

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, APRIL 6, 2021, 10:00 A.M.**

**Public meetings are being held by conference call due to the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, April 7, 2021	9:00 a.m.	*Retirement Board Meeting
	10:30 a.m.	*Salary Board Meeting
Thursday, April 8, 2021	10:00 a.m.	*Commissioners Business Session
CANCELLED	10:30 a.m.	*Special Salary Board Meeting
Friday, April 9, 2021		
Monday, April 12, 2021		
Tuesday, April 13, 2021	10:00 a.m.	*Commissioners Work Session

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATIONS**

- ❖ Sexual Assault Awareness Month
- ❖ Pennsylvania 811 Safe Digging Month
- ❖ National Library Week

9. **CONSENT AGENDA**
Resolution #116-2021:

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/06/21	210406WW	\$211,512.05
04/06/21	210406SS	\$197,642.67
04/06/21	210406CO	\$ 25,175.83
04/06/21	210406CY	\$ 61,212.63

b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/01/21	210401HI	\$554,824.92
03/30/21	210330MW	\$117,051.17
03/03/21	210330FS	\$ 1,811.93

- c. **Budget Transfer/2021:** Invoice from CleanTech for the month of March 2021.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-41999 Contingency	\$605.00	01101GCO-44030 Professional Services

- d. **Budget Transfer/2021:** Invoice from McNees Wallace for the month of February 2021.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$306.00	08607-44080 Fort Roberdeau
01101GCO-44080 General County Operations	\$918.00	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$1862.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$1916.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$2123.00	01112-44080 Controller
01101GCO-44080 General County Operations	\$6018.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$8942.00	013201-44080 CYF

- e. **County Road 101/Bedford Street/Claysburg:** Requesting approval for the Claysburg-Kimmel School District to conduct a Graduation Parade on Saturday, June 5, 2021, beginning at 1:00 p.m. at the Claysburg Community Park and with the parade proceeding south on Bedford Street and ending at the Claysburg-Kimmel Jr./Sr. High School, pending receipt of insurance endorsement for \$1 million in general liability insurance naming the County of Blair as an additional insured on a primary and non-contributory basis and signed letter authorizing to submit said endorsement.

- f. **Employment:** Brian L. Walter, FT, Probation Officer Aide I, APO, \$10.51/hr., effective 04/05/21; Malissa L. Peters, FT, Casework Supervisor, CYF, \$36,279.36/yr., effective 04/06/2021; and Dwayne D. Dittsworth, FT, Seasonal, Head Groundskeeper Valley View Park, Public Works, \$15.81/hr., effective 04/05/21.

- g. **Resignations:** Sara J. Rosazza, PT, Telecommunicator, 911/E Center, \$14.67/hr., effective 03/25/21; and Robin Moore, PT, Probation Officer Support, APO, \$10.82/hr., effective 04/03/21.

10. **STAFF REPORTS & SPECIAL BUSINESS**

Weekly COVID-19 Update:

- A. **Park and Recreation Advisory Board:**

Requesting approval of a proposal of service contract received from Keller Engineers, Inc., in the total estimated cost of \$61,000.00 for design, permitting, grant coordination, project coordination, bid documents and bidding, construction administration services and architectural design services associated with the Valley View Park Department of Conservation and Natural Resources (DCNR) grant award for site improvements including amphitheater replacement, ADA access to the amphitheater and parking lot improvements.

B. Blair County Bridge's #70 and #82 Replacement Projects:

Requesting approval of a proposal of service contract between the County of Blair and Keller Engineers for the Blair County Bridge #70 Phase II/III Environmental Site Assessment and the Blair County Bridge #82 Supplemental Structure Borings, in the total estimated cost of \$72,991.27.

C. Blair Senior Services:

Requesting approval for the acceptance of the final FY 2019/2020 Medical Assistance Transportation Program (MATP) Grant Agreement, in the total allocation amount of \$1,204,211.00.

D. Blair Drug and Alcohol:

Requesting approval for the submission of the FY 2021/2022 Probation and Restrictive Conditions Grant #35782, in the amount of \$315,000.00, and the 2021/2022 Intermediate Punishment Plan to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD).

E. Adult Parole and Probation:

Requesting approval of a renewal FY 2020/2021 State Offender Supervision Fund Agreement between the County of Blair and the Commonwealth of Pennsylvania, Board of Probation and Parole for the period of July 1, 2020 through June 30, 2022 for additional probation and parole personnel for pre-sentence investigations, and for improved adult probation and parole supervision and program services.

F. Department of Emergency Services/911/E:

- a. Requesting approval of a License and Services Agreement between the County of Blair, Blair County Department of Emergency Services/911E and RAVE Mobile Safety for the implementation of the Smart 911 Operating System for the period of 03/22/2021 to 03/21/2022, in the total amount of \$32,100.00.
- b. Requesting approval of an Amendment to a License Agreement between the County of Blair, Department of Emergency Services 911/E and Tyler Technologies dated June 21, 2012, for the creation of a Regional Computer Aided Dispatch System (CAD) serving the counties of Bedford, Blair (client), Centre, Fulton and Huntingdon Counties, adding to the Agreement the software and/or services set forth in Exhibit 1 and 2 and the associated services as outlined in Schedule 1 of the Amendment, in the total amount of \$104,208.00, with all other terms and conditions remaining in full force and effect.

G. Fort Roberdeau:

- a. Requesting approval for the submission of a Consent to Use of Photos for Location Purposes form to the Pennsylvania Department of Community and Economic Development (DCED) to provide Fort Roberdeau photos for posting to the Pennsylvania Film Office on their REEL-SCOUT location; and approval of a Photo and Video Use Release Form for securing permission from Fort Roberdeau Volunteer Photographers to share their images with the Pennsylvania Film Office.
- b. Requesting approval of a ¼ page four-color advertisement in the Summer and Fall issues of the Where & When Pennsylvania 2021 Travel Guide, in the total amount of \$1,100.00, to be paid from the Fort's marketing budget.

H. Electrical Utility:

Authorization for Efficient Energy Solutions, LLC to act as the exclusive agent to secure electric supply offers from Pennsylvania licensed electric suppliers on behalf of the County of Blair.

11. **OLD BUSINESS**
None

12. **ADJOURN**

WORK SESSION: TUESDAY, APRIL 6, 2021, 10:00 A.M.

Location: Participation in meeting is by telephone conference only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Webster, Chief Clerk Hemminger and Solicitor Nathan Karn.

Members Absent:

Commissioner Burke

Others Present:

Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Mark Taylor (EMA/911E), Joe Keller and Brian Wiser (Keller Engineers), Paul Shaffer (Public Works), Jim Pooler (Maintenance), Dennis Wisor (Blair Senior Services), Aleisha Albertson (Blair Drug and Alcohol), Amanda Moore (APO), Glenn Nelson (Fort Roberdeau), Becky Robinson (Purchasing), Kay Stephens (Altoona Mirror), Helen Schmitt (Pubic), Carol Dannenberg (Hollidaysburg Watchdog Group), Brian Walters (HR), and Katie Greenleaf-Martin and Jennifer Knisley (Altoona Library System).

Upcoming Meetings:

Wednesday, April 7, 2021		9:00 a.m.	*Retirement Board Meeting
		10:30 a.m.	*Salary Board Meeting
Thursday, April 8, 2021		10:00 a.m.	*Commissioners Business Session
	CANCELLED	10:30 a.m.	*Special Salary Board Meeting
Friday, April 9, 2021			
Monday, April 12, 2021			
Tuesday, April 13, 2021		10:00 a.m.	*Commissioners Work Session

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that as COVID vaccine becomes available people wishing to receive the vaccine would have the opportunity as their specific group becomes available during the month of April to go online and register to receive a vaccine. She encouraged everyone to remain alert for news and to remain patient as they wait.

Commissioner Erb stated that he had no comments for today.

Proclamation:

Commissioner Erb read the following proclamation proclaiming the month of April 2021 as Sexual Assault Awareness Month in Blair County:

**Proclamation
County of Blair**

WHEREAS, sexual assault is an intolerable violent crime with public health implications for every person in Blair County as a victim, a family member, significant other, neighbor or co-worker of a victim; and

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own—we must work together to educate our entire population about what can be done to prevent sexual assault, support victims and their significant others, and increase support for agencies providing services to victims; and

WHEREAS, the Victim Services Program of Family Services Incorporated has led the way in Blair County in addressing sexual assault despite the Covid-19 Pandemic by providing the majority of services unchanged including 24-hour hotline services to victims and their significant others, offering support and comfort to those impacted by sexual assault during criminal proceedings, and empowering those impacted by sexual assault to begin the healing process; and

WHEREAS, ending sexual assault in Blair County must include active public and private efforts, including conversation about what sexual violence is, how to prevent it, how to help survivors connect with crucial counseling and other support services, and how every segment of our society can work together to better address sexual violence; and

WHEREAS, the Victim Services Program has worked to build collaborative relationships between various agencies and organizations to improve the quality of service for those most profoundly and directly impacted by sexual violence, thus setting an important example for how the rest of the community might work together to speak out and find solutions to sexual violence; and

WHEREAS, the Victim Services Program requests public support and assistance as it continues its effort to bring real hope for freeing Blair County from the tragedy of sexual violence to create a future where all women, men and children can live free from violence and exploitation; and

NOW, THEREFORE, BE IT RESOLVED that, we, the Blair County Board of Commissioners, do hereby proclaim the month of April 2021 as **SEXUAL ASSAULT AWARENESS MONTH** and commend this observance to all citizens.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania this 6th day of April 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt the Proclamation.

Proclamation:

Commissioner Webster read the following Proclamation proclaiming April 2021 as Pennsylvania 811 Safe Digging Month:

**Proclamation
County of Blair**

WHEREAS, the month of April 2021 recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative sponsored by Pennsylvania 811, a utility notification information center celebrating its 49th year of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received close to 992,000 excavation notifications in 2020, and transmitted approximately 6.6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, when dialing 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

NOW, THEREFORE, BE IT RESOLVED that, We, the Blair County Board of Commissioners, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, do hereby proclaim April 2021 as “Pennsylvania 811 Safe Digging Month”, and encourage all Pennsylvanians to visit the Pennsylvania 811 website at www.pa1call.org for information about digging safely.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania this 6th day of April 2021.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt the Proclamation.

Proclamation:

Commissioner Erb read the following proclamation proclaiming April 4-10, 2021 as National Library Week:

**Proclamation
National Library Week 2021**

WHEREAS, today’s libraries are more about what they can do with and for their communities, and not just about what they have on the shelves;

WHEREAS, libraries have long served as trusted institutions, often the heart of their cities, towns, schools, and academic campuses; and

WHEREAS, libraries serve people of all ages, interests and backgrounds providing the resources and space to engage in life-long learning; and

WHEREAS, libraries offer equipment and professional staff support to utilize technology, programs and services; and

WHEREAS, libraries are a resource for everyone in Blair County; and

WHEREAS, we recognize librarians as information professionals who provide expertise, services and guidance for patrons to access credible sources and material, making their own informed decisions about the world today; and

WHEREAS, librarians thoughtfully develop collections and programs that are wide-ranging and explore the diversity of our changing society; and

WHEREAS, the PA Forward™, Literacy is POWER, initiative highlights how libraries and staffs encourage Basic, Information, Civic & Social, Health, and Financial Literacies which contributes to greater personal and community success; and

WHEREAS, America is celebrating National Library Week April 4-10, 2021; and

NOW, THEREFORE, BE IT RESOLVED that, we, the Blair County Board of Commissioners, proclaim National Library Week, April 4-10, 2021 in Blair County. During this week, we encourage all residents to visit our libraries, and explore all that they offer to help move PA Forward™!

Jennifer Knisley and Katie Greenleaf-Martin of the Blair County Library System extended thanks and appreciation to the Board of Commissioners for their ongoing support of the Library System and for issuing the proclamation.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt the proclamation.

Consent Agenda:

Resolution #116-2021:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/06/21	210406WW	\$211,512.05
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- e. **County Road 101/Bedford Street/Claysburg:** Requesting approval for the Claysburg-Kimmel School District to conduct a Graduation Parade on Saturday, June 5, 2021, beginning at 1:00 p.m. at the Claysburg Community Park and with the parade proceeding south on Bedford Street and ending at the Claysburg-Kimmel Jr./Sr. High School, pending receipt of insurance endorsement for \$1 million in general liability insurance naming the County of Blair as an additional insured on a primary and non-contributory basis and signed letter authorizing to submit said endorsement.

- f. **Employment:** Brian L. Walter, FT, Probation Officer Aide I, APO, \$10.51/hr., effective 04/05/21; Malissa L. Peters, FT, Casework Supervisor, CYF, \$36,279.36/yr., effective 04/06/2021; and Dwayne D. Dittsworth, FT, Seasonal, Head Groundskeeper Valley View Park, Public Works, \$15.81/hr., effective 04/05/21.

- g. **Resignations:** Sara J. Rosazza, PT, Telecommunicator, 911/E Center, \$14.67/hr., effective 03/25/21; and Robin Moore, PT, Probation Officer Support, APO, \$10.82/hr., effective 04/03/21.

Chief Clerk Hemminger requested that letter (c) be removed from the Consent Agenda as the invoice would be paid in a different manner and does not need to be handled as a budget transfer.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution #116-2021 with removal of letter (c) from the consent agenda as noted.

Staff Reports & Special Business:

Weekly Covid-19 Update:

Mark Taylor stated that unfortunately the county is seeing a trend of increased positive cases over the past several weeks. He stated that the county has reported two-hundred-two (202) new cases within the past seven-7 days, and the positivity rate increased from 4.7% to 5.9% over the past week.

Mr. Taylor stated that COVID related hospitalizations are remaining steady with approximately 15 per day. He stated that area nursing homes and Penn State Altoona are not reporting any major spikes in cases to warrant concern.

Mr. Taylor stated that to date 18,680 Blair County residents have been fully vaccinated and 10,816 residents have received their first dose of the vaccine. He stated that those numbers reflect 2,300 more than the prior week.

Mr. Taylor stated that the Department of Health has rolled out the new vaccination plan, which will allow all Pennsylvanian's eligible to schedule a vaccine by April 19. He stated that the Department of Health has also reduced the number of vaccine providers across the state to three-hundred (300).

Mr. Taylor encouraged everyone to continue safe mitigation practices and to register to receive a vaccine when the appropriate vaccination time comes available.

Park and Recreation Advisory Board:

Joe Keller requested approval of a proposal of service contract received from Keller Engineers, Inc., in the total estimated cost of \$61,000.00 for design, permitting, grant coordination, project coordination, bid documents and bidding, construction administration services and architectural design services associated with the Valley View Park Department of Conservation and Natural Resources (DCNR) grant award for site improvements including amphitheater replacement, ADA access to the amphitheater and parking lot improvements.

Mr. Keller stated that the estimated cost of the contract for design, permitting, grant coordination, project coordination, bid documents/bidding, construction administration and architectural design services in the amount of \$61,000.00, is the same amount included in the grant application. He stated that this amount is within the allowable 15% of the project cost amount.

Discussion followed.

Blair County Bridge's #70 and #82 Replacement Projects:

Brian Wisner requested approval of a proposal of service contract between the County of Blair and Keller Engineers for the Blair County Bridge #70 Phase II/III Environmental Site Assessment and the Blair County Bridge #82 Supplemental Structure Borings, in the total estimated cost of \$72,991.27.

Mr. Wisner stated that the county had been directed by PennDOT to support Engineering Agreement L00343 for design of Bridges #70 and #82 for supplemental services that were determined to be required by PennDOT, but could not be funded through the project's associated Reimbursement Agreement.

Mr. Wisner stated that the Bridge #70 Phase I Environmental Site Assessment (Phase I ESA) resulted in a finding that requires the addition of Phase II/III ESA Services. The Bridge #82 type, size and location report that selected the bridge superstructure type resulted in larger loads being applied to the existing substructure units and further investigation in the form of structure foundation borings are required.

Mr. Wisner stated that sub-consultant, Skelly and Loy, Inc., will provide the Phase II/III ESA Services and sub-consultant, Navarro & Wright Consulting Engineers, Inc., will provide the Structure Boring Services with Keller Engineers providing Project Management and coordination between PennDOT and the sub-consultants,

Discussion followed.

Blair Senior Services:

Dennis Wisor requested approval for the acceptance of the final FY 2019/2020 Medical Assistance Transportation Program (MATP) Grant Agreement, in the total allocation amount of \$1,204,211.00.

Mr. Wisor stated that the Medical Assistance Transportation Program served 1,578 Medical Assistance consumers and provided 53,653 trips. He stated that due to COVID-19 these numbers are significantly lower than previous years.

Discussion followed.

Blair Drug and Alcohol:

Aleisha Albertson requested approval for the submission of the FY 2021/2022 Probation and Restrictive Conditions Grant #35782, in the amount of \$315,000.00, and the 2021/2022 Intermediate Punishment Plan to the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD).

Ms. Albertson stated that the grant amount remains the same as last year. She stated that \$95,000.00 supports three-3 APO positions including one-1 position with benefits, and approximately \$60,000.00 for drug testing.

Ms. Albertson stated that she has updated the plan to reflect the random drug testing application now being used and has included the fee for such into the plan.

Discussion followed.

Adult Parole and Probation:

Amanda Moore requested approval of a renewal FY 2020/2021 State Offender Supervision Fund Agreement between the County of Blair and the Commonwealth of Pennsylvania, Board of Probation and Parole for the period of July 1, 2020 through June 30, 2022 for probation and parole personnel for pre-sentence investigations, and for improved adult probation and parole supervision and program services.

Commissioner Erb asked Ms. Moore if the previous year's payment amounts are similar for this year. Ms. Moore stated that the full amount received last year was \$208,736.53, and it is her understanding that the county should be receiving a similar amount. She stated that the payment for the first six-6 months was in the amount of \$104,671.35.

Discussion followed.

Department of Emergency Services/911/E:

- a. Mark Taylor requested approval of a License and Services Agreement between the County of Blair, Blair County Department of Emergency Services/911E and RAVE Mobile Safety for the implementation of the Smart 911 Operating System for the period of 03/22/2021 to 03/21/2022, in the total amount of \$32,100.00.

Mr. Taylor stated that the amount reflected for this year is similar to the amount paid last year.

Discussion followed.

- b. Mark Taylor requested approval of an Amendment to a License Agreement between the County of Blair, Department of Emergency Services 911/E and Tyler Technologies dated June 21, 2012, for the creation of a Regional Computer Aided Dispatch System (CAD) serving the counties of Bedford, Blair (client), Centre, Fulton and Huntingdon Counties, adding to the Agreement the software and/or services set forth in Exhibit 1 and 2 and the associated services as outlined in Schedule 1 of the Amendment, in the total amount of \$104,208.00, with all other terms and conditions remaining in full force and effect.

Mr. Taylor stated that the amendment to the agreement is for the regional CAD project that is fully paid for by the Statewide Interconnectivity Grant. He stated that the agreement would be for a one-1 year period beginning 03/31/2021.

Discussion followed.

Fort Roberdeau:

- a. Glenn Nelson requested approval for the submission of a Consent to Use of Photos for Location Purposes form to the Pennsylvania Department of Community and Economic Development (DCED) to provide Fort Roberdeau photos for posting to the Pennsylvania Film Office on their REEL-SCOUT location; and approval of a Photo and Video Use Release Form for securing permission from Fort Roberdeau Volunteer Photographers to share their images with the Pennsylvania Film Office.

Discussion followed.

- b. Glenn Nelson requested approval of a ¼ page four-color advertisement in the Summer and Fall issues of the Where & When Pennsylvania 2021 Travel Guide, in the total amount of \$1,100.00, to be paid from the Fort's marketing budget.

Discussion followed.

Electrical Utility:

Jenn Sleppy requested approval for Authorization for Efficient Energy Solutions, LLC to act as the exclusive agent to secure electric supply offers from Pennsylvania licensed electric suppliers on behalf of the County of Blair.

Mrs. Sleppy stated that the approval for authorization is the first step for our broker, Mike Polosky of Efficient Energy Solutions, LLC to be able to go out and solicit bids for electrical services from various suppliers on behalf of the County.

Discussion followed.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk