

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, JUNE 13, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, June 14, 2023

Thursday, June 15, 2023	8:30 a.m.	Prison Board (At the Prison)
	9:30 a.m.	*Records Improvement Committee (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)

Friday, June 16, 2023

Monday, June 19, 2023	Juneteenth	Courthouse Closed
Tuesday, June 20, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

**Resolution #280-2023:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/13/2023	230613WW	\$773,586.49
06/13/2023	230613CY	\$630,438.04
06/13/2023	230613SS	\$413,325.54
06/13/2023	230613TC	\$237,464.57

Which includes payment of the following invoices:

- Thomas and Chandra Jandora, in the total amount of \$1,550.00.
- UPMC Altoona, in the total amount of \$770.98.

- b. Ratification of the following five-5 Warrant Lists:

06/09/2023	230610FP	\$255,070.75
06/08/2023	230608HR	\$ 31,135.97
06/05/2023	230605RF	\$ 587.35
06/05/2023	230605ML	\$ 30,469.97
06/05/2023	230605FS	\$ 2,152.08

- c. **2023 Budget Transfer:** Legal fees received from Saxton & Stump LLC.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$5,374.16	01158-44080 District Attorney

- d. **2023 Budget Transfer:** Legal fees received from McNees Wallace April 2023.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$180.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$1000.00	01202-44080 JPO

- e. **Human Resources:** Requesting approval of a Transitional Work Experience - Worksite Agreement between the County of Blair and Goodwill of the Southern Alleghenies, Inc. for the Adult, Transition to Work Experience (TWE) and Youth, Paid Work Experience (PWE) Programs, for the period of June 6, 2023 through June 06, 2024. Tax Claim will be the host department should Goodwill of the Southern Alleghenies, Inc., receive federal and state funding for the program and is able to provide the county with program-eligible participants.
- f. **Human Resources:** Requesting approval of one-1 TWE/PWE trainee, Margareta Cook, within the Tax Claim Office for the period of June 20, 2023 through September 4, 2023, at no cost to the county.
- g. **Terminations:** Brittany T. Hudson, PT, Temporary, Department Assistant, MDJ Blattenberger, \$11.98/hr., effective 04/07/2023.
- h. **Resignations:** Brent S. Houpp, FT, Caseworker I, CYF, \$17.29/hr., effective 05/31/2023; Caleb J. McGear, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/07/2023; Dorothy A. Compton, FT, Sentencing Guidelines Coordinator, \$13.54/hr., effective 06/09/2023; and Noah L. Michael, FT, Parole and Probation Officer, APO, \$16.54/hr., effective 06/09/2023.
- i. **Employment:** Kellie C. Hurd, PT, Tipstaff, Judge Kagarise, \$11.58/hr., effective 06/12/2023; and Isaac H. Swanson, FT, Caseworker I, CYF, \$17.29/hr., effective 06/12/23.

- j. **Employment Status Change:** Tracey A. Rocus, From, FT, Unit Supervisor, Domestic Relations, \$32,614.40/yr., To, FT, Deputy Director, Domestic Relations, \$48,605.44/yr., effective 06/05/2023; Karen M. Bonanno, From, FT, Casework Manager, CYF, \$50,624.60/yr., To, FT, Casework Supervisor, CYF, \$48,677.46/yr., effective 06/10/23; Sue Ann Feather, From, PT, Treasurer Clerk, Treasurer's Office, (19 hours per week), \$11.75/hr., To, FT, Administrative Support, Tax Claim, \$12.16/hr., effective 06/12/2023; and Celesta R. Smith, From, FT, Receptionist Clerk, Prothonotary, \$11.83/hr., To, FT, Sentencing Guidelines Coordinator, District Attorney's Office, \$12.16/hr., effective 06/14/2023.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Valley View Park:**

Requesting approval of a Change Order between Stelco Inc. and the County of Blair for the additional electrical work being completed on the Valley View Park Amphitheater project as part of the DCNR grant award in the total amount of \$694.48.

B. **Blair County Planning Commission:**

Requesting approval of a Letter of Support for the Blair County Planning Commission's application to seek funding for Phase I of a countywide ACT 167 Stormwater Management Plan.

C. **Department of Emergency Services/911E:**

Requesting approval of a no-cost period of performance extension for the PEMA Hazardous Material Response Fund (HMRF) Grant Agreement C950003785 to extend the term to January 31, 2024 and the period of performance to December 31, 2023.

D. **Fort Roberdeau:**

Requesting approval of an agreement between the County of Blair on behalf of Fort Roberdeau and Schlesinger Communications for a radio advertisement campaign promoting Fort Roberdeau's Star Spangled Event, in the total amount of \$525.00, to be paid by the Fort Roberdeau Association.

E. **Commissioners:**

Requesting approval of an Engagement letter from McNees Wallace to provide legal services in the lawsuit filed by Matthew Krause, Rebecca Krause, and Isaac Krause at the hourly rates agreed upon in said letter.

F. **Children, Youth and Families:**

- i. Requesting approval of a FY 22/23 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and The Bair Foundation for the period of July 1, 2022 through June 30, 2023.
- ii. Requesting approval of a FY 23/24 Agreement for Payment of Legal Services between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and Rea, Rea & Lashinsky for guardian ad litem of a child or court appointed additional counsel services of a child by Order of the Court, for the period of July 1, 2023 through June 30, 2024.

G. **Human Resources:**

- i. Requesting approval of updates to the Adoption Agreement between the County of Blair and Nationwide Retirement Solutions for 457(b) Deferred Compensation Plan for Public Employees, including:
  - Addition of language to comply with the Secure Act and other law changes and certificate of adoption resolution;
  - Addition of language to comply with the CARES Act and certificate of adopting resolution;
  - Addition of a provision for 457 Roth deferrals and conversions. This amendment reflects Code Section 402A as amended by the Small Business Jobs Act of 2010. Adoption of the Roth Amendment effective June 1, 2023, would give county employees an additional option for retirement planning, at no cost to the county.
- ii. Requesting approval for payment of the Patient-Centered Outcome Research Institute (PCORI) fee established by Health Care Reform to support clinical effectiveness research for plan year ending March 31, 2022 in the total amount of \$1,872.98.

H. **County Road 101 (Everett Road-Freedom Township):**

Requesting approval of an Application for a Highway Occupancy Permit submitted by Texas Eastern Transmission LP, for a pipeline replacement project along the East Side of County Road 101/Everett Road and along the West Side of Dunning's Highway/220 SR3013.

10. **OLD BUSINESS**

11. **ADJOURN**