

WORK SESSION: TUESDAY, JUNE 28, 2022, 10:00 A.M.

Location: Commissioner’s Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Rebecca Robinson (Purchasing), Kellie Novack (911/E), Helen Schmitt (Public), Kelly Popich and Carol Hartman (Southern Alleghenies Service Management Group), Jay Whitesel (Prison), Glenn Nelson (Fort Roberdeau), Cati Keith (Altoona Mirror), AC Stickel (Controller), Heather Rininger (Records Management), Brian Walters and Katherine Swigart (HR), Lindsay Dempsie (Finance), Jim Pooler (Public Works/Facilities), Chris Tatar (Sheriff’s Office), Jim Hudack (Social Services), Scott Schultz (Court Administration), Allison Senkevich and Melissa Harpster (Commissioner’s Office).

Upcoming Meetings:

Wednesday, June 29, 2022		
Thursday, June 30, 2022	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, July 1, 2022		
Monday, July 4, 2022		Courthouse Closed – Independence Day
Tuesday, July 5, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

Executive Session Announcement:

Chief Clerk Hemminger announced that the three-3 Commissioner’s met in Executive Session beginning at 2:45 p.m. on Friday, 06/24/22 to discuss an open position, and on Monday, 06/27/22, she and the three-3 Commissioner’s met in Executive Session beginning at 9:00 a.m. to discuss an open position.

Approval of Meeting Minutes – 06/07/22, 06/09/22, and 06/14/22:

Commissioner Erb called for corrections or changes to the meeting minutes of 06/07/22, 06/09/22 and 06/14/22. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments:

Commissioner Webster stated that she would like to request that the board consider for discussion on an upcoming agenda the topic of how the county contracts for goods and services.

Commissioner Burke extended condolences on the passing of Mr. Balasko from injuries sustained in a fall.

Commissioner Erb extended thanks and appreciation to the staff of RBA for their hard work in restoring and repairing the county’s email system after it suffered a major outage this past weekend.

Consent Agenda:

Resolution #226-2022:

- a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/28/22	220628SS	\$544,905.48
06/28/22	220628WW	\$240,831.72

Which include payment of the following invoices:

- UPMC Altoona, in the total amount of \$70,653.48.

b. **Ratification of the following five-5 Warrant Lists:**

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/17/2022	220617AW	\$ 1,606.90
06/17/2022	220617RF	\$ 4,042.25
06/21/2022	220621FS	\$ 2,085.16
06/22/2022	220622WC	\$ 6,250.00
06/23/2022	220623HR	\$ 25,883.94

c. **Ratification of a 2022 Budget Transfer:** Charges received from Justifacts for the month of February 2022.

From	\$	To
01101GCO-42000 General County Operations	\$112.28	08607-42000 Fort Roberdeau

d. **Ratification of a 2022 Budget Transfer:** Charges received from Justifacts for the month of May 2022.

From	\$	To
01158-42000 District Attorney	\$154.23	01164711-42000 Victim Witness

e. **2022 Budget Transfer:** Insurance deductible fees from PCoRP Invoice #INV053989.

From	\$	To
01101GCO-44960 General County Operations	\$1,000.00	013201-44960 CYF

f. **2022 Budget Transfer:** Legal fees from McNees Wallace for the month of May 2022.

From	\$	To
01101GCO-44080 General County Operations	\$930.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$360.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$420.00	01103HW-44080 Public Works – Highway
01101GCO-44080 General County Operations	\$540.00	01103CS-44080 Public Works – Facilities
01101GCO-44080 General County Operations	\$1380.00	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$930.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$690.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$2250.00	01105-44080 Human Resources

g. **Blair County Industrial Development Authority & Blair County General Authority:**

Requesting approval for the reappointments of Ron McConnell and Troy Campbell to both Authorities for the period of 07/25/22 through 07/24/27.

h. **Employment:** Bryonna E. Burk, FT, Deputy Register of Wills and Recorder of Deeds, \$11.03/hr., effective 06/27/22.

i. **Terminations:** Nathan S. Snyder, Per Diem, Corrections Office, Prison, \$15.08/hr., effective 06/23/22.

j. **Resignations:** Dyeemah S. Porter, FT, Corrections Officer, Prison, \$16.87/hr., effective 06/16/22; Lesa A. Dively, FT, Supervisor Casework, CYF, \$45,004.96/yr., effective 07/01/22; and LouAnn L. Loechner, FT, Voter Registration Assistant, Elections, \$12.60/hr., effective 07/04/22.

Commissioner Erb noted his abstention due to a conflict of interest on the payment of invoices to UPMC Altoona.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 226-2022 with abstention as noted.

Staff Reports & Special Business:

District Attorney's Office:

- a. Pete Weeks requested approval of a renewal agreement between the County of Blair on behalf of the District Attorney's Office and Karpel Solutions for continued use of the software program known as PROSECUTORbyKarpel@ hosted through HOSTEDbyKarpel@, a hosting service provided by Karpel Solutions, in the total annual amount of \$23,000.00, for the period of 07/01/22 through 06/30/23.

DA Weeks stated that Karpel continues to provide services outlined in the original agreement; however, the renewal agreement reflects that Karpel will now supply the county with additional storage beyond what was included in the original agreement. He stated the additional storage costs an additional \$8,000.00. The increased storage need is due to the large volume of digital media now associated with criminal cases most specifically, body worn camera footage.

Commissioner Erb asked DA Weeks to provide funding/budgeting information to support the \$8,000.00 increase prior to the next Commissioner's Meeting.

Discussion followed.

- b. Pete Weeks requested approval of a Customer Support Agreement between the County of Blair on behalf of the District Attorney's Office and Informant Technologies for premium support level licensed software, in the total annual amount of \$1,395.00, for the period of 08/01/22 through 07/31/23.

DA Weeks stated the Informant law enforcement system sorts and stores criminal investigations by incident number as assigned by the 911 Center as well as criminal complaints filed by the detectives of the District Attorney's Office.

DA Weeks stated the agreement remains the same as the prior year.

Discussion followed.

Southern Alleghenies Service Management Group (SASMA):

a. Carol Hartman requested approval of three-3 FY 22/23 renewal Purchase of Service Agreements for Intellectual Disabilities between the County of Blair and the individuals listed below for the period of 07/01/22 through 06/30/23:

- MaryAnn Joyce Bistline
- Erik Messner
- Richard Petroski, PhD

Ms. Hartman stated the agreements are base-funded renewal agreements for FY 22/23. She stated there has been no increase of the state-base rates since the prior year.

Discussion followed.

b. Carol Hartman requested approval of thirteen-13 FY 22/23 renewal Purchase of Service Agreements for Intellectual Disabilities between the County of Blair and the agencies listed below for the period of 07/01/22 through 06/30/23:

- Care Smart Solutions, Inc.
- Community Resources for Independence
- Contact Altoona
- Family Services, Inc.
- Ganister Station
- Shawn McGill MSW Consulting
- North Star Services, Inc.
- Lisa Phipps
- Saint Francis University
- Service Access & Management, Inc.
- Skills of Central PA, Inc.
- UPMC Western Behavioral Health of the Alleghenies
- Denise Vanacore CRNP

Ms. Hartman stated the agreements are base-funded renewal agreements for FY 22/23. She stated there has been no increase of the state-base rates since the prior year.

Discussion followed.

c. Kelly Popich requested approval of twelve-12 FY 22/23 renewal Purchase of Service Agreements for Early Intervention Services between the County of Blair and the agencies listed below for the period of 07/01/22 through 06/30/23:

- Appalachia Intermediate Unit 08
- Bauer's All about Kids, LLC
- Creative Solutions Therapy, LLC
- C & S Contract Speech Language Pathology Services, Inc.
- Kids First Affiliated Services
- Milestone Physical Therapy
- Alyssa Neil
- ~~North Central Sight Services Inc. FY 21/22~~
- North Star Services, Inc.
- ProCare PT, LP
- Kerri Sassano
- Therapeutic Early Intervention Services d/b/a Teis Early Intervention Provider
- UPMC Home Care Management Services d/b/a Home Nursing Community Services

Ms. Popich stated that the agreement with North Central Sight Services, Inc. for FY 21/22 can be removed from the agenda as services were not needed.

Ms. Popich stated the twelve-12 agreements are base-funded renewal agreements for FY 22/23. She stated there has been no increase of the state-base rates since the prior year.

Discussion followed.

d. Kelly Popich requested approval of one-1 FY 22/23 Purchase of Service Agreement for Early Intervention Services between the County of Blair and North Central Sight Services, Inc. for the period of 07/01/22 through 06/30/23.

Ms. Popich stated the based-funded agreement is new for FY 22/23.

Discussion followed.

Fort Roberdeau:

Glenn Nelson requested approval of a Donation Agreement by and between the County of Blair on behalf of Fort Roberdeau and Richard C. Sutter for a \$15,000.00 donation from Mr. Sutter for the Powder Magazine restoration project. Said project is to be completed by the county on or before December 31, 2022.

Mr. Nelson stated that Solicitor Karn drafted the donation agreement for Mr. Sutter's donation to the county on behalf of Fort Roberdeau for completion of the powder magazine restoration project. He stated the project is to be completed on or before December 31, 2022.

Discussion followed.

Department of Social Services:

- a. Trina Illig requested approval for the submission of a FY 20 Emergency Solutions Grant (ESG) (Contract #C000074220) Budget Revision (#6 Final) for Blair County Community Action Agency to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

Family Services:

- Decrease existing activity Rapid Rehousing Rental Assistance from \$61,825 to \$61,125 a decrease of \$700.
- Increase existing activity Rapid Rehousing Services from \$1,940 to \$2,640 an increase of \$700.

Blair Community Action:

- Decrease existing activity Homeless Prevention Services from \$3,097 to \$2,061 a decrease of \$1,036.
- Decrease existing activity Homeless Prevention Rental Assistance from \$43,123 to \$41,574 a decrease of \$1,549.
- Increase of existing activity Homeless Prevention Financial Assistance from \$1,540 to \$4,125 an increase of \$2,585.

Discussion followed.

Resolution 227-2022: A resolution approving submission of a FY 20 Emergency Solutions Grant (ESG) (Contract #C000074220) Budget Revision (#6 Final) for Blair County Community Action Agency to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as follows:

Family Services:

- Decrease existing activity Rapid Rehousing Rental Assistance from \$61,825 to \$61,125 a decrease of \$700.
- Increase existing activity Rapid Rehousing Services from \$1,940 to \$2,640 an increase of \$700.

Blair Community Action:

- Decrease existing activity Homeless Prevention Services from \$3,097 to \$2,061 a decrease of \$1,036.
- Decrease existing activity Homeless Prevention Rental Assistance from \$43,123 to \$41,574 a decrease of \$1,549.
- Increase of existing activity Homeless Prevention Financial Assistance from \$1,540 to \$4,125 an increase of \$2,585.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 227-2022.

- b. Trina Illig requested approval for authorization to sign the conditional award letter received from the Pennsylvania Housing Finance Authority (PHFA) to accept funds through the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund authorized under Act 10 of 2010 and the Marcellus Shale Impact Fee Act (Act 13 of 2012) to support the following projects/programs/activities within Blair County:

- \$30,000.00 Blair County Re-Entry Program
- \$40,000.00 Blair County Housing Assistance Program

Discussion followed.

Records Management:

Heather Rininger requested approval of four-4 Maintenance Renewal Exhibit A's for Work Order No. 1 under the Master Service Agreement dated 08/04/21 between the County of Blair and KeyMark, for Total OnBase Support for the period of 08/01/22 through 07/31/23, as listed below:

1.	Prothonotary	\$ 655.55
2.	Prothonotary	\$7,323.94
3.	Records Management Maintenance	\$1,056.00
4.	Tax Claim Maintenance	\$ 112.00

Ms. Rininger stated that the pricing remained the same as the prior year.

Discussion followed.

Human Resources:

- a. Brian Walters requested approval for payment of the Patient-Centered Outcome Research Institute (PCORI) fee established by Health Care Reform to support clinical effectiveness research, for plan year ending 03/31/22, in the total amount of \$1,790.18.

Mr. Walters stated the Patient-Centered Outcomes Research Fee (PCORI) is a requirement under Health Care Reform to help finance the Patient-Centered Outcomes Research Institute, a private, nonprofit corporation that funds research of the clinical effectiveness of medical treatments, procedures, drugs and other strategies that treat, manage, diagnose, or prevent illness or injury. Plan sponsors of certain self-insured health plans, including the County of Blair Medical Plan, must annually report and pay their PCORI fees to the IRS.

Discussion followed.

- b. Katherine Swigart requested approval of an Agreement between the County of Blair and American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, District Council 83 (Prison), effective January 1, 2022, through and including December 31, 2024.

Ms. Swigart provided a brief summary of the changes to the agreement.

Discussion followed.

Resolution 228-2022: A resolution approving an Agreement between the County of Blair and American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, District Council 83 (Prison), effective January 1, 2022, through and including December 31, 2024.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 228-2022.

Prison:

Jay Whitesel requested approval of a Laundry Dispensing Equipment Agreement between the County of Blair, Blair County Prison and Janitors Supply Inc. Laundry Dispensing Equipment is being supplied without charge, solely for use with Janitors Supply Co. Inc. with Spartan Chemicals for a 4-year period good through 07/31/26. Laundry chemical pricing is listed on Exhibit A-quote. Should the county discontinue use of Janitors Supply Company Inc. and/or Spartan Chemical products the county agrees to purchase the dispensers for \$6,500.00.

Mr. Whitesel stated that Solicitor Karn reviewed the agreement. He stated the county is not purchasing or leasing new washer/dryer machines; the machines that are in use belong to the county. The only item changing is the dispensing equipment. He stated the dispensing equipment is being supplied at no cost to the county, solely for use with Janitors Supply Co. Inc., and with Spartan Chemicals.

Mr. Whitesel stated the county will purchase the Spartan Chemicals through Janitors Supply Co. Inc. He stated that during the 4-year contract period should the county discontinue use of Janitors Supply Company Inc., and/or Spartan Chemical products, the county would be required to purchase the dispensing equipment at the cost of \$6,500.00.

Chief Clerk Hemminger asked Mr. Whitesel if there is currently a contract in place with Allegheny Supply for laundry equipment or chemicals. Mr. Whitesel stated he did not think so, but would find out for certain.

Discussion followed.

Department of Emergency Services:

Kellie Novak requested approval to rescind the License and Services Agreement between the County of Blair, Blair County Department of Emergency Services/911E and Rave Mobility Safety dated 04/08/21 for the implementation of the Smart 911 Operating System, and replace it with a License and Services Agreement with Rave Mobility Safety retroactively to 3/22/21 by changing the initial term **From** 03/22/21 to 03/21/22, in the total annual amount of 32,100.00 **To** an initial term of 03/22/21 to 03/21/24, in the total annual amount of \$28,500.00.

Chief Clerk Hemminger asked Ms. Novack what dollar amount was paid in 2021. Ms. Novak stated \$28,500.00.

Discussion followed.

Court Administration:

- a. Scott Schultz requested approval for ratification of the submission of a grant sponsored by the Pennsylvania Commission on Crime and Delinquency (PCCD) and the County Commissioners Association of Pennsylvania (CCAP) for a County Criminal Justice Advisory Board Technical Assistance and Training Grant, in the amount of \$1,260.00.

Discussion followed.

- b. Scott Schultz requested approval for the acceptance of a Pennsylvania Commission on Crime and Delinquency (PCCD) and County Commissioners Association of Pennsylvania (CCAP) Technical Assistance and Training Grant Award, in the amount of \$1,260.00.

Discussion followed.

- c. Scott Schultz requested approval for ratification of facilitator services provided by Dr. Kevin J. Sensenig (Interaction Dynamics Group) to the Blair County Criminal Justice Advisory Board (CJAB) on Thursday, June 16, 2022, in the amount of \$1,260.00.

Discussion followed.

Old Business

Natural Gas Pricing:

Continued discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers.

Current 2.813 blended rate

Contract Term	05/25/22	06/21/22	06/28/22
12 months	7.320	5.85	
24 months	6.050	5.37	
36 months	5.450	5.20	
42 months	n/a	n/a	
48 months	n/a	n/a	

Ms. Dempsie stated that Mike Polosky from Efficient Energy Solutions would provide a narrative on July 5, 2022 for the board.

No further discussion followed.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk