

WORK SESSION: TUESDAY, SEPTEMBER 20, 2022, 10:00 A.M.

Location: Commissioner’s Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Rebecca Robinson (Purchasing), Helen Schmitt (Public), Glenn Nelson (Fort Roberdeau), Melissa Gillin (Social Services), Kelly Popich (SASMG), AC Stickel (Controller), Bryan King (Hollidaysburg Community Watchdog), James Ott (Sheriff), Jim Pooler (Public Works/Building Maintenance), Lindsay Dempsie (Finance), Kay Stephens (Altoona Mirror), Allison Senkevich and Melissa Harpster (Commissioner’s Office).

Upcoming Meetings:

Wednesday, September 21, 2022	7:30 a.m.	Blair Co. Convention & Sports Facilities Meeting (Convention Center)
	10:00 a.m.	SAP&DC Board Mtg. (Commissions Office)
	10:00 a.m.	*Board of Assessment Appeals (Conference Room 2B)
	2:30 p.m.	*Salary Board Mtg. (Commissioners Mtg. Rm.)
Thursday, September 22, 2022	10:00 a.m.	*Commissioners Business Mtg. (Commissioners Mtg. Rm.)
	7:30 p.m.	Ag Land Preservation Board (1407 Blair St., Hollidaysburg)
Friday, September 23, 2022		
Monday, September 26, 2022		
Tuesday, September 27, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Rm.)
	3:00 p.m.	*Board of Elections Mtg. (Commissioners Mtg. Rm.)

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioner comments.

Commissioner Webster stated that this past weekend the Blair County Emergency Management Agency and Emergency Responders from various departments were trained on how to respond in the event of an emergency involving a jet at the Blair County Airport. She stated the training was well received and extended a thank you to those who organized the training session.

Commissioner Burke recognized “Constitution Day” that was observed on Saturday, September 17, 2022.

Commissioner Erb extended congratulations to Commissioner Webster on becoming a first-time grandmother.

Consent Agenda:

Resolution #378-2022:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/20/2022	220920TC	\$293,728.00
09/20/2022	220920CY	\$179,368.92
09/20/2022	220920WW	\$761,093.71

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$135,130.00.

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/13/2022	220913ML	\$31,606.14
09/13/2022	220913MW	\$ 25.00
09/15/2022	220915HR	\$22,557.16
09/12/2022	220912RF	\$ 3,181.09
09/12/2022	220912FS	\$ 2,003.12
09/08/2022	220908HR	\$10,429.01

c. 2022 Budget Transfer:

Charges received from HealthForce for May 2022 through August 2022.

From	\$	To
01101GCO-42000 General County Operations	\$165.00	012012-42000 APO
01101GCO-42000 General County Operations	\$110.00	762011-42000 APO
01101GCO-42000 General County Operations	\$55.00	762012-42000 APO
01101GCO-42000 General County Operations	\$165.00	01107-42000 Assessment
01101GCO-42000 General County Operations	\$110.00	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$165.00	01152-42000 Coroner
01101GCO-42000 General County Operations	\$55.00	01155-42000 Costs and Fines
01101GCO-42000 General County Operations	\$165.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$55.00	01160185-42000 Court Administration
01101GCO-42000 General County Operations	\$55.00	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$110.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$55.00	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$330.00	34156-42000 Domestic Relations
01101GCO-42000 General County Operations	\$55.00	01136-42000 Finance
01101GCO-42000 General County Operations	\$55.00	08607-42000 Fort Roberdeau
01101GCO-42000 General County Operations	\$55.00	01113-42000 GIS
01101GCO-42000 General County Operations	\$140.00	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$85.00	01202-42000 JPO
01101GCO-42000 General County Operations	\$55.00	01160WK-42000 Judge Kagarise
01101GCO-42000 General County Operations	\$55.00	01160DM-42000 Judge Milliron/pool
01101GCO-42000 General County Operations	\$55.00	01161FM-42000 MDJ Miller
01101GCO-42000 General County Operations	\$140.00	35101-42000 Parks and Rec
01101GCO-42000 General County Operations	\$415.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$220.00	44122-42000 Public Safety – 911
01101GCO-42000 General County Operations	\$55.00	01602-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$55.00	011192-42000 Records Management
01101GCO-42000 General County Operations	\$55.00	01150-42000 Register and Recorder
01101GCO-42000 General County Operations	\$385.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$110.00	75504-42000 Social Services
01101GCO-42000 General County Operations	\$55.00	01111-42000 Tax Claim

d. Bridge #82/Frankstown Branch Superstructure Replacement Project:

Requesting approval of ECMS submission, Estimate 003, in the total amount of \$11,439.49, received from Glenn O Hawbaker Inc. Expenses are 100% reimbursable through the Road Map Fund.

e. Bridge #67/West Loop Road Replacement Project:

Requesting approval of ECMS submission, Estimate 004, in the total amount of \$103,909.78, Estimate 005, in the total amount of \$13,583.36, received from Wen-Brooke Contracting Inc. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

f. NBIS Bridge Inspection and Inventory:

Requesting approval ECMS submission of Invoice #55, received from Stiffler McGraw, in the total amount of \$629.35 for Bridge #69, C-101 over South Dry Run. Expenses are 80% reimbursable, with 20% paid from Act 44 Bridge Fund.

g. Claysburg Kimmel School District: Requesting approval to close part of County Road 101 from the Claysburg Little League Field to the Claysburg Kimmel High School from 1:00 pm to 4:30 pm on Saturday, September 24, 2022 to conduct the annual Homecoming Parade.

h. Blair HealthChoices Board of Directors: Requesting approval of the resignation of Nancy Imes from the Blair HealthChoices Board of Directors effective 07/01/22; and for the reappointment of Donna Gority to the board for the period of 07/01/22 through 06/30/25.

i. Employment: Nevaeh A. Brubaker, FT, Custody Processor, Custody, \$11.58/hr., effective 09/12/22; Hannah B. Bollinger, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 09/19/22; Cynthia J. Venesky, From, PT, Department Clerk 1, Assessment, \$11.03/hr., To, FT, Assessor 1, Assessment, \$14.08/hr., effective 09/19/22; and Jean K. Cupp, From, FT, Fiscal Specialist, Social Services, \$15.71/hr., To, FT, Administrative Support, MDJ Dunio, \$11.58/hr., effective 09/26/22.

j. Resignations: Stephanie E. Platon, FT, Corrections Officer, Prison, \$20.59/hr., effective 09/09/22; and Donna R. Rudasill, PT, Temporary, Department Assistant, Tax Claim, \$12.00/hr., effective 09/21/22.

Commissioner Burke noted her abstention on the payment of invoices to Blair Senior Services due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 378-2022 with the abstention as noted.

Staff Reports & Special Business:

Southern Alleghenies Service Management Group:

Kelly Popich requested approval for the submission of an Early Intervention (EI) Toddler Work Force Development Grant Application to the Office of Child Development and Early Learning (OCDEL), in the total amount of \$31,974.00, to support the retention/and or recruitment of Service Coordinators, for the period of September 2022 through January 2023; and authorization for Jim Hudack, MH/ID/EI Administrator, to sign said grant application.

Ms. Popich stated that there is no county match of funds associated with the grant.

Discussion followed.

Social Services:

- a. Melissa Gillin requested approval of a FY 2022/2023 renewal contract between the County of Blair and Central PA Behavioral Health Collaborative (CPBHC), d/b/a Blair HealthChoices, in the maximum contract amount of \$400,000.00, for the period of July 1, 2022 through June 30, 2023.

Ms. Gillin stated the department's boilerplate, business associate agreement and the insurance documents have been reviewed by Solicitor Karn. She stated the contract is funded with the Human Services Block Grant for Mental Health.

Discussion followed.

- b. Ms. Gillin requested approval of a FY 2022/2023 renewal contract between the County of Blair and UMPC Altoona, in the maximum contract amount of \$1,250,000.00, for the period of July 1, 2022 through June 30, 2023.

Ms. Gillin stated the department's boilerplate, business associate agreement and the insurance documents have been reviewed by Solicitor Karn. She stated the contract is funded with the Human Services Block Grant for Mental Health.

Discussion followed.

- c. Melissa Gillin requested approval of a Purchase of Service Agreement between the County of Blair on behalf of the Department of Social Services and the Law Office of Stephen D. Wicks, to provide Mental Health Procedures Act (MHPA) legal representation, both consultative and court appearances, at the hourly rate of \$160.00, for the period of July 1, 2022 through June 30, 2023.

Ms. Gillin stated that Solicitor Karn has reviewed the agreement. She stated there has been no change in the agreement from the previous year.

Discussion followed.

Fort Roberdeau:

Glenn Nelson requested approval of a Security Services Agreement between the County of Blair and Keystone Investigation and Security Specialists, LLC to provide three-3 security guards at the Fort Roberdeau Halloween Adventure, from 5:30 pm to 9:30 pm, Saturday, October 8, 2022 at the rate of \$23.00 per hour/per guard for a total of \$276.00, to be paid by the Fort Roberdeau Association.

Mr. Nelson stated that the agency has provided security services for the Halloween event since 2017. He stated that Solicitor Karn has reviewed the agreement and insurance documents.

Discussion followed.

Finance:

Lindsay Dempsie requested approval for the acceptance of bids received for cleaning services for various county office buildings (Magisterial District Judges', 911/E Center, Adult Parole Satellite Office, Fort Roberdeau and Coroner's Office).

Ms. Dempsie stated that there were no bids received for the advertised cleaning services. She stated that the services have been re-advertised in accordance with the County Code.

Discussion followed.

Commissioner's Office:

- a. Chief Clerk Hemminger requested approval to advertise for the adoption of an ordinance pertaining to Local Economic Revitalization Tax Assistance (LERTA) and improvement of deteriorating real property or areas of tax exemption act (RLERTA). Said eligible location is the entirety of the Townships of Catharine and Woodbury and the Borough of Williamsburg, Blair County, Pennsylvania.

Chief Clerk Hemminger stated that a joint public hearing regarding the RLERTA was held on August 29, 2022 at the Williamsburg Community Farm Show Building. The LERTA meeting was held on July 18, 2022. She stated the eligible location would be the entirety of Catharine and Woodbury Townships and Williamsburg Borough. The ordinance would allow an exemption of county real property taxes. Year one at the rate of 100%, year two at 80%, year three at 60%, year four at 40% and year five at 20% with the exemption of taxes terminating after year five.

Discussion followed.

- b. Chief Clerk Hemminger requested approval for the adoption of a Resolution of the Board of Commissioners of the County of Blair, Pennsylvania complying with the requirements of Act 57 of 2022 (HB 430) which amends the Local Tax Collection Law to allow taxpayers who fail to receive a tax notice during their first year of occupancy to receive a waiver of penalties and additional costs from the tax collector, after being shown proof of the property transfer, and directing other necessary and proper action.

Solicitor Karn stated that the County of Blair as well as all tax bodies need to comply with the requirements of Act 57 of 2022, House Bill 430, by adopting a Resolution that allows a taxpayer who fails to receive a real estate tax notice within the first year of acquiring a property to seek a waiver of additional costs and fees from failure to pay the real estate taxes on time. He stated that Act 57 becomes effective as of October 10, 2022, and requires adoption of a resolution by all taxing bodies by January 7, 2023.

Discussion followed.

- c. Chief Clerk Hemminger requested approval to amend Resolution 151-2010, dated April 13, 2010, *THE COUNTY OF BLAIR CONSULTANT SELECTION PROCEDURE*, for the selection of a County Engineer for professional engineering services needed for transportation and other projects.

Chief Clerk Hemminger stated that PennDOT requires the selection process for all PennDOT funded projects and the engineer named will be the engineer on all future PennDOT funded projects.

Discussion followed.

Resolution 379-2022: Approving to amend Resolution 151-2010, dated April 13, 2010, *THE COUNTY OF BLAIR CONSULTANT SELECTION PROCEDURE*, for the selection of a County Engineer for professional engineering services needed for transportation and other projects.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 379-2022.

- d. Chief Clerk Hemminger requested approval to advertise for Statements of Interest for the County of Blair Engineer of Record Selection Process.

Discussion followed.

Resolution 380-2022: Approving to advertise for Statements of Interest for the County of Blair Engineer of Record Selection Process.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 380-2022.

Old Business:

Adoption of Resolutions:

Resolution 375-2022: Approving the FY 2022/2023 renewal contract between the County of Blair and Peerstar, in the maximum contract amount of \$10,500.00.

No action taken.

Resolution 326-2022: Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

No action taken.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk