

**BUSINESS SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
PARTICIPATION BY TELEPHONE CONFERENCE ONLY  
WEDNESDAY, DECEMBER 30, 2020, 1:30 P.M.**

*\*Public meetings are being held by conference call while the county is under the Governor's Green Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. PUBLIC COMMENT**
- 6. UNFINISHED BUSINESS**

**Adoption of Resolutions:**

**Resolution 523-2020:** A resolution approving the renewal of the yearly grant application for the calendar year 2021 Mosquito-borne Disease Control (MBDC) by electronic submission, Grant Application to the Pennsylvania Department of Environmental Protection (DEP), through ESA System, in the amount of \$39,397.95, for the period of 01/01/2021 through 12/31/2021.

**Resolution 524-2020:** A resolution approving Amendment No. 1 for the County of Blair Employee Benefit Plan, wherein "Outbreak Period" is defined and deadlines regarding special enrollment, election of continued coverage, qualifying life events, submission of claims, and filing of appeals are disregarded during the designated Outbreak Period beginning March 1, 2020.

**Resolution 525-2020:** A resolution approving a proposal received from US Foods for the purchase of a Planetary Mixer and Metal Tray Delivery Cart, in the total price of \$13,209.18.

**Resolution 526-2020:** A resolution approving an agreement for Transportation of Jurors to and from the Antique Depot and the Blair County Courthouse on Jury Selection Days for the Year 2021 at the cost of \$305 per bus per day.

**Resolution 527-2020:** A resolution approving and signing of the plans in preparation for bidding County Road 101 rehabilitation.

**Resolution 528-2020:** A resolution approving an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2021.

**Resolution 529-2020:** A resolution approving Work Order #1 to Wen-Brooke Contracting for the stump grinding at County Bridge #10, at the cost of \$658.56.

**Resolution 530-2020:** A resolution approving Work Order #2 to Wen-Brooke Contracting for the Guide Rail Change at County Bridge #10, at the cost of \$3,958.93.

**Resolution 531-2020:** A resolution approving a Work Order #3 to Wen-Brooke Contracting for the over runs and under-runs at County Bridge #10, at the cost of (\$21,137.57).

**Resolution 532-2020:** A resolution approving Work Order #4 to Wen-Brooke Contracting for the final balancing of over runs and under-runs at County Bridge #10, at the cost of \$2,462.83.

**Resolution 533-2020:** A resolution approving a contract extension to the Susquehanna Accounting and Consulting Services Contract dated July 2, 2020, approved on July 7, 2020 by Resolution 280-2020 extending the contract to December 31, 2021. All terms and conditions in the contract remain in effect.

**OLD BUSINESS**

None

**NEW BUSINESS**

**CARES GRANT FINAL ALLOCATION AND REPORTING**

Requesting approval of an amendment to the following eligible categories under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Grant Award Allocation, as outlined below:

- Administration of the Funds decreasing the amount by \$121,696.75.
- Grant Programs to support certain small businesses decreasing the amount by \$42,104.00.
- Broadband internet deployment, with priority to unserved or underserved areas decreasing the amount by \$36,288.88.
- Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment increasing the amount by \$5,120.00.
- Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986 decreasing the amount by \$14,873.00.
- Offset the cost of the County's COVID-19 direct response, planning, and outreach efforts including the purchase of Personal Protective Equipment increasing the amount by \$209,842.63.

Requesting approval of an amendment to Resolution 490-2020 to reflect changes to the following business grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Cove Country Primitives	\$8,120.00	(\$2,370.00)	\$5,750.00

Requesting approval of an amendment to Resolution 491-2020 to reflect changes to the following non-profit grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Allegheny Club	\$6,168.00	(\$6,168.00)	\$0.00
Evolution Expressions	\$24,356.0	(\$24,356.00)	\$0.00
Hollidaysburg American Legion Ambulance Service	\$0.00	\$28,307.00	\$28,307.00

Requesting approval of an amendment to Resolution 501-2020 to reflect changes to the following governmental entity grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Central Blair Rec.	\$20,933.00	(\$125.00)	\$20,808.00
Frankstown Township	\$13,500.00	(\$3,157.00)	\$10,343.00

Requesting approval of the submission of the Final Financial Status Report to the Department of Community and Economic Development:

- Administration of the Funds: \$78,303.25.
- Offset the cost of the County's COVID-19 direct response, planning, and outreach: \$5,209,842.63 (reimbursement of wages and benefits of eligible personnel expenses under the DCED eligible expenditures).
- Personal Protective Equipment: \$0.00.
- Broadband internet deployment, with priority to unserved or underserved areas: \$197,076.12.
- Grant Programs to support certain small businesses: \$2,766,613.00.
- Grant Program to support certain tourism businesses: \$0.00
- Grant programs to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency: \$0.00.
- Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment: \$2,238,874.00.
- Behavioral health and substance abuse disorder treatment services: \$0.00.
- Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986: \$511,529.00

2020 Budget Transfer: Requesting approval of a transfer FROM: 01101GCO-41999 (Contingency) TO: 36101-46060 (Capital Reserve) in the contracted amount of \$36,288.88 for the final payment to Crowsnest Broadband due to procurement issues with the equipment for the last tower sight.

Warrant List: requesting approval of Warrant list 201230MW in the total amount of \$166,171.31 dated 12/30/2020.

**ADJOURN**

**BUSINESS SESSION: WEDNESDAY, DECEMBER 30, 2020, 1:30 P.M.:**

Location: Participation in meeting is by conference call only.

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**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Scott Simmons (Commissioners Office), Jennifer Sleppy (Finance), Janice Meadows (Court Administration), Rocky Greenland and Paul Shaffer (Highway), and Phil Ray (Altoona Mirror).

**Public Comment:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 523-2020:** A resolution approving the renewal of the yearly grant application for the calendar year 2021 Mosquito-borne Disease Control (MBDC) by electronic submission, Grant Application to the Pennsylvania Department of Environmental Protection (DEP), through ESA System, in the amount of \$39,397.95, for the period of 01/01/2021 through 12/31/2021.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 523-2020.

**Resolution 524-2020:** A resolution approving Amendment No. 1 for the County of Blair Employee Benefit Plan, wherein "Outbreak Period" is defined and deadlines regarding special enrollment, election of continued coverage, qualifying life events, submission of claims, and filing of appeals are disregarded during the designated Outbreak Period beginning March 1, 2020.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolutions 524-2020.

**Resolution 525-2020:** A resolution approving a proposal received from US Foods for the purchase of a Planetary Mixer and Metal Tray Delivery Cart, in the total price of \$13,209.18.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 525-2020.

**Resolution 526-2020:** A resolution approving an agreement for Transportation of Jurors to and from the Antique Depot and the Blair County Courthouse on Jury Selection Days for the Year 2021 at the cost of \$305 per bus per day.

Commissioner Burke noted that the Commissioners did receive the other bids as requested and the listed vendor was significantly lower in price.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 526-2020.

**Resolution 527-2020:** A resolution approving and signing of the plans in preparation for bidding County Road 101 rehabilitation.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 527-2020.

**Resolution 528-2020:** A resolution approving an agreement between the County of Blair and Keller Engineers, Inc., for Engineer Designation Services for 2021.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 528-2020.

**Resolution 529-2020:** A resolution approving Work Order #1 to Wen-Brooke Contracting for the stump grinding at County Bridge #10, at the cost of \$658.56.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 529-2020.

**Resolution 530-2020:** A resolution approving Work Order #2 to Wen-Brooke Contracting for the Guide Rail Change at County Bridge #10, at the cost of \$3,958.93.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 530-2020.

**Resolution 531-2020:** A resolution approving a Work Order #3 to Wen-Brooke Contracting for the over runs and under-runs at County Bridge #10, at the cost of (\$21,137.57).

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 531-2020.

**Resolution 532-2020:** A resolution approving Work Order #4 to Wen-Brooke Contracting for the final balancing of over runs and under-runs at County Bridge #10, at the cost of \$2,462.83.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 532-2020.

**Resolution 533-2020:** A resolution approving a contract extension to the Susquehanna Accounting and Consulting Services Contract dated July 2, 2020, approved on July 7, 2020 by Resolution 280-2020 extending the contract to December 31, 2021. All terms and conditions in the contract remain in effect.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 533-2020.

**Old Business:**

None

**New Business:**

**Cares Grant Final Allocation and Reporting:**

- a. **Resolution 534-2020:** A resolution approving an amendment to the following eligible categories under the County of Blair's \$11,002,238.00 Coronavirus Aid, Relief and Economic Security Act (CARES ACT) Grant Award Allocation, as outlined below:
- Administration of the Funds decreasing the amount by \$121,696.75.
  - Grant Programs to support certain small businesses decreasing the amount by \$42,104.00.
  - Broadband internet deployment, with priority to unserved or underserved areas decreasing the amount by \$36,288.88.
  - Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment increasing the amount by \$5,120.00.
  - Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986 decreasing the amount by \$14,873.00.
  - Offset the cost of the County's COVID-19 direct response, planning, and outreach efforts including the purchase of Personal Protective Equipment increasing the amount by \$209,842.63.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 534-2020.

- b. **Resolution 535-2020:** A resolution approving an amendment to Resolution 490-2020 to reflect changes to the following business grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Cove Country Primitives	\$8,120.00	(\$2,370.00)	\$5,750.00

Cove Country Primitives were not able to substantiate the entire amount requested (\$8,120.00) with receipts for allowable expenses from the state and federal government.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 535-2020.

- c. **Resolution 536-2020:** A resolution approving an amendment to Resolution 491-2020 to reflect changes to the following non-profit grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Allegheny Club	\$6,168.00	(\$6,168.00)	\$0.00
Evolution Expressions	\$24,356.0	(\$24,356.00)	\$0.00
Hollidaysburg American Legion Ambulance Service	\$0.00	\$28,307.00	\$28,307.00

After a second review of the Allegheny Club and Evolution Expressions it was determined that their application did not fit the criteria set forth for reimbursement.

After a discussion with Hollidaysburg American Legion Ambulance Service it was determine that their timely grant application was not received by the County due to a technical difficulty. After verification of all of the documents received it was determined that the application would allow for a \$28,307.00 grant award.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 536-2020.

- d. **Resolution 537-2020:** A resolution approving an amendment to Resolution 501-2020 to reflect changes to the following governmental entity grantees:

<u>Entity</u>	<u>Original</u>	<u>\$ Change</u>	<u>Final</u>
Central Blair Rec.	\$20,933.00	(\$125.00)	\$20,808.00
Frankstown Township	\$13,500.00	(\$3,157.00)	\$10,343.00

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 537-2020.

- e. **Resolution 538-2020:** A resolution approving the submission of the Final Financial Status Report (FSR) to the Department of Community and Economic Development:
- Administration of the Funds: \$78,303.25.
  - Offset the cost of the County's COVID-19 direct response, planning, and outreach: \$5,209,842.63 (reimbursement of wages and benefits of eligible personnel expenses under the DCED eligible expenditures).
  - Personal Protective Equipment: \$0.00.
  - Broadband internet deployment, with priority to unserved or underserved areas: \$197,076.12.
  - Grant Programs to support certain small businesses: \$2,766,613.00.
  - Grant Program to support certain tourism businesses: \$0.00
  - Grant programs to support certain designated types of entities for costs related to assisting businesses during the COVID-19 disaster emergency: \$0.00.
  - Assistance to municipalities in the County for COVID-19 response and planning efforts, including the purchase of Personal Protective Equipment: \$2,238,874.00.
  - Behavioral health and substance abuse disorder treatment services: \$0.00.
  - Nonprofit assistance programs for tax exempt entities covered by Section 501(c)(3) or 501(c)(19) of the Internal Revenue Code of 1986: \$511,529.00

Chief Clerk Hemminger stated that this resolution also provides authority to Chief Clerk Hemminger to be the signer of the FSR and Finance Director Sleppy to be the authorized submitter of the FSR.

Commissioner Erb stated that he wanted to recognize the staff on the effort and work on the Cares project, especially Chief Clerk Hemminger, Finance Director Sleppy, and the consultants, as well as Melissa Harpster and Scott Simmons.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 538-2020.

- f. **Resolution 539-2020:** A resolution approving a transfer FROM: 01101GCO-41999 (Contingency) TO: 36101-46060 (Capital Reserve) in the contracted amount of \$36,288.88 for the final payment to Crowsnest Broadband due to procurement issues with the equipment for the last tower sight.

This Resolution is needed due to a delay in procuring the  
Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 539-2020.

- g. **Resolution 540-2020:** A resolution approving of Warrant list 201230MW in the total amount of \$166,171.31 dated 12/30/2020.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 540-2020.

**Adjourn:**

Commissioner Erb expressed his appreciation for a great first year for this board and thanked the staff, county employees, elected officials and department heads for working together, a happy new year and hopes for a normalized 2021.

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk