



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of July 7, 2021

10:30 AM In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance:

Keith Calhoun, Treasurer James Crothers¹, Sarah Chuff, President Judge Elizabeth Doyle², Nicole Hemminger, James Hudack, Meghan Irwin, Judge Wade Kagarise, Janice Meadows, Heather Meck, Public Defender Russ Montgomery³, Prothonotary Robin Patton⁴, Jennifer Sleppy, Nicole Smith (Court Admin.), Katherine Swigart

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. All remote participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the June 16, 2021 meeting be approved. The motion was unanimously carried.

¹ The Treasurer is a voting member of the board for items in that office.

³ The Public Defender is a voting member of the board for items in that office.

² The Judge is a voting member of the board for items in that office.

⁴ The Prothonotary is a voting member of the board for items in that office.

*Discussion and approval of four job classifications (Hourly Union, Salaried Union, Hourly Non-Union, Salaried Non-Union).

*Discussion and approval of revised job titles, with titles' corresponding FLSA standing and corresponding scheduled workday or annual maximum of hours.

*Discussion and approval of positions to abolish.

*Discussion and approval of starting wage figures for nonunion personnel via pay scale approved June 3, 2021.

*The discussion and approval of the above items has been postponed until the 7/8/2021 Special Salary Board Meeting. Salary Board Members wanted time to review before they vote on the items. The Salary Board also wanted the Elected Officials to review items that affected their departments.

Custody Office

Requested by President Judge Elizabeth A. Doyle

Custody Processor Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to Dyeemah Porter transferring to Blair County Prison effective 06/07/2021. Commissioner Burke seconded the motion and it was unanimously carried.

**District Court,
MDJ Blattenberger's Office**

Requested by President Judge Elizabeth A. Doyle

District Court Administrative Staff Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to resignation of Brittany T. Smith effective 07/06/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Public Defender

Requested by Russ Montgomery, Public Defender

Assistant Public Defender Public Defender Montgomery moved to re-create this position. This position is SEIU-ADA APD, Excluded (Salary). Part-Time at 1500 hours per benefit plan year with a rate of \$28,500.00 annually. This vacancy is due to the resignation of Ed Ferguson effective 6/25/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

First Deputy-Clerk of Courts Request to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$13.4010, \$938.07 estimated bi-weekly, \$24,389.92 estimated annually. This vacancy is due to the resignation of Susie Gutshall effective 07/02/2021. This items has been tabled until the 7/8/2021 Special Salary Board Meeting.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Deputy Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 999 hours per anniversary year with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This vacancy is due to Collene Zeak transferring to a Part-Time Clerk Typist 1 position effective 07/03/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Treasurer's Office

Requested by Treasurer James Carothers

Temporary Department Assistant Treasurer Carothers moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 25 hours per week with an hourly rate of \$10.5000, \$525.00 estimated bi-weekly. The total estimated cost for the 10 weeks is \$2,625.00. This position is needed to help issue antlerless deer licenses from July through September. Commissioner Erb seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by James Hudack, Director

Casework Supervisor Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a rate of \$45,004.87 annually. This vacancy is due to the resignation of Scott Brumbaugh effective 07/02/2021. This items has been tabled until the 7/8/2021 Special Salary Board Meeting.

Domestic Relations

Requested by Keith Calhoun, Director

Department Clerk 1 Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to resignation of Ayrika Orr effective 5/21/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the June 2021 overtime and additional report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 11:05 a.m.

The next Regular Salary Board Meeting will be held on July 21 2021 @ 2:00 PM
In the Commissioners' Public Meeting Room.

The next Special Salary Board Meeting will be held July 8, 2021 @ 10:30 AM
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary