

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, APRIL 25, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, April 26, 2023	9:30 a.m.	*Blair HealthChoices Annual Mtg. (Commissioners Meeting Room)
	3:00 p.m.	Blair HealthChoices Board Mtg. (Blair HealthChoices)
Thursday, April 27, 2023	8:30 a.m.	Blair County Planning Commission (Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, April 28, 2023		
Monday, May 1, 2023	1:00 p.m.	*Solid Waste Authority Meeting (Commissioners Meeting Room)
	Cancelled	
Tuesday, May 2, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES:** 04/11/23, 04/13/23 and 04/18/23

7. **PUBLIC COMMENT**

8. **COMMISSIONER COMMENTS**

9. **CONSENT AGENDA - Resolution #193-2023:**

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/25/2023	230425SS	\$394,637.23
04/25/2023	230425WW	\$315,003.23
04/25/2023	230425TC	\$ 2,944.47
04/25/2023	230425CY	\$ 682.64

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$1,842.10.
- Blair Senior Services, in the total amount of \$157,515.00.

b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/18/2023	230418RF	\$2,933.58
04/17/2023	230417FS	\$ 621.12
04/14/2023	230414RF	\$1,588.61

c. Ratification of Total Payroll for the Check Dated 04/21/2023, in the total amount of \$846,934.36.

d. **2023 Budget Transfer:** Prior year Administrative Office Pennsylvania Courts (AOPC) projects.

<u>From</u>	<u>\$</u>	<u>To</u>
01160-46060 Court Administration	\$2,462.46	01161-46060 Magisterial District Judges'

e. **2023 Budget Transfer:** Legal fees received from Campbell Durrant for March 2023.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$16,109.09	01209PO-44080 Prison

f. **2023 Budget Transfer:** For a renewal storm water permit.

<u>From</u>	<u>\$</u>	<u>To</u>
01103BM-44740 Building Maintenance	\$375.00	44122-44740 Public Safety – 911

g. **2023 Budget Transfer:** Legal fee received from McNees Wallace March 2023.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$615.00	01103BM-44080 Building Maintenance
01101GCO-44080 General County Operations	\$1080.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$2580.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$285.00	01209PO-44080 Prison
01101GCO-44080 General County Operations	\$330.00	75504-44080 Social Services
01101GCO-44080 General County Operations	\$240.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$8658.99	44122-44080 Public Safety – 911
01101GCO-44080 General County Operations	\$4732.20	01202-44080 JPO
01101GCO-44080 General County Operations	\$120.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$3600.00	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$1200.00	01103BM-44080 Building Maintenance

- h. **Affordable Housing Trust Fund Advisory Board:** Requesting approval of the resignation of H. Barton Hann effective April 5, 2023; and requesting approval of the appointment of Susan Eberhardt filling the unexpired term of H. Barton Hann for the period of May 1, 2023 through April 30, 2024; and for the reappointments of Jeanne Puskar and James Gehret for the period of May 1, 2023 through April 30, 2025.
- i. **Employment:** Harry F. Perpignand, FT, Caseworker I, CYF, \$17.29/hr., effective 04/24/23; Nicholas O. Soto, PT, Caseworker II, CYF, \$17.29/hr., effective 04/24/23; Ryley E. White, FT, Receptionist, Court Administration, \$10.50/hr., effective 04/24/23.
- j. **Effective Date of Hire Change:** Sheryl A. Durbin, PT, Temporary, Department Assistant, Elections, \$11.00/hr., Effective Date from 04/17/23 to 04/24/23.
- k. **Resignations:** Rachel E. Derby, FT, Administrative Assistant, Coroner, \$13.74/hr., effective 04/19/23; Michael A. Benton, FT, Maintenance Technician/Carpenter, Public Works/Highway, \$20.56/hr., effective 04/25/23; Barbara L. Hinish, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 04/23/23; Amy J. Myers, FT, Fiscal Specialist, Social Services, \$15.75/hr., effective 04/28/23; and Jessica L. Miller, FT, Custody Manager, Custody, \$17.27/hr., effective 04/30/23.
- l. **Employment Status Change:** Salua Kamerow, From FT, Certified Legal Intern, District Attorney's Office, \$41,623.40/yr., To, FT, Assistant District Attorney, \$45,000.02/yr., effective 04/11/23; Pamela A. Kauffman, From, FT, Receptionist/Clerk, Costs & Fines, \$11.83/hr., To, PT., Receptionist/Clerk, Costs & Fines, \$11.83/hr., effective 04/24/23; Marc E. Seifert, From FT, Deputy Director, Domestic Relations, \$59,223.32/yr., To, FT, Director, Domestic Relations, \$61,000.16/yr., effective 04/10/23; and Michael W. Wilt, From FT, Corrections Officer, Prison, \$21.05/hr., To PT Fill-In, Corrections Officer, Prison, \$16.20/hr., effective 04/18/23.

10. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Children, Youth and Families:**

- i. Requesting approval for the submission of the FY 21/22 Act 148 4th Quarter Expenditure Report to the Commonwealth of Pennsylvania for the period of April 1, 2022 through June 30, 2022.
- ii. Requesting approval of a FY 20/21 and 21/22 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Pathways for the periods of July 1, 2020 through June 30, 2022.
- iii. Requesting approval of a FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Adelphoi Village for the period of July 1, 2022 through June 30, 2023.
- iv. Requesting approval of the following three (3) Agreements for Payment of Legal Services between 1) the County of Blair, Blair County Children, Youth and Families, and Larry Lashinsky, Esq.; 2) the County of Blair, Blair County Children, Youth and Families, and Fanelli Willet Law Offices; and 3) the County of Blair, Blair County Children, Youth and Families, and Foor, Stokan, Huff, Kormanski and Naugle. Fees for said agreements are outlined therein, and terms are for the period of July 1, 2022 through June 30, 2023.

B. **Elections:**

- i. Requesting approval for the submission of the second and final invoice for the Help America Vote Act (HAVA) Security Grant to the Pennsylvania Department of State, Bureau of Commissions, Elections and Legislation, in the amount of \$23,787.15.
- ii. Requesting approval of a Purchase Agreement/Equipment and Software Maintenance Agreement between the County of Blair and Pitney Bowes for the purchase of one (1) Omatation 210 Envelope Opener with installation and training, in the total amount of \$5,337.36, and a standard equipment service agreement, in the annual amount of \$527.00. Said purchase will be paid with Election Integrity Grant Program Funds.

C. **Register/Recorder:**

Requesting approval of a Software Support Agreement between the County of Blair and Optical Storage Solutions, Inc., for twenty-one (21) full Landex Licenses, one (1) Hot Site Disaster Recovery Site and Record Alert Services for the Register of Wills and Recorder of Deeds Office, in the total amount of \$24,585.00; and two (2) full Landex Licenses for the Assessment Office, in the total amount of \$1,280.00. Term is for the period of May 1, 2023 through April 30, 2024.

D. **Prison:**

Requesting approval of a quote received from Joseph T. Berrena for labor/work required pertaining to HVAC, Refrigeration, Generator, Electrical, Plumbing, Laundry Equipment, and Food Service Equipment at the Blair County Prison at the following rates for the period of one (1) year with an option for extension:

- \$90.00/hr., straight time
- \$90.00/hr., OT and Holiday
- \$55.00/Truck Charge

E. **Commissioners:**

Requesting approval for the submission of a Permit Application for the Discharge of Storm Water into the Altoona Water Authority's Combined Sewer System for the Blair County Department of Emergency Services, 615 4th St., Altoona, PA, in the total amount of \$375.00.

11. **OLD BUSINESS**

12. **ADJOURN**