



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of June 25, 2020

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance: NONE

Quorum: Present

Non-Board Members in Attendance:

Sarah Chuff, Rocky Greenland, Nicole Hemminger, James Hudack, Russell Montgomery¹, Amanda Moore, Robin Patton², Jennifer Sleppy, Katherine Swigart

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Wendy Long, Controller's Office Administrative Assistant.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Webster and seconded by Commissioner Burke that the minutes from the June 11, 2020 meeting be approved. The motion was unanimously carried.

Positions:**Adult Parole & Probation Office**

Probation Officer Support: A motion was made by Commissioner Burke and seconded by Controller Stickel to abolish two positions as UMWA-Court, Non-Exempt (Hourly,) Part-time at 19.00 hours per week. The motion was unanimously carried.

Requested by Amanda Moore, Chief

¹ Public Defender Russell Montgomery is a voting member for items listed under the Public Defender's Office.

² Prothonotary Robin Patton is a voting member for items listed under the Prothonotary's Office.

Adult Parole & Probation Office

Requested by Amanda Moore, Chief

Probation Officer Support: A motion was made by Commissioner Webster and seconded by Commissioner Burke to establish a complement of ten positions as UMWA-Court, Non-Exempt (Hourly,) Part-time at 19.00 hours per week, limited to 999 hours per anniversary year. The motion was unanimously carried.

Children, Youth & Families

Requested by Commissioner Laura Burke

Interim Administrator: A motion was made by Commissioner Burke and seconded by Commissioner Webster to change the salary of incumbent, Deawna Wyandt, who has assumed the role of interim administrator with CYF effective 06/06/2020. As a result, her base rate needs to be adjusted by +5% to align with the existing policy. Current bi-weekly is \$1,869.79 – Revised bi-weekly is \$1,963.28 retroactive to 06/06/2020 and continues for a maximum of 13 pay cycles. The motion was unanimously carried.

Highway Dept.

Requested by Rocky Greenland, County Public Works Director

Temporary Department Assistants (5): A motion was made by Commissioner Webster and seconded by Commissioner Erb to create five of these positions as Non-Union, Non-Exempt (Hourly,) Full-time Temporary at 37.5 hours weekly, \$14.42 hourly, \$1,081.50 estimated bi-weekly, and \$14,059.50 estimated annually up to a maximum of 999 hours and 5 months and 29 days. The duties have changed to include mowing, upkeep of roads and bridges, and carpentry. The motion was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Second Deputy-Orphan's Court: A motion was made by Robin Patton and seconded by Commissioner Webster to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Full-time at 35.00 hours weekly, \$13.1019 hourly, \$917.13 estimated bi-weekly, and \$23,845.38 estimated annually. This vacancy is due to the resignation of Emily Smithmyer effective 06/19/2020. The motion was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Clerk Typist I (part-time): A motion was made by Robin Patton and seconded by Commissioner Webster to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Part-time at 29.00 hours weekly, \$10.25 hourly, \$594.50 estimated bi-weekly, and \$15,457.00 estimated annually. This vacancy is due to Cynthia Bundy moving from part-time clerk typist (deputy juvenile clerk of courts) to full-time 2nd deputy orphans court position vacated by Emily Smithmyer's resignation effective 06/19/2020. The motion was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Deputy: A motion was made by Robin Patton and seconded by Commissioner Webster to re-create this position as UMWA-Court, Non-Exempt (Hourly,) Part-time at 19.00 hours weekly, \$10.25 hourly and \$10,239.75 estimated annually. This vacancy is due to the resignation of Janet Summers effective 06/22/2020. The motion was unanimously carried.

Public Defenders Office

Requested by Russ Montgomery, Public Defender

Office Department Assistants (2): A motion was made by Russell Montgomery and seconded by Commissioner Burke to re-create two of these positions as UMWA- Court, Non-Exempt (Hourly,) Part-time at 19.00 hours weekly, \$10.25 hourly, and \$10,239.75 estimated annually. Three people with the same title will share the maximum 1998 hour per anniversary year with no one going over the 999 hours maximum. These vacancies are due to the resignation of Tesla Brallier effective 06/05/2020 and Liz Martin's move to the opening created 11/14/2019 Salary Board for fewest number of hours in the title. The motion was unanimously carried.

Social Services

Requested by Jim Hudack, Director

Fiscal Operations Officer: A motion was made by Commissioner Erb and seconded by Commissioner Webster to re-create this position as Non-Union, Exempt (Salary,) Full-time at 35.00 hours weekly, \$1,447.12 bi-weekly, and \$37,625.12 annually. This is a civil service position. This vacancy is due to the resignation of Jacqueline Saylor effective 06/26/2020. The motion was unanimously carried.

Social Services

Requested by Jim Hudack, Director

Fiscal Operations Officer (temporary): A motion was made by Commissioner Erb and seconded by Commissioner Webster to create this position as Non-Union, Non-Exempt (Hourly,) Part-time at 19.00 hours weekly, \$25.00 hourly, \$400.00 estimated bi-weekly, and \$1,200.00 estimated for 4 to 6 weeks or 3 pay periods. The motion was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 11:00 a.m.

The next regular Salary Board Meeting will be held on July 9, 2020 at 10:30AM either by conference call or in the Commissioners' Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary