WORK SESSION AGENDA BLAIR COUNTY BOARD OF COMMISSIONERS COMMISSIONERS MEETING ROOM, BASEMENT TUESDAY, SEPTEMBER 27, 2022, 10:00 A.M.

*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

- 1. **CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG
- 4. **ROLL CALL RECORDING STARTED**
- 5. **UPCOMING MEETINGS**

Tuesday, September 27, 2022 3:00 p.m. *Board of Elections Meeting

(Commissioners Mtg. Room)

Wednesday, September 28, 2022 3:00 p.m. Blair HealthChoices Board Mtg.

(81 Holliday Hills Dr., Hollidaysburg)

Thursday, September 29, 2022 8:30 a.m. Blair Co. Planning Commission

(Altoona Water Authority)

10:00 a.m. *Commissioners Business Session

(Commissioners Mtg. Room)

Friday, September 30, 2022

Monday, October 3, 2022

Tuesday, October 4, 2022 10:00 a.m. *Commissioners Work Session

(Commissioners Mtg. Room)

- 6. EXECUTIVE SESSION ANNOUNCEMENT
- 7. **APPROVAL OF MEETING MINUTES** 08/30/22, 09/01/22, 09/06/22, and 09/08/22.
- 8. **PUBLIC COMMENT**
- 9. COMMISSIONERS COMMENTS
- 10. **PROCLAMATION** 2022 Altoona Kiwanis Club "Citizen of the Year" Award
- 11. **CONSENT AGENDA**

Resolution #389-2022:

a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/27/2022	220927CY	\$224,984.83
09/27/2022	220927SS	\$229,431.76
09/27/2022	220927WW	\$237,160.99

Which include payment of the following invoices:

- UPMC Altoona, in the total amounts of \$3,540.81 and \$346.50.
- Blair County Community Action Agency, in the total amount of \$32,989.97.
- Blair Senior Services, in the total amount of \$557.70.
- b. Ratification of the following seven-7 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/22/2022	220922FI	\$58,645.55
09/21/2022	220921RF	\$423.32
09/20/2022	220920SS	\$117,362.25
09/20/2022	220920FI	\$129,561.98
09/22/2022	220922HR	\$21,246.24
09/16/2022	220916RF	\$295.53
09/19/2022	220919FS	\$1,480.76

- c. Ratification of Total Payroll for the Check Dated 09/22/22, in the total amount of \$839,161.91.
- d. <u>2022 Budget Transfer:</u> Charges for self-insured workers' compensation plans for calendar year 2022.

 From
 \$
 10

 01101GCO-41530 General County Operations
 \$718.00
 31101GCO-41530 Workers' Compensation

e. 2022 Budget Transfer: To cover Autopsy fees.

From	\$	To
01101GCO-41999 General County Operations	\$17.282.00	01152-44120 Coroner

f. <u>2022 Budget Transfer</u>: Charges received from McNeese Wallace for the month of August 2022.

From	\$	To
01101GCO-44080 General County Operations	\$3,600.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$ 120.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$ 645.00	01152-44080 Coroner
01101GCO-44080 General County Operations	\$ 90.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$ 690.00	01209PO-44080 Prison
01101GCO-44080 General County Operations	\$ 368.00	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$ 250.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$ 250.00	01202-44080 JPO
01101GCO-44080 General County Operations	\$ 250.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$6,180.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$ 50.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$ 50.00	01202-44080 JPO
01101GCO-44080 General County Operations	\$ 50.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$ 285.00	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$ 285.00	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$ 360.00	35101-44080 Parks and Rec

- g. <u>Bridge #67/West Loop Road Replacement Project</u>: Requesting approval of ECMS submission, Invoice #3, Part 3, Construction Services, in the total amount of \$1,915.85, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- h. NBIS Bridge Inspection and Inventory: Requesting approval of ECMS submission of Invoice #54, received from Stiffler McGraw, in the total amount of \$1,861.04 for Bridge #69, C-101 over South Dry Run. Expenses are 80% reimbursable, with 20% paid from Act 44 Bridge Fund.
- i. <u>Bridge #82/Frankstown Branch Superstructure Replacement Project:</u>
 Requesting approval of ECMS submission, Estimate 002, in the total amount of \$61,414.55, received from Glenn O Hawbaker Inc. Expenses are 100% reimbursable through the Road Map Fund.
- j. <u>Holiday Schedule 2023:</u> Requesting approval of the Holiday Schedule for 2023 with the following days being recognized as holidays for non-union employees of the County of Blair:

New Year's Day	*Observed Monday	*January 2, 2023
Martin Luther King Jr. Day	Monday	January 16, 2023
Presidents' Day	Monday	February 20, 2023
Good Friday	Friday	April 7, 2023
Memorial Day	Monday	May 29, 2023
Juneteenth	Monday	June 19, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
Columbus Day	Monday	October 9, 2023
Veterans' Day	*Observed Friday	November 10, 2023
Thanksgiving Day	Thursday	November 23, 2023
Day after Thanksgiving	Friday	November 24, 2023
Christmas Eve	Friday	December 22, 2023
Christmas Day	Monday	December 25, 2023

^{*}If a federal or state holiday falls on Saturday it is usually *observed* on Friday (the day before), and when it falls on Sunday it is *observed* the following Monday.

- k. **Employment:** Christina M. Pitts, FT, Clerk Typist 1–Clerical Stats, CYF, \$10.49/hr., effective 09/19/22; Sheryl A. Durbin, Temporary, Department Assistant, Elections, \$10.00/hr., effective 09/26/22; and Tyler A. Rowles, PT, Assistant Public Defender, \$30,500.08/yr., effective 09/26/22.
- 1. Resignations: Diana K. Freedman, FT, Administrative Support, EMA, \$12.16/hr., effective 09/20/22; Sandra J. Diehl, FT, Probation Officer Aid 1, APO, \$11.58/hr., effective 09/30/22; Amy P. Wertz, FT, Fiscal Operations Officer, CYF, \$51,939.94/yr., effective 09/30/22; and Alicia C. Williams, FT, Caseworker 1, CYF, \$31,317.00/yr., effective 09/30/22.

A. Elections/Voter Registration: (Sarah nwk reviewed)

Requesting approval of a County Application and Agreement for 2022 HAVA Grant Funds and Attachment B (Standard Terms and Conditions – Grant Agreements) between the County of Blair and the Commonwealth of Pennsylvania, Department of State, in the total amount of \$9,717.62, to be used for activities to improve the administration of elections for federal office, including to enhance election technology, make election security improvements and implementation of SUREVote, for the period of March 16, 2022 through September 30, 2023.

B. Human Resources: (Katherine)

Requesting approval of a Side Letter between the County of Blair and the Pennsylvania Social Services Union (PSSU), SEIU Local 668 representing union-eligible employees of Children, Youth and Families and County of Blair, effective date of approval, for one-time, not-to-base wages payments as outlined in said Side Letter.

C. Fort Roberdeau: (Glenn nwk reviewed)

Requesting approval of a Forever Media, Inc. Autumn Play Fall Promotion with commercial air schedule on WALY 103.9 of 35:60 second commercials along with live promotional mentions, directory listing and Fort Logo on the landing page of Forever-Altoona.com, promoting October special Fort events, in the total amount of \$600.00, to be paid from the Fort's county advertising funds budget.

D. Children, Youth & Families: (Laura nwk reviewed)

Requesting approval of an agreement between Christine Tyndall, RYT 500, Simply Power Yoga LLC and the County of Blair, on behalf of Blair County Children, Youth & Families, for a one-1 hour restorative yoga class, in the amount of \$250.00. Said fee is 100% reimbursable by the IV-E Caseworker Visitation Grant.

13. **OLD BUSINESS**

Adoption of Resolutions:

Resolution 326-2022: Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

Resolution 375-2022: Approving the FY 2022/2023 renewal contract between the County of Blair and Peerstar, in the maximum contract amount of \$10,500.00.

14. **ADJOURN**