

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, SEPTEMBER 5, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-301-715-8592 or 1-646-876-9923 and enter meeting number 966 3545 3323 and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, September 6, 2023	9:00 a.m.	*Retirement Board (Commissioners Mtg. Room)
	10:30 a.m.	*Salary Board (Commissioners Mtg. Room)
Thursday, September 7, 2023	8:30 a.m.	*Park & Recreation Adv. Bd. Mtg. (Commissioners Mtg. Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
Friday, September 8, 2023	1:00 p.m.	Blair County Airport Authority (Blair County Airport)
Monday, September 11, 2023		
Tuesday, September 12, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **APPROVAL OF MEETING MINUTES – 08/22/23 and 08/24/23**
8. **PUBLIC COMMENT**
9. **COMMISSIONERS COMMENTS**
10. **CONSENT AGENDA**

**Resolution 423-2023:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/05/2023	230905CY	\$395,759.69
09/05/2023	230905SS	\$ 81,920.16
09/05/2023	230905CO	\$ 32,251.82
09/05/2023	230905WW	\$189,433.38

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
08/31/2023	230831RF	\$1,122.05
08/31/2023	230831HR	\$5,025.63
08/28/2023	230828RF	\$3,382.91
08/28/2023	230828FS	\$2,312.76

- c. **2023 Budget Transfer:** Charges received from Conemaugh Nason.

From	\$	To
01209PO-42000 Prison	\$50.00	01103HW-42000 Highway
01209PO-42000 Prison	\$50.00	01103HW-42000 Highway
01209PO-42000 Prison	\$50.00	01103HW-42000 Highway

- d. **Blair County Industrial and General Authorities:** Requesting approval of the resignations of S. Rex Metz effective December 10, 2022, and Bruno DeGol, Jr., effective August 31, 2023; and for the appointments of Ann Benzel filling the unexpired terms of S. Rex Metz effective 09/01/23 through 07/25/26; and Bruno DeGol, III filling the unexpired terms of Bruno DeGol, Jr., effective 09/01/23 through 07/25/26.

- e. **Employment:** Marissa L. Amerine, FT, Tipstaff, Judge Bernard, \$11.58/hr., effective 09/05/23; Sharon A. Ingram, PT, Clerk Typist 1/Filing, CYF, \$10.60/hr., effective 09/05/23; Diane G. Kilmer, FT, Clerk Typist 1/Filing, CYF, \$10.60/hr., effective 09/05/23; and Thelma L. Riley-Dick, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 09/05/23.
- f. **Resignations:** Franklin B. DeShong, FT, Corrections Officer, Prison, \$22.16/hr., effective 09/01/23.
- g. **Employment Status Change:** Kristy N. Rodriquez, From, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., To, FT, Parole and Probation Officer, APO, \$16.30/hr., effective 09/04/23; Nicholas D. Shope, From FT, Parole and Probation Officer, APO, \$17.71/hr., To, FT, Supervisor, APO, \$45,004.87/yr., effective 09/04/23; Olivia N. Bosar, From, FT, Clerk Typist II/Court Aide (regular), \$11.13/hr., To, FT, Temporary, Department Assistant, CYF, \$11.13/hr., effective 08/14/23; Patti J. Emigh, From, FT, Clerk Typist II/Fiscal Aide (regular), CYF, \$11.13/hr., To, FT, Temporary, Department Assistant, CYF, \$11.13/hr., effective 08/14/23; and Christopher M. Miller, From, FT, Clerk Typist I/Clerical Stats (regular), CYF, \$10.60/hr., To, FT, Temporary, Department Assistant, CYF, \$10.60/hr., effective 08/21/23.

11. **STAFF REPORTS & SPECIAL BUSINESS**

**A. Social Services:**

- i. Requesting approval of the FY 2020/2021 Early Intervention Income and Expense Report.
- ii. Requesting approval of eight-8 FY 2023/2024 Mental Health Student Assistance Program (SAP) Letters of Agreement between the County of Blair, Department of Social Services, UPMC Western Behavioral Health of the Alleghenies and the school districts listed below for the period of July 1, 2023 through June 30, 2024:

Altoona Area School District	Hollidaysburg School District
Bellwood Antis School District	Spring Cove School District
Bishop Guilfoyle High School	Tyrone Area School District
Claysburg School District	Williamsburg School District

- iii. Requesting approval for Commissioners Bruce R. Erb and Laura O. Burke to sign the FY 2022 Community Development Block Grant (CDBG) e-Contract between the County of Blair and the Commonwealth of Pennsylvania acting through the Department of Community and Economic Development (DCED), in the total amount of \$829,777.00, for flood drainage improvements, owner occupied housing rehabilitation and administration fees; and authorization for Tricia Maceno, Blair County Social Services Director to serve as the delegated signing authority to submit any financial invoices for the duration of the said contract period.

**B. Children, Youth and Families:**

- i. Requesting approval of a FY 2023/2024 County Children & Youth Memorandum of Understanding (MOU) Statewide Adoption and Permanency Network, Older Child Matching Initiative between the County of Blair, Blair County Children Youth and Families and Diakon Adoption and Foster Care. Said initiative is 100% grant funded.
- ii. Requesting approval of a FY 2023/2024 renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Family Services, Inc., for the period of July 1, 2023 through June 30, 2024.

c. **Department of Emergency Services:**

Requesting approval for the submission of the Southern Alleghenies Cooperative (SAC) 911 Regional FY 2024 Maintenance Grant Requests and Capital Project Requests for Statewide Interconnectivity Funding to the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$8,365,562.60, of which the County of Blair requests \$259,292.70 for maintenance and \$2,304,417.56 for projects intended for the purpose of supporting the identified equipment maintenance and capital projects needed to maintain operations and improvements at the PSAP's within the cooperative.

D. **Elections/Voter Registration:**

- i. Requesting approval of an Election Integrity Grant Program Contract (#C000086360) between the County of Blair and the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), in the total amount of \$406,631.91 for the period of August 15, 2023 through June 30, 2024.
- ii. Requesting approval of the School District Election Polling Place Agreement between the County of Blair, on behalf of the Blair County Board of Elections and the Hollidaysburg Area School District for the 2023 Municipal Election and the 2024-2025 Primary and General Elections.

E. **Prison:**

Requesting approval for the acceptance of bids received for food and non-food items for the Blair County Prison for review, award or rejection according to County Code thereafter.

F. **Commissioner's Office:**

Requesting approval for the submission of the final report to the Department of Conservation and Natural Resources (DCNR) for the Peer-to-Peer Grant, verifying all project expenditures have been made in accordance with the grant contract, and accepting the report for the purposes of closing out the grant.

G. **Court Administration:**

Discussion concerning an agreement between the County of Blair and Speak and Scribe, LLC for court reporting services at the rates of \$200.00/per day and \$2.35/per page.

12. **OLD BUSINESS**

**Sheriff's Office:**

Requesting approval for the of the following two-2 outstanding invoices for services/purchases provided to the Blair County Sheriff's Office made outside of the county's purchasing policy:

Vendor	Invoice Number	Invoice Date	Purchase	Outstanding Amount Due
Bettwy Systems	14307	02/08/2023	Replace faulty camera monitor in the holding cell office	\$279.00
Bettwy Systems	14382	03/07/2023	Purchase of a new security camera monitor	\$357.00

13. **ADJOURN**