



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of December 7, 2022

10:30 a.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:, Lindsay Dempsie, Nicole Hemminger, Mindy Hostler, Melena Koegler, Paul Shaffer, Nicole Smith, Katherine Swigart, Tiffany Treese, District Attorney Peter Weeks¹

Board Members not in Attendance:

NONE

Quorum: Present

Media in Attendance: NONE

Call to Order: Commissioner Erb called the meeting to order at 10:31 a.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the November 16, 2022 meeting be approved. The motion was unanimously carried.

Judge Kagarise

Requested by President Judge Elizabeth Doyle

Tipstaff Commissioner Burke moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Evan Cottle effective 12/12/2022. Commissioner Webster seconded the motion and it was unanimously carried.

¹ The Public Defender is a voting member for items in that office.

Juvenile Probation

Requested by President Judge Elizabeth Doyle

Chief Commissioner Burke moved to re-create this position within the hiring range of the S13 pay grade (\$59,223.33 to \$63,961.20). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Jon Frank effective 01/06/2023. Commissioner Webster seconded the motion and it was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Assistant District Attorney District Attorney Weeks moved to re-create this position. This position is SEIU-Professionals Unit, Excluded (Salary), Full-Time at 35 hours per week with a bi-weekly rate of \$1,730.77, \$45,000.02 annually. This vacancy is due to the resignation of Katelyn Hoover effective 12/29/2022. Commissioner Burke seconded the motion and it was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Assistant District Attorney District Attorney Weeks moved to re-create this position. This position is SEIU-Professionals Unit, Excluded (Salary), Full-Time at 35 hours per week with a bi-weekly rate of \$1,730.77, \$45,000.02 annually. This vacancy is due to the resignation of Justin Shickman effective 07/15/2022. Commissioner Burke seconded the motion and it was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Assistant District Attorney District Attorney Weeks moved to re-create this position. This position is SEIU-Professionals Unit, Excluded (Salary), Full-Time at 35 hours per week with a bi-weekly rate of \$1,730.77, \$45,000.02 annually. This vacancy is due to the resignation of Jessica Weil effective 11/11/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth and Families

Requested by Director Tiffany Treese

Casework Manager Commissioner Burke moved to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Mary Lou Hoover effective 12/31/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth and Families

Requested by Director Tiffany Treese

Caseworker I or II Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly), Part-Time at 19 hours per week with an hourly rate of \$16.06, \$610.28 estimated bi-weekly, \$15,867.28 estimated annually. Increase in hourly rate to \$17.12/hour to mirror full-time caseworkers is pending PSSU approval. This position is limited to 999 hours per anniversary year. This position would be funded at 80% reimbursement by the state after completion of probationary period. This vacancy is due to the resignation of Meaghan Brazile effective 12/14/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Human Resources Director Katherine Swigart stated PSSU approved the \$17.12/hour rate.

Children, Youth and Families

Requested by Director Tiffany Treese

Caseworker I or II Commissioner Burke moved to create four positions. These positions are PSSU, Non-Exempt (Hourly), Part-Time at 19 hours per week with an hourly rate of \$16.06, \$610.28 estimated bi-weekly, \$15,867.28 estimated annually (per position). Increase in hourly rate to \$17.12/hour to mirror full-time caseworkers is pending PSSU approval. These positions are limited to 999 hours per anniversary year. These positions would be funded at 80% reimbursement by the state after completion of probationary period. Commissioner Webster seconded the motion and it was unanimously carried.

Human Resources Director Katherine Swigart stated PSSU approved the \$17.12/hour rate.

Children, Youth and Families

Requested by Director Tiffany Treese

Emergency Duty Caseworker (Temporary) Commissioner Burke moved to create positions. These positions are Non-Union, Part-Time, Temporary with a rate of \$75.00 per Emergency Duty shift and \$100.00 to run on Child Protective Services cases during Emergency Duty if FLSA exempt. If FLSA Non-Exempt, pay would follow the Collective Bargaining Agreement. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth and Families

Requested by Director Tiffany Treese

Clerk Typist I-Filing Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$10.49, \$786.75 estimated bi-weekly, \$20,455.50 estimated annually. This vacancy is due to Jennifer Lewis transferring to administrative support in the Juvenile Probation Office effective 12/05/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth and Families

Requested by Director Tiffany Treese

Program Specialist Commissioner Burke moved to re-create this position within the hiring range of the S7 pay grade (\$45,004.87 to \$48,605.26). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Diane Litzinger effective 11/11/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Public Works-Highway

Requested by Manager Paul Shaffer

Maintenance Technician-Truck Driver Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to Fran Rocus transferring to Maintenance Technician-Equipment Operator effective 11/17/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the November 2022 overtime and additional time report for the information of the Board.

Meeting of December 7, 2022 continued. . .

Commissioner Erb requested the Board members to consider recommendations of set numbers for certain complements and the possible elimination of some complements.

Commissioner Erb requested an annual review of complements at the first meeting in June.

After discussion of Public Comment Policy, Commissioner Erb moved to accept the Public Comment Policy as presented. Commissioner Webster seconded the motion and it carried with a vote of 3 Yes and 1 No (Commissioner Burke).

There being no further business to discuss, the meeting was adjourned at 11:15 a.m.

The next regular Salary Board Meeting will be December 21, 2022 at 2:30 p.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, written in a professional style.

August C. Stickel IV
Secretary