

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, DECEMBER 21, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Thursday, December 23, 2021	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, December 24, 2021		Courthouse closed – Christmas Day observed
Tuesday, December 28, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
Thursday, December 30, 2021	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, December 31, 2021		Courthouse closed – New Year’s Day observed
Monday, January 3, 2022	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board Reorganizational Meeting (Commissioners Meeting Room)
Tuesday, January 4, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
Wednesday, January 5, 2022	10:30 a.m.	*Salary Board (Commissioners Meeting Room)
Thursday, January 6, 2022	8:30 a.m.	Park and Rec Advisory Board (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)

6. **EXECUTIVE SESSION ANNOUNCEMENT**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**

Proclamation of Recognition – the County of Blair and Board of Commissioners recognizes the establishment of the “County of Bedford” as the 9th county to be designated within the Colony of Pennsylvania.

9. **CONSENT AGENDA**
Resolution # 538-2021

a. Payment of the following three-3 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/21/21	211221SS	\$308,737.82
12/21/21	211221CY	\$436,400.87
12/21/21	211221WW	\$507,726.11

b. Ratification of the following four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/17/21	211217RF	-\$1,143.08

12/15/21	211215RF	\$-630.10
12/16/21	211216HR	\$-9,933.32
12/13/21	211213FS	\$-4,559.49

- c. Ratification of Total Payroll for the Check Dated 12/16/2021, in the total amount of \$835,709.42.
- d. Employment: Zachary S. Rumberger, FT, Parole and Probation Officer, APO, \$13.20/hr., effective 12/20/21; Joshua D. Bell, FT Corrections Officer, Prison, \$16.87/hr., effective 12/13/21; Kelli A. Bouffard, FT Receptionist/Clerk, Prothonotary, \$10.50/hr., effective 12/20/21; Emily R. Diehl, FT Corrections Officer, Prison, \$16.87/hr., effective 12/13/21; Carl A. Shaffer, FT, Corrections Officer, Prison, \$16.87, effective 12/13/21.
- e. Resignations: Nathan A. Keagy, FT, GIS Mapper, Assessment Office, \$14.64/hr., effective 12/24/21; Ashley N. Nicholson, FT, Children, Caseworker II, Youth, and Family, \$17.50/hr., effective 12/26/21.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- A. **Blair Planning Commission:**
Requesting approval and signature of updated PEMA Hazard Mitigation Grant Program Official Planning Application by Blair Planning Commission on behalf of the Blair County Emergency Management Agency for funding available to update the 2025 Hazard Mitigation Plan.
- B. **Fort Roberdeau:**
Requesting approval to submit the 2022 Rotary Club of Altoona, Grapes for Good Fund Allocation Grant for printing of Fort trail maps and educational program guides at no cost to the County.
- C. **Social Services:**
Requesting approval and signature of sub-recipient agreements under the FY2021 Emergency Solutions Grant (ESG) Contract #C000080690 between the Center for Community Action Agency and the County of Blair for FY2021 Emergency Solutions Grant (ESG) in the amount of \$37,000.00 to provide Rapid Re-Housing and Homeless Prevention Activities to the Blair County Re-entry program and for Family Services, Inc. and the County of Blair for FY2021 Emergency Solutions Grant (ESG) in the amount of \$57,000.00 for Rapid Re-Housing Activities to be undertaken within the family shelter facility.
- D. **Blair Count Ag Land Preservation Board:**
Requesting approval and signature of the Agreement of Sale of the Agricultural Conservation Easement between The Commonwealth of Pennsylvania and the County of Blair jointly in Perpetuity and Kent F. and Lenora J. Wilson.
- E. **Blair County Prison:**
Requesting approval of a renewal maintenance and service agreement received from OTIS for the prison elevator in the amount of \$963.00 for the period of 11/01/2021 to 10/31/2022.
- F. **Department of Emergency Services:**
Requesting approval of an amendment to the 2019-2021 911 Statewide Interconnectivity Grant for the Regional call Protocol Software project to extend the completion date to December 31, 2022 with approval from Pennsylvania Emergency Management Agency (PEMA).
- G. **Assessment Office:**
Requesting approval of the Independent Contractor Agreement between the County of Blair and Weiss Burkardt Kramer, LLC for legal counsel services in assisting with the Blair County 2021 interim appeals and 2022 assessment appeals with respect to value, at the rate of \$160.00 per hour, plus overnight lodging reimbursement when necessary, based upon court schedule or to minimize travel time, paid through the Blair County Assessment Office General Fund Budget, effective immediately and terminating on 12/31/2022 or sooner if all court appeals filed in 2021 for the 2022 assessment year have concluded.
- H. **Information Technology:**
Requesting approval of the renewal of the Agreement between the County of Blair and RBA Professional Data Systems, Inc. for the period of 1/1/2022 through 12/31/2025, for contracted management

information technology services and products, in the monthly amount of \$38,403.36 (outlined in Exhibit 1) and for the Department of Social Services hourly consulting (outlined in Exhibit 2) as well as CAD-specific support (outlined in Exhibit 3) for Blair County's Department of Emergency Services in the monthly amount of \$3,129.00.

I. Public Works – Highway:

- a. Requesting approval and signature of the 2021 Lakemont Dam Inspection that was performed by Gwen Dobson & Foreman Inc. in November, 2021.
- b. Requesting approval and signature of the 2022 Lakemont Dam Annual Inspection Proposal between the County of Blair and Gwin, Dobson & Foreman, Inc. to perform the annual inspection and prepare the annual report for a lump sum cost of \$1,500.00. Work performed outside of the proposed fee shall be invoiced at an hourly rate of \$110.00 following authorization from the County.

11. **OLD BUSINESS**

Award of Bid:

Requesting approval for award of bid in accordance with County Code for the transportation and storage of deceased persons for the Blair County Coroner.

12. **ADJOURN**