

**WORK SESSION: TUESDAY, JULY 18, 2023, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**ROLL CALL:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Cris Fredrickson (EMA/911E), AC Stickel and Angela Wagner (Controller’s Office), Allison Senkevich and Melissa Harpster (Commissioners Office), Paul Shaffer (Public Works/Highway), Rebecca Robinson (Purchasing), Jim Carothers (Treasurer), Brandon Meck and Lindsay Dempsey (Finance), Amanda Humphreys and Judy Rosser (Drug & Alcohol), Kay Stephens (Altoona Mirror), Carol A. Dannenberg (Hollidaysburg Community Watchdog), and Brian Walters (HR).

**UPCOMING MEETINGS:**

Wednesday, July 19, 2023	7:30 a.m.	Convention Center & Sports Authority (Convention Center)
	2:30 p.m.	*Salary Board Meeting (Commissioners Mtg. Room)
Thursday, July 20, 2023	8:30 a.m.	*Prison Board (Commissioners Mtg. Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Mtg. Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
Friday, July 21, 2023		
Monday, July 24, 2023		
Tuesday, July 25, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

**APPROVAL OF MEETING MINUTES – 07/11/23 and 07/13/23:**

Commissioner Erb called for corrections or changes to the meeting minutes of 07/11/23 and 07/13/23. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**COMMISSIONER COMMENTS:**

Commissioner Erb called for commissioner comments.

Commissioner Webster announced the sixth Annual Scooped Ice Cream Trail event sponsored by VisitPA. She stated that for every PA creameries and shops visited from June 1 through September 9, 2023 will earn you 100 points and if 600 points are earned you will receive a Scooped stainless-steel ice cream scooper.

Commissioners Erb and Burke had no comments for today.

**CONSENT AGENDA:**

**Resolution #336-2023:**

- a. Payment of the following four-4 Warrant Lists:

Effective Date	Warrant Number	Amount
07/18/2023	230718WW	\$567,444.21
07/18/2023	230718CY	\$ 83,924.24
07/18/2023	230718SS	\$ 15,524.47
07/18/2023	230718TC	\$628,181.41

- Which includes payment of an invoice to McCarls Preferred Services in the amount of \$1,268.00.

- b. Ratification of Total Payroll for the Check Dated July 14, 2023 in the total amount of \$834,474.90.

- c. **Revised 2023 Budget Transfer:** To transfer funds to the correct org.

<b>From</b>	<b>\$</b>	<b>To</b>
011061-42840 Elections	\$76.95	011062-42840 Elections

- d. **2023 Budget Transfer:** Charges received from Campbell Durrant for June 2023.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$6,115.97	01209PO-44080 Prison

- e. **Treasurer’s Office:** Requesting approval to close the County’s First National Bank (FNB) Capital Reserve Fund Savings Account #2011; and requesting to re-purpose the County’s existing First National Bank (FNB) General Fund Payroll Account #8299, as the PCHIP Reserve Account Fund.

- f. **Resignations:** David L. Beyer, PT, Assistant Public Defender, Public Defender’s Office, \$34,035.82/yr., effective 07/13/23; Laura S. Border, FT, Clean and Green Specialist, Assessment, \$14.08/hr., effective 07/13/23; and Luke E. Brown, FT, Sheriff’s Deputy, Sheriff’s Office, \$15.52/hr., effective 07/21/23.

- g. **Status Changes:** Autumn C. Emswiler, PT, Caseworker II, Children, Youth, and Family, \$17.29/hr., rescinded resignation effective 07/13/23; and Holly L. Acker, From FT, Caseworker 1, CYF, 37.5 hours per week, \$17.29/hr., To, PT, Caseworker 1, CYF, 19.0 hours per week, \$17.29/hr., effective 07/10/23.

Commissioner Burke noted her abstention on the payment of an invoice to McCarls Preferred Services due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 336-2023 with the abstention as noted.

**STAFF REPORTS & SPECIAL BUSINESS:**

**Blair Drug and Alcohol:**

- i. Judy Rosser requested approval of the FY 23/24 Provision of Single County Authority (SCA) Functions Agreement between the County of Blair and Blair County Drug and Alcohol for the period of July 1, 2023 through June 30, 2024.

Mrs. Rosser stated that this is an annual request.

- ii. Judy Rosser requested approval of an allocation of Opioid Settlement Funds, in the total amount of \$10,715.00, to support the purchase of prevention/intervention curriculum to support youth within the Blair County School District. The curriculum will be utilized to support youth identified with trauma and/or youth with caregivers that have a substance use disorder.

Mrs. Rosser requested that the board consider approving a request for an allocation in an amount not to exceed \$10,715.00 to be used to implement a program within the Blair County School Districts for grades 5 through 12 to assist students with mental health issues affected by trauma. She stated that this is an eligible expense of Opioid Settlement Funds.

Mrs. Rosser stated that there are presently eight or nine programs geared towards the prevention and treatment of drug and alcohol abuse among youth and teens. She stated that the implementation of this new program would cover the training expenses for as many as 20 individuals who would focus on the trauma issue.

Discussion followed.

**District Attorney's Office:**

Chief Clerk Hemminger requested approval of a quote received from NDAA Professional Liability Insurance for the Blair County District Attorney's Office, in the total amount of \$16,691.00, for the period of August 1, 2023 through August 1, 2024.

Discussion followed.

**Department of Emergency Services:**

Cris Fredrickson requested approval of a Facility Event Agreement between the County of Blair, on behalf of the Department of Emergency Services and the Blair County Convention Center for the use of Ballrooms 1 and 2, from 3 pm on August 2, 2023 to 10 pm on August 2, 2023, to conduct the county-wide TRANSCAR Exercise, in the total amount of \$3,000.00 which includes a meal. \$1,440.00 to be reimbursed by HMEP Grant Funds; and \$1,560.00 to be paid from the LEPC Hazardous Materials Fund.

Commissioner Burke asked Mrs. Fredrickson how many participant in the exercise. Mrs. Fredrickson responded stating between 40 and 70.

Discussion followed.

**Bridge #29/over Spencer Run, Allegheny Township:**

Paul Shaffer requested approval for the submission of a Chapter 105 Water Obstructions and Encroachment General Permit Registration Application (General Permit 11) to the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP), Bureau of Waterways Engineering and Wetlands for the scour repair project to Blair County Bridge #29/over Spencer Run, located in Allegheny Township.

Discussion followed.

**OLD BUSINESS:**

**Ballpark Improvement Fund:**

Requesting approval of the Assignment of Ballpark Improvement Fund Agreement between the Altoona Blair County Development Corporation, County of Blair, Lozinak Professional Baseball, LLC, The Lakemont Partnership, The Blair County Convention and Sports Facility Authority, and DBH Altoona.

Chief Clerk Hemminger requested that this item be hold until the meeting of July 20, 2023.

**Public Works – Highway:**

Paul Shaffer requested approval of an Easement Agreement between the County of Blair and the Altoona Water Authority for a newly constructed water line between Jackson Avenue and George Avenue in the City of Altoona.

Chief Clerk Hemminger stated that after a site walk-thru the agreement was revised to include shrub replacement.

Discussion followed.

**ADJOURN:**

Meeting Adjourned,