 Public Works – Highway
01101GCO-44080 General County Operations	\$363.27	01103HW-44080 Public Works – Highway
01101GCO-44080 General County Operations	\$390.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$5700.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$540.00	01101-44080 Commissioners

- d. **Employment:** Deanna A. Cowfer, PT, Department Clerk, Assessment, \$11.03/hr., effective 04/25/22; Lynn A. Yeager, Per Diem, Custody Mediation Officer, Custody, \$165.00/per day, effective 04/30/22; Mark D. Hartkorn, FT, Maintenance Technician-Electrician, Building Maintenance, \$16.43/hr., effective 05/02/22; Valerie M. McAlkich, FT, Assessor 1, Assessment, \$14.08/hr., effective 05/02/22; Martin R. Sekerak, Jr., FT, Summer Employee, Public Works-Highway, \$10.00/hr., effective 05/02/22; Ellen M. Snowberger, FT, Social Services Aide 1, CYF, \$10.49/hr., effective 05/02/22; Luke Wirfel, FT, Summer Employee, Public Works-Highway, \$10.00/hr., effective 05/02/22; and Kathleen A. Grove, From, Temporary Department Assistant, Treasurer's Office, \$12.00/hr., To, PT, Treasurer Clerk, Treasurer's Office, \$11.58/hr., effective 05/02/22.
- e. **Resignations:** Robert J. Wagner, FT, Corrections Officer, Prison, \$21.09/hr., effective 04/25/22; Deanna A. Cowfer, PT, Department Clerk, Assessment, \$11.03/hr., effective 04/26/22; Justin A. Shultz, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 04/28/22; and Theresa A. Rupert, FT, Deputy Register of Wills & Recorder of Deeds, \$11.03/hr., effective 05/06/22.
- f. **End of Assignment:** Debra J. Appleby, PT, Temporary Department Assistant, Tax Claim, \$12.00/hr., effective 04/28/22.

11. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Department of Emergency Services:**

- i. Requesting approval for the submission of the Federal FY 2023-2025 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), who serves as the grant administrator on behalf of the United States Department of Transportation, in the total amount of \$107,529.60 for the period of 10/01/22 through 09/30/25, for hazardous materials training and planning, that encompasses fifteen-15 proposed projects.
- ii. Requesting approval of a Professional Services Agreement by and between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc. (MCM) for a Functional Exercise with a completion date of 12/31/22 through the Hazardous Materials Emergency Preparedness Grant (HMEP), in the total amount of \$12,419.25, with \$9,935.40 to be paid from the HMEP grant funds and \$2,483.85 to be paid from the Local Emergency Planning Committee Funds (LEPC).
- iii. Requesting approval to rescind the Professional Services Agreement by and between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc. (MCM) dated 08/12/21, for the countywide Hazardous Materials Transportation Incident EOC Functional Exercise with a completion date of 09/30/21, in the total amount of \$3,327.25, with \$2,661.80 to be paid from the HMEP grant funds and \$665.45 to be paid from the Local Emergency Planning Committee Funds (LEPC).
  - Requesting approval of a Professional Services Agreement by and between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc. (MCM) for the countywide Hazardous Materials Transportation Incident EOC Functional Exercise with a completion date of 09/30/22, in the total amount of \$3,447.00, with \$2,757.60 to be paid from the HMEP grant funds and \$689.40 to be paid from the Local Emergency Planning Committee Funds (LEPC).
- iv. Requesting approval to rescind the Professional Services Agreement by and between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc. (MCM) dated 08/12/21, for the countywide Hazardous Materials Transportation Incident Tabletop Exercise and Training Session with a completion date of 09/30/21, in the total amount of \$10,174.60, with \$8,139.68 to be paid from the HMEP grant funds and \$2,034.92 to be paid from the Local Emergency Planning Committee Funds (LEPC).

- Requesting approval of a Professional Services Agreement by and between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc. (MCM) for the countywide Hazardous Materials Transportation Incident Tabletop Exercise and Training Session with a completion date of 09/30/22, in the total amount of \$11,474.20, with \$9,179.36 to be paid from the HMEP grant funds and \$2,294.84 to be paid from the Local Emergency Planning Committee Funds (LEPC).

**B. Register of Wills & Recorder of Deeds:**

Requesting approval of a Software Support Maintenance Renewal Agreement between the County of Blair and Optical Storage Solutions, Inc., for twenty-one (21) full Landex Licenses for the Register of Wills/Recorder of Deeds Office, two (2) licenses for the Assessment Office; and one (1) Hot Site Hosting and Record Alert System, in the total amount of \$25,865.00, for the period of 05/01/22 through 04/30/23.

**C. Elections/Voter Registration:**

Requesting approval of an Agreement between the County of Blair on behalf of the Board of Elections and Election Systems & Software, LLC, a Delaware Limited Liability Company, for coding the 2022 General Primary and Election Ballot and twelve-12 days of onsite support, in the total amount of \$31,490.00.

**D. Department of Social Services:**

- i. Requesting approval of an allocation of Emergency Rental Assistance Program (ERAP-2) High-Needs funds from the Pennsylvania Department of Human Services (DHA), in the amount of \$329,965.72, for rental and utility assistance, and for the Center for Community Action to serve as the designated agency for processing the ERAP-2 applications through the Commonwealth of Pennsylvania's online COMPASS system and issuing payments.
- ii. Requesting approval of an Affordable Housing Trust Fund Program Disbursement in the amount of \$3,000.00, for the purchase of property located at 423 Crawford Avenue, Altoona, PA by Geoffrey Sipe.
- iii. Requesting approval for the submission of a request to the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) to extend the FY 2016 Community Development Block Grant (CDBG) Contract #C000066602 from 10/17/22 to 04/30/23 to provide additional time to complete existing projects underway.
- iv. Requesting approval of a quote received from Auto-Owners Insurance (Warren A. Gingrich Agency Inc.) for Builders' Risk Coverages, in the total annual amount of \$252.00, for the period of 05/01/22 through 05/01/23, for construction rehabilitation of the existing pavilion at Fort Roberdeau. Works includes ADA parking, pouring a cement floor and shingles, fascia repair and replacements.

**E. Logan Township:**

Requesting approval of a Letter of Support for the submission of a Greenways, Trails and Recreation Grant Application to the Department of Community and Economic Development (DCED) by Logan Township, in the amount of \$250,000.00 for the construction of Phase 1 of an Outdoor Soccer Complex on the township owned Strawberry Hills property located in the Juniata section of the township.

12. **OLD BUSINESS**  
**Adoption of Resolutions:**  
**Resolution 145-2022:** A resolution declaring a state of emergency with respect to Blair County Bridge #69/Everett Road, located in Freedom Township.

13. **ADJOURN**