

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, OCTOBER 4, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, October 5, 2022	9:00 a.m.	*Retirement Board (Commissioners Mtg. Rm.)
	10:30 a.m.	*Salary Board (Commissioners Mtg. Rm.)
Thursday, October 6, 2022	8:30 a.m.	*Park and Rec. Adv. Bd. (Commissioners Mtg. Rm.)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Rm.)
	12:00 p.m.	Social Service Advisory Board (At Blair HealthChoices)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall at the Fort)
Friday, October 7, 2022		
Monday, October 10, 2022 Columbus Day Courthouse Closed		
Tuesday, October 11, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Rm.)
	7:00 p.m.	Airport Authority Mtg. (Blair County Airport)

6. **APPROVAL OF MEETING INUTES – 09/13/22, 09/15/22, 09/20/22 and 09/22/22**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution #394-2022:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/04/2022	221004CO	\$28,322.80
10/04/2022	221004WW	\$283,498.28
10/04/2022	221004CY	\$254,003.87
10/04/2022	221004SS	\$31,597.55

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
09/30/2022	220930RF	\$4,167.46
09/30/2022	220930WT	\$634,400.00
09/27/2022	220927MW	\$62,264.55
09/29/2022	220929HR	\$17,910.06
09/23/2022	220923RF	\$11.87
09/26/2022	220926FS	\$2,098.95

- c. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**

Requesting approval of ECMS submission Invoice #5, Part 3, Construction Services, in the total amount of \$886.91, Invoice #6, Part 3, Construction Services, in the total amount of \$2,526.53, Invoice #5, Part 4, Construction Inspection, in the total amount of \$30,070.99, Invoice #4, Part 6, Final Design, in the total amount of \$16,483.82, Invoice #5, Part 6, Final Design, in the total amount of \$2,316.95, all received from Keller Engineers. Expenses are 100% reimbursable through the Road Map Fund.

- d. **Bridge #67/West Loop Road Replacement Project:**

Requesting approval of ECMS submission, Invoice #4, Part 3, Construction Services, in the total amount of \$766.47, Invoice #5, Part 3, Construction Services, in the total amount of \$1,854.56, Invoice #3, Part 4, Construction Inspection, in the total amount of \$27,509.10, all received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

- e. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**
Requesting approval of ECMS submission, Estimate 004, in the total amount of \$5,900.47, received from Glenn O. Hawbaker Inc. Expenses are 100% reimbursable through the Road Map Fund.
- f. **2022 Budget Transfer:** Charges received from Justifacts for the month of March 2022 that were inadvertently missed with other submissions from that bill.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$112.28	01209PO-42000 Prison
- g. **LERTA Public Meeting:** Requesting approval of the Meeting Minutes for the Joint Public Hearing on LERTA held on July 7, 2022, 7 pm, at the Williamsburg Community Farm Show Building.
- h. **Employment:** Nathan S. Conner, FT, Voter Registration Assistant, Elections, \$11.58/hr., effective 10/03/22; Shelby N. Gearhart, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 10/03/22; Kevin D. Latchford, PT, Probation Officer Support, APO, \$11.58/hr., effective 10/03/22; Devin M. Bennati, From, FT, Assistant Public Defender, Public Defender's Office, \$46,125.04/yr., to FT, First Assistant Public Defender, Public Defender's Office, \$50,737.44/yr., effective 10/01/22; Julia E. Burke, From, FT, Assistant Public Defender II, \$61,054.40/yr., To, First Assistant Public Defender, \$63,961.30/yr., effective 10/01/22; Tammie J. McCahan, From PT, Department Clerk, Records Management, \$11.58/hr., To, PT, Receptionist/Clerk, Cost and Fines, \$11.03/hr., effective 10/03/22; and Taylor A. McKnight, From, FT, Caseworker I, CYF, \$16.22/hr., To, FT, Juvenile Probation Officer, JPO, \$16.30/hr., effective 10/03/22.
- i. **Resignations:** Kimberly A. Mognet, FT, Case Manager, Domestic Relations, \$28,592.20/yr., effective 10/04/22; and Larry L. Hopkins, FT, Corporal, Sheriff's Office, \$17.12/hr., effective 10/05/22.
- j. **Retirement:** Theodore J. Krol, PT, First Assistant Public Defender, Public Defender's Office, \$52,909.74/year, effective 10/01/22.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- A. **Prison Board:**
Requesting approval of a Second Amendment to the Blair County Prison Inmate Telephone Contract between the County of Blair, on behalf of the Blair County Prison and Encartele, Inc., for additional Content Broadcasting System Equipment Installed; with an increase from 30% commission on CidNet Data used to 40%, and a three-3 year contract extension, to June 30, 2027.
- B. **Social Services:**
Requesting approval of a Contract Amendment to the Contract dated July 1, 2022, by and between the County of Blair and Southern Alleghenies Service Management Group (SASMG), amending Appendix B-1 attached to said Amendment, for financial and accounting support services, at the rate of \$50.00 per hour for a maximum of twenty-one (21) hours per week, with all other provisions of the contract remaining unchanged.
- C. **Sheriff's Office:**
Requesting approval for the submission of an Application for Pennsylvania Commission on Crime and Delinquency Local Law Enforcement Grant Funds, in the maximum dollar amount of \$5,147,581.00.
- D. **Department of Emergency Services:**
Requesting approval of a Monthly Service Agreement between the County of Blair, Blair County 911 and Robert's Pest Control for treatment of insects and rodents at the rate of \$60.00 per month to be billed on a quarterly basis.

E. **Finance:**

- a. Requesting approval for the acceptance of bids received for cleaning services for various county office buildings, magisterial district judges' offices, 911/E Center, the Adult Parole Satellite Office, Fort Roberdeau and the Coroner's Office for review, award or rejection according to county code thereafter.
- b. Requesting approval of a FirstEnergy Customer Letter of Authorization Form (CLOA) authorizing KOREnergy to act on the County of Blair's behalf to secure historical electric usage information on an ongoing basis for the purpose of evaluating historical energy usage patterns and other relevant information for the provision of energy related services. Said (CLOA) Form shall remain in effect for a period of twenty-four (24) months or until the County of Blair provides KOREnergy with thirty (30) days advance written notice of termination.

F. **Fort Roberdeau:**

Requesting approval of a quote received from United Rentals, to provide three (3) light towers for the parking area during the Fort Roberdeau Halloween Adventure Event, in the total amount of \$321.66.

11. **OLD BUSINESS**

Adoption of Resolutions:

Resolution 326-2022: Approving the FY 2020/2021 and 2021/2022 renewal Purchase of Service Agreements between the County of Blair, Blair County Children, Youth and Families and Professional Family Care Services, Inc.

12. **ADJOURN**