

WORK SESSION: TUESDAY, FEBRUARY 8, 2022, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Assistant Solicitor Muriceak.

Members Absent:

Solicitor Karn.

Others Present:

Allison Senkevich and Melissa Harpster (Commissioners Office), Sarah Chuff (Finance), Rebecca Robinson (Purchasing), Kerrie Baughman (CYF), Cris Fredrickson (EMA), Marlyn Graffius (Public), Edwin L. Figart (Public), Bonita Shreve (Public), Janet Wasserman (Public), James Pooler (Maintenance), Donald Corl (Public), Bryan King (Hollidaysburg Community Watchdog), AC Stickel (Controller), Kay Stephens (Altoona Mirror), Nicole Smith (Court Administration), Joseph Addink (Public), Jessica Sorge (Public), and Chris Tatar (Sheriff's Office).

Upcoming Meetings:

Wednesday, February 9, 2022

Thursday, February 10, 2022 10:00 A.M. *Commissioners Business Session
(Commissioners Meeting Room)

Friday, February 11, 2022

Monday, February 14, 2022

Tuesday, February 15, 2022 10:00 A.M. *Commissioners Work Session
(Commissioners Meeting Room)

Executive Session Announcement:

Chief Clerk Hemminger announced that she, the three-3 Commissioners, Acting CYF Director James Hudack and HR Director Katherine Swigart met with one-1 interviewee beginning at 10:00 a.m. on Monday, February 7, 2022 to discuss an open position.

Approval of Meeting Minutes – 01/11/22 and 01/13/22:

Commissioner Erb called for corrections or changes to the meeting minutes of 01/11/22 and 01/13/22. There were no corrections or changes noted.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment.

Frankstown Township resident, Donald Corl, stated that a draft ordinance on behalf of the county is being worked on with no set timeline for completion and that when done the draft document will be provided to Solicitor Karn for review.

Second Amendment Coalition President, Bonita Shreve, stated that United States gun rights remain in danger and deserve to be protected. She stated that the citizens of Blair County are saying, "Enough is enough".

Greenfield Township resident, Marlyn Graffius, read a passage from a book on the Second Amendment. The passage was entitled, "The Right in Ancient Times."

Altoona Mirror Reporter, Kay Stephens, commented about the bridge collapsing in Pittsburgh and how it would be a good opportunity for the Commissioners to address the condition of our local bridges.

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster – none.

Commissioner Burke commented that free COVID Testing would be conducted at the Blair County Ballpark, February 8 through February 11, from 9 am until 4 pm daily.

Commissioner Erb – none.

Consent Agenda:

Resolution #46-2022:

- a. Payment of the four-4 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/08/2022	220208WW	\$182,261.69
02/08/2022	220208CY	\$3,233.62
02/08/2022	220208FP	\$278,611.29
02/08/2022	220208SS	\$510,870.79

Which includes payment of the following invoice:

- Thomas and Chandra Jandora in the total amount of \$1,550.00.

- b. Ratification of the twelve-12 Warrant Lists listed below:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/03/2022	220203RR	\$870.24
02/03/2022	220203HR	\$7,379.68
02/02/2022	220202WC	\$9,102.32
02/01/2022	220201AL	\$760.45
02/01/2022	220201CO	\$7,415.30
02/01/2022	220201HI	\$620,774.15
02/01/2022	220201FN	\$117,026.49
02/01/2022	220201FS	\$3,568.88
01/31/2022	220131DA	\$155.25
01/31/2022	220131ML	\$29,502.81
01/31/2022	220131MW	\$56.00
01/27/2022	220127HR	\$18,976.15

- a. **NBIS Bridge Inspection & Inventory:** Payment of Invoice #49, received from Stiffler McGraw, in the total amount of \$8,675.24 as follows: Bridge #73, Mountain Road over Frankstown Branch of Juniata River, \$1,012.84; Bridge #08, Butler Hollow Road over Tributary to South Dry Run, \$1,913.91; Bridge #09, Butler Hollow Road over South Dry Run, \$1,913.91; Bridge #20, Eastep Road over Clover Creek, \$1,913.91; Bridge #22, Biddle Bridge over Clover Creek, \$1,913.91 and Mileage, \$6.76. Expenses will be paid out of the Act 44 Reserve Account (No. 059) and are 80% reimbursable.
- b. **Bridge #82/Monastery Road Rehabilitation Project:** Payment of ECMS Invoices #6 and #7, Part 2, Final Design, received from Keller Engineers, Inc., in the total amounts of \$3,396.53 and \$14,693.99, respectively. Expenses are 100% reimbursable through the Road Map Fund.
- c. **Bridge #67/West Loop Road Replacement Project:** Payment of ECMS Invoice #26, Part 1, Preliminary Engineering, received from Keller Engineers, Inc., in the total amount of \$17,559.77; and ECMS Invoices #6, #7, #8, and #9, Part 2, Final Design, received from Keller Engineers, Inc., in the total amounts of \$28,698.87; \$20,183.21; \$16,956.53; and \$1,907.24, respectively. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- d. **2021 Budget Transfer:** Carpet Extractor ordered in 2021, but received in 2022 due to supply chain issues.

From	\$	To
01103CS-46060	\$4,740.00	36101-46060

- e. **2022 Budget Transfer:** Carpet Extractor ordered in 2021, but received in 2022 due to supply chain issues.

From	\$	To
36101-46060	\$4,740.00	01103CS-46060

- f. **2021 Budget Transfer:** Highway Department Training that was to take place in 2021 but will take place in 2022 due to COVID related closures.

From	\$	To
01103HW-42070	\$1,100.00	36101-42070

- g. **2022 Budget Transfer:** Highway Department Training that was to take place in 2021 but will take place in 2022 due to COVID related closures.

From	\$	To
36101-42070	\$1,100.00	01103HW-42070

- h. **Employment:** Brad J. Swander, From, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., To, FT Telecommunicator, Public Safety-911, \$15.04/hr., effective 01/22/22; David L. Ledger, From, FT, Auto Mechanic, Highway, \$21.97/hr., To, FT, Maintenance Technician-Equipment Operator, Highway, \$20.56/hr., effective 02/02/22; and Lisa L. Logan, From, FT, Deputy Recorder, Register & Recorder, \$13.53/hr., To, FT, First Deputy, Register & Recorder, \$19.80/hr., effective 02/05/22.
- i. **Terminations:** Christina M. Weyandt, FT, Second Deputy, Treasurer, \$11.20/hr., effective 01/28/22.
- j. **Resignations:** Kirsten E. Gamber, FT, Deputy, Sheriff's Office, \$15.39/hr., effective 02/04/22; Jacqueline R. Dinicola, PT, Department Clerk I, Assessment Office, \$10.51/hr., effective 02/11/22.
- k. **Retirements:** Sue E. Miller, FT, First Deputy, Register & Recorder, \$39,732.94/yr., effective 02/04/22.

Commissioner Burke noted her abstention on the payment of an invoice to Thomas and Chandra Jandora due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #46-2022 with abstention as noted.

Staff Reports & Special Business:

Department of Emergency Services/911E:

- a. Cris Fredrickson requested approval for the completion and submission of the Tier II Chemical Reporting Information to the Pennsylvania State Department of Labor and Industry for the 2021 Reporting Year. Reporting shall consist of the current Tier II Forms, Fee Exemption and Certification Documents.

Mrs. Fredrickson stated that the report is submitted annually for the hazardous materials onsite at the Blair County 911E Center.

Discussion followed.

- b. Cris Fredrickson requested approval of a Federal Fiscal Year 2021 Emergency Management Performance Grant Agreement (EMPG) between the County of Blair, and the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$103,930.00, to support the County Emergency Management Agency through the reimbursement of up to fifty-percent of department personnel costs of three-3 full-time positions for the period of 10/1/20 through 03/30/22.

Mrs. Fredrickson stated that grant would reimburse up to 50% (no more than \$103,930.00) for wages and benefits of the Emergency Management Director, Operations & Training Officer and the Administrative Assistant. She stated that the grant amount last year was \$103,930.00; however, we received \$97,971.82 due to not having all three-3 positions filled all year.

Mrs. Fredrickson stated that the commissioners must follow the links provided to each of them via an email from PEMA in order to electronically sign the grant agreement. She stated that the electronic signatures are due no later than 03/12/22.

Discussion followed.

Children, Youth and Families:

Kerrie Baughman requested approval for the submission of the Civil Rights Compliance Licensing Renewal Questionnaire to the Commonwealth of Pennsylvania, Department of Human Services by the County of Blair, Department of Children, Youth and Families (CYF).

Ms. Baughman stated that the submission is completed annually. She stated that the questionnaire is completed using information from the casework database system.

Discussion followed.

2021 Audit:

Chief Clerk Hemminger requested approval of the agreed-upon procedures for auditing by Young, Oakes, Brown and Company, P.C. of the Commonwealth of Pennsylvania, Department of Human Services (DHS) funds received by the County of Blair, verifying that the amounts reports to DHS are accurately compiled and reflected in the audit books and records of the County of Blair. Fees for these services are included in the audit fee previously approved.

Chief Clerk Hemminger stated that there are no auditing fees associated with the letter of engagement.

Discussion followed.

Facility Maintenance:

Jim Pooler requested approval of a proposal received from Empire to provide and install new escutcheon door hardware on the Warrant Office door in the total amount of \$2,086.00.

Discussion followed.

Old Business:

Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:

Continued discussion.

Commissioner Webster presented to fellow board members a draft ordinance to be passed after the intergovernmental cooperation agreement. She stated that the documents contain language that has been adopted by other governing bodies in the Commonwealth of Pennsylvania.

Commissioner Webster stated that the ordinance was drafted after consultation with members of the Blair County Second Amendment Coalition, Blair County Tea Party, the Local Government Commission and Firearm Owners of America.

Commissioner Webster stated that the drafted documents are a good first step in the process.

Discussion followed.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk