

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, JANUARY 17, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, January 18, 2023	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:00 a.m.	SAP&DC Board Meeting (Commissions Office)
	2:30 p.m.	*Salary Board Meeting (Commissioners Mtg. Room)
Thursday, January 19, 2023	8:30 a.m.	*Prison Board Meeting (Commissioners Mtg. Room)
	9:30 a.m.	*Records Improvement Committee (Commissioners Mtg. Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
Friday, January 20, 2023		
Monday, January 23, 2023	1:30 p.m.	Conservation District Board Mtg. (1407 Blair St., Hollidaysburg)
	3:00 p.m.	ABCD Corp. Board Mtg. (ABCD Corp.)
Tuesday, January 24, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

6. **APPROVAL OF MEETING MINUTES – 01/03/23 and 01/05/23**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CITATION OF RETIREMENT**
10. **PROCLAMATIONS – Human Trafficking Awareness & National Stalking Awareness Month**
11. **CONSENT AGENDA**

**Resolution #22-2023:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/17/2023	230117WW	\$571,390.44
01/17/2023	230117SS	\$528,989.48
07/17/2023	230117CY	\$307,484.89

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$963.30
- UPMC Altoona, in the total amount of \$5,743.35.

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/10/2023	230110WT	\$ 780.00
01/11/2023	230111ML	\$31,331.29
01/12/2023	230112HR	\$13,001.21
01/09/2023	220109FS	\$ 2,254.34
01/05/2023	230105HR	\$15,387.46

- c. Ratification of Total Payroll for the Check Dated January 12, 2023, in the total amount of \$873,982.28.

- d. **2022 Budget Transfer:** Insurance deductible fees received from PCoRP Invoice INV055261

From	\$	To
01101GCO-44960 General County Operations	\$2,062.79	013201-44960 Children & Youth
01101GCO-44960 General County Operations	\$1,640.00	01209PO-44960 Prison

- e. **Victim Witness:** Requesting approval of one-1 St. Francis University Student Intern, Mikayla Cheslock for the period of February 7, 2023 through March 21, 2023 (100 hours). Internship is for credit only and at no cost to the county.

- f. **Blair County Convention and Sports Facilities Authority:** Requesting approval for the appointments of Bill Sell and Patrick Schurr to the Authority, filling the expired terms of Michael Fiore and Anna Martin Caporascio. Terms to expire November 12, 2027.
- g. **Farmland Preservation Board:** Requesting approval for the reappointment of Robert Baily for the period of 01/01/23 through 01/01/26; and the reappointment of John Black as Chairman for the period of 01/01/23 through 01/01/26; and Amy E. Webster as Liaison Commissioner to the Board for period of 01/12/23 through 12/31/23.
- h. **Employment:** Julie L. Geisbrecht, FT, Clerk Typist II/Fiscal Aide, CYF, \$11.13/hr., effective 01/17/23; Kristy L. Harr, PT, Department Assistant/Clean & Green, Assessment Office, \$15.00/hr., effective 01/17/23; Barbara L. Hinish, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 01/17/23; Katherine B. Lafferty, PT, Department Clerk, Records Management, \$11.58/hr., effective 01/17/23; and Trenton D. Weyandt, From PT, Fill-In Corrections Officer, Prison, \$15.09/hr., To, FT, Corrections Officer, Prison, \$21.05/hr., effective 01/07/23.

12. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Intermunicipal Relations Committee (IRC):**

- i. Requesting approval for ratification of the online submission of a Department of Environmental Protection (DEP) Act 101, Section 904 Performance Grant Application for CY 2020 (Application ID 202112202390) and CY 2021 (Application ID 202212213256), by Brock Bryan, IRC Executive Director, on behalf of the County of Blair as part of the County of Blair/IRC Agreement.
- ii. Requesting approval for ratification of the online submission of a Department of Environmental Protection (DEP) Act 101, Section 903 Recycling Grant Application for CY 2021 (Application ID 202205028997), by Brock Bryan, IRC Executive Director, on behalf of the County of Blair as part of the County of Blair/IRC Agreement; and approval for ratification of the acceptance of the said grant award in the total reimbursable amount of \$33,271.25.

B. **Victim Witness:**

Requesting approval for the acceptance of a Pennsylvania Commission on Crime and Delinquency (PCCD) Victim/Witness RASA Subgrant Award #2022-CV-RA-38704, in the total amount of \$200,089.00, for the period of January 1, 2023 through December 31, 2024.

C. **Prothonotary:**

Requesting approval of a one-1 year service agreement (renewal) between the County of Blair, Blair County Prothonotary and MBS Service, for two (2) Lektrievers and (7) Kompact Movable Shelving System, in the amount of \$2,331.00 to be paid from the Prothonotary's Automation Fund, for the period of 01/01/23 through 01/01/24.

D. **Finance:**

Requesting approval for the submission of Amendments 1 and 2 to the Pennsylvania Emergency Management Agency (PEMA) for the reimbursement of personal protective equipment (PPE) and services purchased during the COVID-19 Pandemic, in the total additional amounts of \$251,177.55 and \$70,171.03, respectively.

E. **Children, Youth and Families:**

Requesting approval of a Contract Amendment to the Agreement dated December 21, 2021, amended June 2, 2022, by and between the County of Blair, on behalf of Blair County Children, Youth and Families and Computer Aid, Inc. (CAI) for Professional Consultancy Services, and Staff Recruitment Services; and secondly amending said agreement for CIA to provide additional hours for Professional Consultancy Services, and Staff Augmentation Services, as per the revised Assumptions and Responsibilities Section attached hereunto, and the Pricing Chart as outlined below:

SERVICES	PRICE PROPOSAL
Program Consultancy (PC) Services <ul style="list-style-type: none"> <li>• Total hours 420</li> <li>• Travel 286 miles/6 trips</li> <li>• Tolls \$24.00/6 trips</li> </ul>	Rate \$100.00 per hour Total \$42,000.00 Mileage \$789.36 Tolls \$144.00
Fiscal Consultancy (FS) Services <ul style="list-style-type: none"> <li>• Total hours 870</li> <li>• Travel 58 miles/per week</li> </ul>	Rate \$88.13 per hour Total \$76,673.10 Mileage \$1,387.36
Staff Augmentation (SA) Services <ul style="list-style-type: none"> <li>• Total hours 100</li> </ul>	Rate \$60.00 per hour Total \$6,000.00
Grand Total	\$126,993.82

- F. **Prison:**  
Requesting approval to advertise for Invitation to Bid for Food and Non-Food Items for the Blair County Prison.
- G. **Elections/Voter Registration:**  
Requesting approval to advertise for Invitation to Bid for Printing Election Ballots for the County of Blair Elections.
- H. **Social Services:**  
Requesting approval for the delegation of Tricia Maceno, Director Blair County Department of Social Services to serve as the delegated signing authority for HOME Investment Partnership Funds and to submit any financial invoices for the duration of the contract activity period as noted below:
- HOME Investment Funds      FY 2017    Contract #C000072894

- I. **Building Maintenance:**  
Requesting approval of a County of Blair Agreement for Purchases under Bidding Threshold between the County of Blair and Commercial Technical Services, Inc., for elevator inspection and testing services as outlined below:

Material Life	January 2023
Wheelchair Life	January 2023
Elevator #001P	January & July 2023 (3-year testing February 2023)
Elevator #002P	January & July 2023 (3-year testing February 2023)
Elevator #003P	January & July 2023 (3-year testing February 2023)
Rates	\$73.00 per inspection/per elevator lift; \$180.00 3-year testing/per test/per elevator lift

- J. **Public Works:**
- i. Requesting approval of a quote received from Foster F. Wineland, Inc. for the purchase and installation of a Hydraulic Thumb on the highway department backhoe, in the total amount of \$10,765.74.
  - ii. Requesting approval of a quote received from Valley Tire Co., Inc. for Passenger/Light Truck and Commercial Truck Tire Service pricing (including 19.5” and up) for county vehicles for calendar year 2023 as outlined below:

**Passenger/Light Truck services pricing:**

- \$24.95 Mount/dismount balance/additional \$3.95 tire service related charge that is charged once per tire/per set of tires
- \$6.00 scrap/disposal per tire
- \$32.95 passenger/light truck flat repair – additional \$4.95 repair material charge
- \$94.95 alignment - with the exception of dual wheeled trucks
- \$24.00 TPMS reset
- \$64.95 TPMS sensor - \$8.00 per sensor labor to remove and install replacement
- \$2.57 rubber valve stem – non-TPMS
- \$6.95 TPMS valve stem replacement
- \$30.00 PA state inspection
- \$9.00 PA state inspection sticker
- \$110.00 mechanical rate per hr.

**Commercial truck tire services (including 19.5” and up):**

- \$52.50 mount/dismount/install commercial tire on vehicle - additional \$7.95 tire service related charge that is charged once per tire/per set of tires
- \$65.00 flat repair on commercial vehicle - additional \$7.95 repair material charge
- \$4.95 brass valve with cap
- \$7.95 aluminum valve with cap
- \$14.00 commercial tire disposal

*\*Pricing on labor and material items listed above protected from price increases unless extreme circumstances such as pandemic, recession arise, and Valley Tire is no longer able to offer said products or labor at displayed pricing due to dealership’s loss of profitability.*

*\*\*Pricing from manufacturers including state agency programs have been changing rapidly and sometimes without much notice. We will always do our best to notify you in advance if there is an active quote for tires that will be changing in the foreseeable future.*

13. **OLD BUSINESS**

14. **ADJOURN**