

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, FEBRUARY 19, 2019, 10:00 A.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **APPROVAL OF MINUTES – TUESDAY, FEBRUARY 12, 2019**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION**
2019 Respected Citizen Award

8. **CONSENT AGENDA**

Resolution 66-2019:

- a. Payment of three (3) Warrant Lists dated February 12th and February 15th, 2019 in the amounts of \$8,046.28; \$267,863.61; and \$397,355.27, which include payments of the following invoices:
 - **JJ Keller Family Limited** in the total amount of \$1,975.00 for March 2019 Rent for CYF Office.
 - **2017 Project Fund/Bond/Courthouse Water Infiltration:** John Rita, in the total amount of \$500.00, for services rendered during the month of January 2019.
 - **2017 Project Fund/Bond/HVAC Improvement & Interior Alterations Project:** Invoice #5, received from Stelco, Inc., in the total amount of \$26,033.04.

- b. Ratification of Payroll for the Check Date of February 14, 2019, in the amount of \$776,775.83.

- c. **2019 Budget Transfer:** The following transfer is for the January 2019 legal fees received from Campbell Durrant for the Prison:

From	\$	To
01101GCO-44080 General County Operations	\$5,980.94	01209PO-Prison

- d. **2019 Budget Transfer:** The following transfers are for the January 2019 legal fees received from McNeas Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$826.50	01122-44080 911 Center
01101GCO-44080 General County Operations	\$313.73	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$1717.60	01112-44080 Controller
01101GCO-44080 General County Operations	\$378.10	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$178.60	01603-44080 Veterans' Affairs
01101GCO-44080 General County Operations	\$5080.10	01151-44080 Sheriff's Office
01101GCO-44080 General County Operations	\$490.98	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$18.38	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$179.67	01112-44080 Controller
01101GCO-44080 General County Operations	\$603.27	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$712.85	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$2671.50	01122-44080 911 Center
01101GCO-44080 General County Operations	\$256.50	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$749.50	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$199.75	01112-44080 Controller
01101GCO-44080 General County Operations	\$24.50	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$24.50	01157-44080 Public Defender
01101GCO-44080 General County Operations	\$327.75	01112-44080 Controller
01101GCO-44080 General County Operations	\$657.75	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$1310.00	01158-44080 District Attorney
01101GCO-44080 General County Operations	\$636.50	01112-44080 Controller

- e. **Employment:** Adrian J. Poux, FT, Sheriff Deputy, Sheriff's Office, \$14.65/hr., effective 02/19/19; Shylo R. Quashnie, FT, Custody Processor, Court Administration, \$18,200.00/yr., effective 02/19/19; Kellie M. Glunt-Novack, Dalton M. Igoe, Lance F. Johnson, Larissa A. Smithbower and Cassie J. Waybright, PT, Telecommunicator Trainee, 911 Center, \$13.21/hr., effective 02/19/19; Susan A. Gingery, From, FT, Deputy, Register of Wills and Recorder of Deeds, \$11.05/hr., To, FT, Second Deputy, Register of Wills and Recorder of Deeds, \$11.05/hr., effective 02/18/19; Paulette M. McCabe, From, FT, Second Deputy, Register of Wills, Register & Recorder, \$14.58/hr., To, FT, First Deputy, Register of Wills, Register & Recorder, \$14.24/hr., effective 01/02/19; Justin C. Means, James W. Frantz, Ashley Marconi and Devin M. Hodge, From, PT, Fill-In, Correction Officers, Prison, \$15.08/hr., To, Full-Time, Correction Officers, Prison, \$19.54/hr., effective 02/18/19.
- f. **Resignations:** Bryce A. Young, FT, Sheriff Deputy, Sheriff's Office, \$14.65/hr., effective 02/13/19.
- g. **Terminations:** Michelle A. Luciano, FT, Caseworker II, CYF, \$36,811.06/yr., effective 02/15/19.

9. **STAFF REPORTS & SPECIAL BUSINESS**

- A. **Blair County Prison:**

Requesting approval of a Renewal and Extension Agreement for Professional Services between the County of Blair and Justice Benefits, Inc. (JBI), for a four-year period. JBI will provide assistance to continue with securing Federal Financial Participation (FFP), exploration opportunities for FFP and reviewing for expansion of the existing FFP.

B. Blair County Drug Treatment Court/Blair County DUI Treatment Court:

Requesting approval of two (2) Memorandums of Understanding between the Blair County Courts of Common Pleas, the Blair County District Attorney Office, Blair County Public Defender Office, Blair Drug and Alcohol Program, Inc., Blair County Criminal Justice Advisory Board, Blair County Adult Probation Office and the Blair County Commissioners for endorsement of the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals and agreements to work collaboratively to resolve problems by consensus to insure continuation of the Blair County Drug Court and the Blair County DUI Treatment Court.

C. Blair County Court Administration:

Requesting approval of a Proposal for Service received from Morefield Communication for the configuration and installation of one (1) Adtran Switch to repair the telephone system at Magisterial District Justice DeAntonio's Office, in the total amount of \$1,454.59.

D. Blair County Tax Claim:

Requesting approval of an Agreement between the County of Blair, on behalf of the Blair County Tax Claim Bureau and Palmetto Posting, Inc., to post and/or serve delinquent tax notices on properties on which delinquent ad valorem property taxes are owed, in the amounts as follows, for the period of January 1, 2019 through December 31, 2019:

Posting of Notice of Return and Claim	\$25.00 per post
Posting of Notice of Public Tax Sale	\$25.00 per post
Personal Service of Owner Occupies and Properties per Attempt	\$30.00 per post
Subsequent Visit for Personal Service or posting if the person is not served	\$30.00 per each additional visit

E. Blair County Department of Emergency Management:

- i. Requesting approval of a Professional Services Agreement between the County of Blair, on behalf of its Department of Emergency Services and MCM Consulting Group to conduct a Decontamination Exercise and a Functional EOC Exercise involving the transportation of hazardous materials in an amount not to exceed \$8,500.00 with 80% being paid for by the FY 17/18 Hazardous Materials Emergency Preparedness (HMEP) Grant and the remaining 20% being paid for by the LEPC.
- ii. Requesting approval to amend the Master Service Agreement between the County of Blair and Zito Business, adding a Technical Service Agreement in the amount of \$500.00/per month to provide 1G of band width on the Zito Network for the interconnectivity project.

F. Blair County Juvenile Probation:

Requesting approval of a Provider of Service Agreement between the County of Blair, on behalf of Blair County Juvenile Probation and PeerStar LLC for collaboration of services and interventions provided to mutual consumers to include reciprocal sharing of information within Health Insurance Portability and Accountability Act (HIPAA) guidelines to identify the consumer, assess the specific needs, and effective comprehensive provision of service and support to provide a continuum of quality of care.

G. Fort Roberdeau:

- i. Requesting approval of a Contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher for the construction and installation of a rough-cut wooden floor inside the Fort Roberdeau Medicine Cabin in the total amount of \$2,999.00 (1/2 to start and balance upon completion) to be paid by the Fort Roberdeau Association during the period of March 1, 2019 and April 12, 2019. (If there is a need due to inclement weather Lallemand Construction LLC d/b/a The PA Wood Butcher must request a contract extension to Glenn Nelson to extend the completion of the contract to April 26, 2019)
- ii. Requesting approval of a ¼ page full-color advertisement in the 2019 Blair County Chamber Membership Directory and Buyer's Guide published by Brash Media, in the amount of \$495.00 to be paid from the Fort Roberdeau advertising budget.

- iii. Requesting approval of acknowledgement and support to proceed with the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site Accessibility and Accommodations Improvement. (Grant submission deadline is April 10, 2019)

H. Blair County Children, Youth and Families:

Requesting approval for the submission of a FY 17/18 Budget Amendment to move allocated funds in the amount of \$372,466.00 from the Administration category to the Institutional category due to the per diem rate being higher for children in unanticipated residential out-of-home placement than that of foster care placement.

I. Blair County Park and Recreation Advisory Board:

Requesting approval of a Purchase of Service Agreement between the County of Blair and Dwayne Dittsworth to serve as Valley View Park Groundskeeper, for the period of April 1, 2019 to November 30, 2019, in the amount of \$2,464.71/per month, plus approved reimbursable expenses.

10. OLD BUSINESS

City of Altoona:

Continued discussion concerning authorization to advertise for the adoption of an Ordinance for entrance into a Land Bank Intergovernmental Cooperation Agreement and a Memorandum of Understanding (MOU) by and among the County of Blair, the Redevelopment Authority of Altoona, the City of Altoona and the Altoona Area School District.

1875 Courtroom and Lawyer's Lobby Furnishings:

Continued discussion and summary for completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge's bench, witness stand, jury box and deputy desk(s) and for the refinishing of chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

1906 Exterior Window Restoration:

Discussion concerning amending the contract to include mansard roof repair work.

Pennsylvania Historic and Museum Commission (PHMC) Grant Application:

Requesting approval to submit a PHMC grant application for: (1) the re-creation of the recessed arch behind the judge's bench in the 1875 courtroom; (2) cleaning and limited, if any, restoration of the circular painting/mural in center of 1906 courtroom ceiling, and (3) complete restoration of the ceiling in the 1906 courtroom and restoration of complete ornamental border around currently removed side wall mural.

Reconvened Work Session: Thursday, February 21, 2019, 9:30 a.m.:

11. CALL TO ORDER:

12. CONTINUED DISCUSSION:

Pennsylvania Historic and Museum Commission (PHMC) Grant Application:

Requesting approval to submit a PHMC grant application for: (1) the re-creation of the recessed arch behind the judge's bench in the 1875 courtroom; (2) cleaning and limited, if any, restoration of the circular painting/mural in center of 1906 courtroom ceiling, and (3) complete restoration of the ceiling in the 1906 courtroom and restoration of complete ornamental border around currently removed side wall mural.

13. ADJOURN

WORK SESSION: TUESDAY, FEBRUARY 19, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt and Solicitor Karn.

Others Present: Jenn Sleppy and Sarah Chuff (Finance), Amy Wertz (CYF), Jon Frank (JPO), James Ott (Sheriff), A.C. Stickel (Controller), Polly Cardone and Shelley Berry (Tax Claim), Marshall Kelly (WTAJ-TV), Rocky Greenland (Public Works), Glenn Nelson (Fort Roberdeau), Mark Taylor (EMA/911), Janice Meadows (Court Administration), Kay Stephens (Altoona Mirror), Melissa Harpster and Nicole Hemminger (Commissioners Office), Chris Cook and David Tull (Albert Michaels Conservation).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, FEBRUARY 12, 2019:

Commissioner Erb called for corrections or changes to the minutes of February 12, 2019. **There were no corrections or changes noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments. **There were no comments noted.**

PROCLAMATION:

2019 Respected Citizen Award.

Commissioner Beam read the following proclamation:

WHEREAS, Steve Sauers and his wife, Michele, whom he met while working at the Central Blair Recreation Commission, are the parents of 3 children and grandparents of 8 grandchildren; and

WHEREAS, Steve Sauers graduated from Altoona Area High School in 1969 and went on to receive a Bachelor's Degree in Health and Physical Education and Recreation from the Pennsylvania State University; and

WHEREAS, Steve Sauers was hired in 1978 by the Altoona Recreation Commission, now the Central Blair Recreation Commission, and proudly served for 39 years before his retirement in 2017; and

WHEREAS, Steve Sauers had a passion for baseball from an early age which lead to various coaching positions over 25 years with the Altoona Area Baseball Association, VFW Teener League, George B. Kelly Federation, Altoona AAABA League, Bishop Guilfoyle High School and Penn State Altoona; and

WHEREAS, Steve Sauers has served various committees and organizations including: Penn State Altoona Alumni Advisory Board, Altoona Ambucs, Blair County Chamber of Commerce, Pennsylvania Recreation and Park Society, PRPS Annual Conference Committee, PRPS Youth Sports and Recreation District Board, and the Altoona AAABA Regional Tournament Committee; and

WHEREAS, Steve Sauers is an active member of the Simpson Temple United Parish, where he volunteers for special functions and dinners, is a current member of the Church Council and Vision Team, and a past member of the building and property management team.

NOW, THEREFORE, BE IT PROCLAIMED, WE, the Blair County Board of Commissioners, on behalf of the citizens of Blair County, would like to take this opportunity to recognize Steve Sauers for his many years of service to the citizens of Blair County, and congratulate him on receiving the **2019 Respected Citizen Award**

Duly, adopted by the Commissioners of the County of Blair, Pennsylvania, this 19rd Day of February, 2019.

ATTEST:

**BLAIR COUNTY
BOARD OF COMMISSIONERS:**

Bruce R, Erb, Chairman

Helen P. Schmitt, County Administrator

Terry Tomassetti, Vice-Chairman

Date

Ted Beam, Jr., Secretary

Commissioner Beam stated that the proclamation will be presented to Mr. Sauers at the 10th Annual Community Classic Dinner to be held on Saturday, February 23, 2019 at the Bavarian Hall.

Commissioner's Erb, Beam and Tomassetti expressed their sincere thanks and appreciation to Mr. Sauers on his outstanding accomplishments and service to the community.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt the proclamation.

CONSENT AGENDA:

Resolution 66-2019:

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- f. **Resignations:** Bryce A. Young, FT, Sheriff Deputy, Sheriff's Office, \$14.65/hr., effective 02/13/19.
- g. **Terminations:** Michelle A. Luciano, FT, Caseworker II, CYF, \$36,811.06/yr., effective 02/15/19.

Commissioner Tomassetti noted his abstention due to a conflict of interest on the payments of the invoices to JJ Keller Family Limited and to John Rita.

Commissioner Beam voted Nay to the payment of an invoice to John Rita, with Commissioner Erb voting Yea and Commissioner Tomassetti abstaining due to a professional relationship with Mr. Rita. There being a tie vote and as permitted by the Ethics Act, Commissioner Tomassetti again noted his conflict, and then proceeded to cast his vote in favor of payment of the invoice to John Rita, in light of the fact that the County has a previously approved contract with Mr. Rita.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 66-2019.

STAFF REPORTS & SPECIAL BUSINESS:

Blair County Prison:

Abbie Tate requested approval of a Renewal and Extension Agreement for Professional Services between the County of Blair and Justice Benefits, Inc. (JBI), for a four-year period. JBI will provide assistance to continue with securing Federal Financial Participation (FFP), exploration opportunities for FFP and reviewing for expansion of the existing FFP.

Warden Tate stated this is a renewal and extension agreement for assistance in exploring, and securing Federal Financial Participation (FFP) and reviewing opportunities for the expansion of the existing FFP at a contingency fee of 22% of funds recovered. The costs associated with the housing of inmates is also determined. She stated the agreement is for a four-year period.

Discussion followed.

Resolution 67-2019: A resolution approving a Renewal and Extension Agreement for Professional Services between the County of Blair and Justice Benefits, Inc. (JBI), for a four-year period. JBI will provide assistance to continue with securing Federal Financial Participation (FFP), exploration opportunities for FFP and reviewing for expansion of the existing FFP.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 67-2019.

Blair County Drug Treatment Court/Blair County DUI Treatment Court:

Janice Meadows requested approval of two (2) Memorandums of Understanding (MOU's) between the Blair County Courts of Common Pleas, the Blair County District Attorney Office, Blair County Public Defender Office, Blair Drug and Alcohol Program, Inc., Blair County Criminal Justice Advisory Board, Blair County Adult Probation Office and the Blair County Commissioners for endorsement of the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals and agreements to work collaboratively to resolve problems by consensus to insure continuation of the Blair County Drug Court and the Blair County DUI Treatment Court.

Mrs. Meadows stated that as well as the request for approval of the two (2) MOU's she would request that the board endorse the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals. She stated that the MOU's and Manuals have been reviewed by Solicitor Karn. All MOU's have been agreed to by all parties and are signed by all parties prior to today's Commissioner's meeting.

Discussion followed.

Resolution 68-2019: A resolution approving two (2) Memorandums of Understanding between the Blair County Courts of Common Pleas, the Blair County District Attorney Office, Blair County Public Defender Office, Blair Drug and Alcohol Program, Inc., Blair County Criminal Justice Advisory Board, Blair County Adult Probation Office and the Blair County Commissioners for endorsement of the Blair County Drug Treatment Court and the Blair County DUI Treatment Court Policy and Procedure Manuals and agreements to work collaboratively to resolve problems by consensus to insure continuation of the Blair County Drug Court and the Blair County DUI Treatment Court.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 68-2019.

Blair County Court Administration:

Janice Meadows requested approval of a Proposal for Service received from Morefield Communication for the configuration and installation of one (1) Adtran Switch to repair the telephone system at Magisterial District Justice DeAntonio's Office, in the total amount of \$1,454.59.

Mrs. Meadows stated that the telephones stopped working at Magisterial District Justice DeAntonio's Office on February 6, 2019 and that a service call was placed with the technician determining that the Adtran Switch that operates all of the telephones is broken and needs to be replaced. A used unit was installed for a temporary solution until a new Adtran Switch can be purchased and installed. She requested that the board consider taking action today so that the needed switch can be purchased and installed as soon as possible. The cost of the switch including labor is \$1,454.59.

Discussion followed.

Resolution 69-2019: A resolution approving a Proposal for Service received from Morefield Communication for the configuration and installation of one (1) Adtran Switch to repair the telephone system at Magisterial District Justice DeAntonio's Office, in the total amount of \$1,454.59.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 69-2019.

Blair County Tax Claim:

Polly Cardone requested approval of an Agreement between the County of Blair, on behalf of the Blair County Tax Claim Bureau, and Palmetto Posting, Inc., to post and/or serve delinquent tax notices on properties on which delinquent ad valorem property taxes are owed, in the amounts as follows, for the period of January 1, 2019 through December 31, 2019:

Posting of Notice of Return and Claim	\$25.00 per post
Posting of Notice of Public Tax Sale	\$25.00 per post
Personal Service of Owner Occupies and Properties per Attempt	\$30.00 per post
Subsequent Visit for Personal Service or posting if the person is not served	\$30.00 per each additional visit

Ms. Cardone stated that Palmetto Posting, Inc. has been used in the past and the rates remain the same as 2018. She stated that the county and the solicitor are satisfied with their service. Solicitor Karn has reviewed the agreement and expressed his satisfaction with the service provided by Palmetto.

Discussion followed.

Resolution 70-2019: A resolution approving an Agreement between the County of Blair, on behalf of the Blair County Tax Claim Bureau and Palmetto Posting, Inc., to post and/or serve delinquent tax notices on properties on which delinquent ad valorem property taxes are owed for the period of January 1, 2019 through December 31, 2019.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 70-2019.

Blair County Department of Emergency Management:

- i. Mark Taylor requested approval of a Professional Services Agreement between the County of Blair, on behalf of its Department of Emergency Services and MCM Consulting Group to conduct a Decontamination Exercise and a Functional Emergency Operation Center (EOC) Exercise involving the transportation of hazardous materials in an amount not to exceed \$8,500.00 with 80% being paid for by the FY 17/18 Hazardous Materials Emergency Preparedness (HMEP) Grant and the remaining 20% being paid for by the Local Emergency Planning Committee (LEPC).

Mr. Taylor stated that the two exercises have been approved as part of the training portion of the United States Department of Transportation's Hazardous Materials Emergency Preparedness Grant Program (HMEP) for FY 17/18 and must be completed by the end of September 30, 2019. He stated that the exercises are paid for 100% by grant and Act 165 funds.

Discussion followed.

Resolution 71-2019: A resolution approving a Professional Services Agreement between the County of Blair, on behalf of its Department of Emergency Services and MCM Consulting Group to conduct a Decontamination Exercise and a Functional EOC Exercise involving the transportation of hazardous materials in an amount not to exceed \$8,500.00 with 80% being paid for by the FY 17/18 Hazardous Materials Emergency Preparedness (HMEP) Grant and the remaining 20% being paid for by the LEPC.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 71-2019.

- ii. Mark Taylor requested approval to amend the Master Service Agreement between the County of Blair and Zito Business, adding a Technical Service Agreement in the amount of \$500.00/ month to provide 1G of band width on the Zito Network for the interconnectivity project.

Mr. Taylor stated that the \$500.00/month charge is eligible through the Pennsylvania Emergency Management Agency (PEMA) interconnectivity grant funds.

Discussion followed.

Resolution 72-2019: A resolution approving to amend the Master Service Agreement between the County of Blair and Zito Business, adding a Technical Service Agreement in the amount of \$500.00/month to provide 1G of band width on the Zito Network for the interconnectivity project.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 72-2019.

Blair County Juvenile Probation:

Jon Frank requested approval of a Provider of Service Agreement between the County of Blair, on behalf of Blair County Juvenile Probation and PeerStar LLC for collaboration of services and interventions provided to mutual consumers to include reciprocal sharing of information within Health Insurance Portability and Accountability Act (HIPAA) guidelines to identify the consumer, assess the specific needs, and effective comprehensive provision of service and support to provide a continuum of quality of care.

Mr. Frank stated that this is a new agreement for the Juvenile Probation Office, however, Children, Youth and Families has had an agreement and long-time working relationship with PeerStar. He stated that there is no fee associated with the agreement as the agreement is for the collaboration of services and sharing of information for more complex cases within HIPAA guidelines.

Discussion followed.

Resolution 73-2019: A resolution approving a Provider of Service Agreement between the County of Blair, on behalf of Blair County Juvenile Probation and PeerStar LLC for collaboration of services and interventions provided to mutual consumers to include reciprocal sharing of information within Health Insurance Portability and Accountability Act (HIPAA) guidelines to identify the consumer, assess the specific needs, and effective comprehensive provision of service and support to provide a continuum of quality of care.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 73-2019.

Fort Roberdeau:

- i. Glenn Nelson requested approval of a Contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher, for the construction and installation of a rough-cut wooden floor inside the Fort Roberdeau Medicine Cabin in the total amount of \$2,999.00 (1/2 to start and balance upon completion), to be paid by the Fort Roberdeau Association during the period of March 1, 2019 and April 12, 2019.

Mr. Nelson stated that the installation of a floor will provide a more stable display area for the medical displays and will reduce dust during school tours. He stated that the project should be completed by April 12, 2019, depending on the weather.

Mr. Nelson stated that the project will be paid for by the Fort Roberdeau Association with half the balance to start and the remaining balance due upon completion.

Discussion followed.

Resolution 74-2019: A resolution approving a Contract between the County of Blair and Lallemand Construction, LLC d/b/a The PA Wood Butcher for the construction and installation of a rough-cut wooden floor inside the Fort Roberdeau Medicine Cabin in the total amount of \$2,999.00 (1/2 to start and balance upon completion), to be paid by the Fort Roberdeau Association during the period of March 1, 2019 and April 12, 2019.

Motion by Commissioner Beam, seconded by Commissioner Erb and unanimously approved to adopt Resolution 74-2019.

- ii. Glenn Nelson requested approval of a ¼ page full-color advertisement in the 2019 Blair County Chamber Membership Directory and Buyer's Guide published by Brash Media, in the amount of \$495.00, to be paid from the Fort Roberdeau advertising budget.

Mr. Nelson stated that this is an annual advertising request. He stated that the expense has been included in the Fort's 2019 advertising budget.

Discussion followed.

Resolution 75-2019: A resolution approving a ¼ page full-color advertisement in the 2019 Blair County Chamber Membership Directory and Buyer's Guide published by Brash Media, in the amount of \$495.00, to be paid from the Fort Roberdeau advertising budget.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 75-2019.

- iii. Glenn Nelson requested approval of acknowledgement and support to proceed with the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site Accessibility and Accommodations Improvement. (Grant submission deadline is April 10, 2019)

Mr. Nelson stated that the Grant Application to DCNR comes as a result of the professional services contract previously approved with Mr. Sutter for research services in finding grant opportunities to improve to the Fort's buildings and grounds. Mr. Sutter has identified this grant opportunity as a possible funding source for the Americans with Disability Act (ADA) accessibility and accommodation improvements.

Mr. Nelson stated that the goal is to submit the application in the total amount of \$250,000.00, which would require a 50% match in funds. He stated that he and Mr. Sutter would work on identifying available matching services, grants and sponsors to meet the match requirements. Some other potential sources for matching funds would be the Fort Roberdeau Association, Marcellus Shale and In-Kind Services. The grant has a submission deadline of April 10, 2019.

Discussion followed.

Resolution 76-2019: A resolution approving acknowledgement and support to proceed with the submission of a 2019 Pennsylvania Department of Conservation and Natural Resources (DCNR) Community Conservation Partnership Program Grant Application by Fort Roberdeau for site Accessibility and Accommodations Improvement. (Grant submission deadline is April 10, 2019)

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 76-2019.

Blair County Children, Youth and Families:

Amy Wertz requested approval for the submission of a FY 17/18 Budget Amendment to move allocated funds in the amount of \$372,466.00, from the Administration category to the Institutional category, due to the per diem rate being higher for children in unanticipated residential out-of-home placement than that of foster care placement.

Mrs. Wertz stated that the requested Budget Amendment is moving allocated funds from one category to another and does not change the overall allocation of funds. She stated that the amendment is required due to the per diem rate being higher for children in residential out-of-home placement than that of foster care placement. The categories of Administration and Institutional are reimbursed at the same rate by the State.

Discussion followed.

Resolution 77-2019: A resolution approving the submission of a FY 17/18 Budget Amendment to move allocated funds in the amount of \$372,466.00, from the Administration category to the Institutional category due to the per diem rate being higher for children in unanticipated residential out-of-home placement than that of foster care placement.

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 77-2019.

Blair County Park and Recreation Advisory Board:

Commissioner Beam requested approval of a Purchase of Service Agreement between the County of Blair and Dwayne Dittsworth to serve as Valley View Park Groundskeeper, for the period of April 1, 2019 to November 30, 2019, in the amount of \$2,464.71/month, plus approved reimbursable expenses.

Commissioner Beam stated that the Park and Recreation Advisory Board unanimously approved the Purchase of Service Agreement with Dwayne Dittsworth to once again serve as the Groundskeeper at Valley View Park for the 2019 season. He stated that the monthly amount of \$2,464.71, plus approved reimbursable expenses does reflect a contract increase of 3% from 2018, and the amount was budgeted and will be paid from the Parks and Recreation Fund.

Discussion followed.

Resolution 78-2019: A resolution approving a Purchase of Service Agreement between the County of Blair and Dwayne Dittsworth to serve as Valley View Park Groundskeeper, for the period of April 1, 2019 to November 30, 2019, in the amount of \$2,464.71/month, plus approved reimbursable expenses.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 78-2019.

OLD BUSINESS:

City of Altoona:

Solicitor Karn presented continued discussion concerning authorization to advertise for the adoption of an Ordinance for entrance into a Land Bank Intergovernmental Cooperation Agreement and a Memorandum of Understanding (MOU) by and among the County of Blair, the Redevelopment Authority of Altoona, the City of Altoona and the Altoona Area School District.

Solicitor Karn stated that two (2) weeks ago the Commissioner's requested that he draft proposed language to be added to the proposed Intergovernmental Agreement that would allow the county to recuperate costs on a pro-rata basis with the City of Altoona and the Altoona School District from the quarterly distribution of real estate taxes collected by the Blair County Tax Claim Bureau.

Solicitor Karn summarized the drafted proposed language stating that he feels the language doesn't complicate the issues, but, clearly outlines the expectations of all parties involved.

County Administrator Schmitt stated that she would have this item removed from the agenda until she hears back from the City of Altoona at which time the item will be placed back on the agenda for further discussion concerning the authorization to advertise for the adoption of the Ordinance for entrance into a Land Bank Intergovernmental Cooperation Agreement and MOU.

Discussion followed.

1875 Courtroom and Lawyer's Lobby Furnishings:

Commissioner Tomassetti presented continued discussion and summary for completion of repairs and restoration of the 1875 courtroom including: (1) proposal received from Correctional Industries for the construction and installation of a Judge's bench, witness stand, jury box and deputy desk(s) and for the refinishing of chairs, counsel podium, counsel desks and cloak rack, and (2) flooring for the courtroom, and budget expenses for remaining items.

Commissioner Tomassetti stated that the county has received a revised proposal from Correctional Industries for the construction and installation of the Judge's bench, witness stand and jury box in the amount of \$33,958.79 valid thru April 15, 2019. He stated that these items had a bond allocation of \$75,000.00.

Commissioner Tomassetti stated that the county has also received a proposal from Correctional Industries for the additional furnishings in the 1875 courtroom as follows:

Accessory Staff (Prothonotary, Stenographer and Tip Staff)
Refinish/repair 2 original 1875 single pedestal desks. \$1,205.46
Refinish/repair 1 non-original double pedestal desk. \$722.65
Build small complementary style table for Deputy Sheriff the same dimensions as the single pedestal desk. \$ To Be Determined
Attorney/Litigant Related
Refinish existing original 1875 counsel tables \$1,255.78
Refinish existing original 1875 attorney podium \$575.38
Seating for Accessory Staff and Counsel Table
Refinish/repair 10 identical plain 1875 chairs for uniform seating. \$2,639.70 (\$248.97/chair plus freight)
Public Seating
Refinish/repair 40 identical 1906 barrel back chairs for needed additional seating in courtroom. \$9,958.80
Lawyer's Lobby
Refinish/repair 15 identical 1906 closed back chairs for uniform seating (litigant seating) \$3,884.55
Two (2) Deputy Sheriff Desks \$4,105.10
Summary Totals
1875 Courtroom \$16,357.77
<u>Lawyer's Lobby</u> \$7,989.55
Total \$24,347.32

Discussion followed.

1906 Exterior Window Restoration:

Chris Cook presented discussion concerning amending the contract to include mansard roof repair work.

Mr. Cook recapped the repair work that has already been completed on portions of the 1875 and 1906 roofs and gutters and is recommended that the repair work continues to include the mansard roof in an estimated amount that he feels would not exceed \$60,000.00. This would complete the remainder of the minor Mansard Roof repairs.

Commissioner Erb asked Mr. Cook to comment on the condition of the stained glass windows in the 1906 Courtroom. Mr. Cook stated that a full restoration would be recommended, however, some stabilization measures, in an estimated amount of \$10,000.00, could be taken to prevent any further damage to them.

Discussion followed.

Pennsylvania Historic and Museum Commission (PHMC) Grant Application:

Commissioner Tomassetti requested approval to submit a PHMC grant application for: (1) the re-creation of the recessed arch behind the judge's bench in the 1875 courtroom; (2) cleaning and limited, if any, restoration of the circular painting/mural in center of 1906 courtroom ceiling, and (3) complete restoration of the ceiling in the 1906 courtroom and restoration of complete ornamental border around the wall mural, which has been removed.

Chris Cook presented discussion concerning the inclusion of the re-creation of the decoration in the recessed arch area behind the 1875 courtroom judge's bench in the grant application. Mr. Cook stated that the present estimate given to the Board of \$23,800.00 would increase if the county decides to include this project in the grant application due to the increased difficulty accessing the area in later stages of construction. Mr. Cook stated that if the judge's bench is installed prior to applying the decorative matter it would require a rather difficult scaffolding set up in order to access the arch and avoid the newly installed Judge's bench.

Discussion followed.

Commissioner Tomassetti presented discussion concerning the inclusion of the restoration of the circular painting/mural, molding and details of the 1906 courtroom ceiling and the restoration of the ornamental border around the side wall mural. He stated that the approximately cost of these projects would be \$162,000.00.

Discussion followed.

County Administrator Schmitt presented discussion concerning the possibility of including the restoration of the stained glass windows in Courtroom #1 in the grant application. Chris Cook stated that the restoration work could be costly and that the inclusion of this project in the grant would be a possibility.

Discussion followed.

Commissioners Erb and Beam voiced their concerns with a total grant application in the amount of \$230,000.00, with a maximum grant amount of \$100,000. Both Commissioners Erb and Beam stated that they cannot support the grant application submission without knowing where the remaining funds are going to come from.

Commissioner Erb suggested that the meeting recess until additional financial/funding information is received.

Discussion followed to recess today's meeting and to reconvene the meeting at 9:30 a.m. on Thursday, February 21, 2019 to allow time to further review possible financial options for funding the required county match.

Meeting recessed.

RECONVENED WORK SESSION: THURSDAY, FEBRUARY 21, 2019, 9:30 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition.

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, and County Administrator Schmitt.

Members Absent: Solicitor Karn.

Others Present: Kay Stephens (Altoona Mirror), Sarah Chuff and Jenn Sleppy (Finance), A.C. Stickel (Controller), James Ott (Sheriff), Nicole Hemminger and Melissa Harpster (Commissioners Office) and Chris Cook (Albert Michaels Conservation).

CALL TO ORDER:

Commissioner Erb called the reconvened meeting to order.

CONTINUED DISCUSSION:

Pennsylvania Historic and Museum Commission (PHMC) Grant Application:

Commissioner Tomassetti requested approval to submit a PHMC grant application for: (1) the re-creation of the recessed arch behind the judge's bench in the 1875 courtroom; (2) cleaning and limited, if any, restoration of the circular painting/mural in center of 1906 courtroom ceiling, and (3) complete restoration of the ceiling in the 1906 courtroom and restoration of complete ornamental border around currently removed side wall mural.

Commissioner Tomassetti presented the following cost scenario's to be considered for inclusion in the PHMC grant application:

1875 Courtroom	Recessed Portion of the arch behind the judge's bench: \$22,700.00 if completed before the installation of the judge's bench. Additional charges of several thousand dollars plus the concern for damage if the scaffolding has to be constructed over the existing new judge's bench and for work around and above the bench. If included in the grant application there would be a delay due to the waiting of funding until possibly October 2019.
1906 Courtroom	Comprehensive Ceiling Completion: \$159,753.00 to erect the scaffolding in order to access the entire ceiling and wall mural. Make any necessary plaster repairs that are not included in the current contract. Finish the entire ceiling inclusive of the center mural restoration (this includes a full color analysis). Restore and decorate all ornamental plaster surrounding the mural.
Ala Carte Items in the 1906 Courtroom	Restoration of the dome mural: \$40,788.00 which includes the cleaning/restoration of the mural and framing, scaffolding, and painting/finishing. Restoration of frame/border around wall mural: \$28,325.00 which includes the architectural restoration of the mural frame/border, scaffolding and paint/finishes.

	<p>Repair and refinish historical public seating benches: \$23,441.62 per quote from PCI that is valid through March 22, 2019.</p> <p>Ceiling Lighting: \$48,500.00 will provide improved and more efficient lighting; one main unit hung from the center mural with 4 smaller units. (Includes: Central light unit for ceiling: \$16,485.00 that is calculated at a 5% cost increase over the Lawyer's Lobby plus four smaller units estimated at approximately \$8,000.00 per unit.)</p>
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Commissioner Tomassetti stated that he feels that completing the ceiling now is the key to success in securing the grant and he also summarized the benefits of completing the ceiling project now versus later.

Discussion followed.

Commissioner's Erb and Beam both stated that they fully understand and respect Commissioner Tomassetti's support of the grant application submission. Both Commissioner's Erb and Beam stated that they cannot vote in support of the grant application submission at this time.

Discussion followed.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator