

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JANUARY 3, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Wednesday, January 4, 2022	9:00 a.m.	Retirement Board Mtg. (Commissioners Meeting Room)
	10:30 a.m.	Salary Board Mtg. (Commissioners Meeting Room)
Thursday, January 5, 2022	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, January 6, 2022		
Monday, January 9, 2023		
Tuesday, January 10, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #1-2023

- a. Payment of the following one-1 Warrant List:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/03/2023	230103WW	\$97,411.78

- b. Ratification of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/27/22	221227MW	\$11,551.03
12/27/22	221227CY	\$65,012.09

- c. Ratification of Total Payroll for the Check Dated December 29, 2022, in the total amount of \$857,983.93.
- d. Employment: Sara R. Bilthuis, PT, Caseworker, Children, Youth, and Families, \$17.12/hr., effective 1/3/23
- e. Resignations: Renee L. Mahalko, PT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 12/27/22; Michael S. Crawford, FT, Maintenance Technician – Truck Driver, Public Works/Highway, \$16.43/hr., effective 1/3/23
- f. Retirements: Mary Lou Hoover, FT, Casework Manager, Children, Youth, and Families, \$67,134.86/yr., effective 12/31/22; Richard T. Kalos, PT, Historic Site Assistant I, Fort Roberdeau, \$14.13/hr., effective 12/31/22; Jon C. Frank, FT, Chief, JPO, \$68,836.56/yr., effective 1/6/23; James A. Hudack, FT, Director, Social Services, \$83,572.58/yr., effective 1/6/23

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. Fort Roberdeau:

Requesting approval of Change Order #1 to the agreement signed on 10/27/22 for the Fort Roberdeau Powder Magazine Restoration Project to change the substantial completion date of on or before 12/31/22 to 5/1/23 due to inclement weather during completion period.

B. Sheriff:

Requesting approval of a Contract between the County of Blair and Permitium, LLC for the online License to Carry (LTC) application and credit payment process for the period of 5/1/2022 to 4/30/2023 at no cost to the County.

C. Human Resources/CYF:

Requesting approval of the proposal received from Directional Ad-Vantage Holdings, LLC d/b/a Smartlite for all materials to be used in creating and posting an advertisement at the Logan Valley Mall for the period of 12/19/22 to 12/17/23 in the total amount of \$2,145.00.

D. Court Administration:

- i. Requesting approval of a quote received from Fullington Trailways, LLC to provide transportation for jurors between the Antique Depot and the Blair County Courthouse for the period of 1/1/23 to 12/31/23 at the rate of \$425.00 per bus per day.
- ii. Requesting approval of a quote from SBM Electronics for the continued maintenance of five-5 Liberty Court Recording software mixers for the period of 12/31/22 to 12/30/23 in the total amount of \$995.00.
- iii. Requesting approval for award of bid for the MDJ Security Project – Level I bullet resistant glass and panels to American Corrections Maintenance Inc. (AMC) in the total amount of \$69,155.00.

E. Commissioners:

Requesting approval of the Shortlist of engineering firms for designation as County Engineer of Record.

10. **OLD BUSINESS**

11. **ADJOURN**